

2020 - 2023

COLLECTIVE BARGAINING AGREEMENT

By and Between

SWEDISH/EDMONDS

And

SEIU HEALTHCARE 1199NW

(Professional, Technical, Skilled Maintenance
and Service Employees)

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ARTICLE 1 -RECOGNITION

This Agreement is made and entered into by and between Swedish/Edmonds (hereinafter referred to as the “Employer” or the “Hospital”) and SEIU Healthcare 1199NW (hereinafter referred to as the “Union”). The purpose of this Agreement is to set forth the understanding reached between the parties with respect to wages, hours of work and conditions of employment.

This Agreement shall be binding upon Swedish/Edmonds and any successor employer.

Swedish/Edmonds will give the Union at least sixty (60) days’ advance written notice of its intent to sell the Hospital or any part of the Hospital’s operations covered by this Agreement that will result in the replacement of bargaining unit employees. During that sixty (60) day period, Swedish/Edmonds will participate with the Union in meaningful discussions of alternatives to such a sale.

No less than thirty (30) days prior to the effective date of a sale covered by the preceding paragraph, Swedish/Edmonds will provide the Union with a copy of all portions of the agreement with the buyer or transferee that are subject to disclosure under the National Labor Relations Act.

The Employer recognizes the Union as the sole and exclusive bargaining representative for all full-time, part-time and per diem professional, technical, skilled maintenance, non- professional employees and service employees (previously represented by SEIU, Local 120) of the Employer, excluding confidential employees, supervisors, casual employees, registered employees, physicians, office clerical and technical employees in the business office and information systems department, security personnel, and employees working exclusively outside of its acute care hospital.

New job classifications established during the term of this Agreement will be covered by this Agreement unless they are not within the Union’s jurisdiction established by the description of its bargaining unit. The Union will be notified of any new classifications within these parameters established by the Employer.

ARTICLE 2 - UNION MEMBERSHIP; DUES DEDUCTION

2.1 Membership - Current Employees.

All employees covered by this Agreement, who are now members or who become members of the Union shall, as a condition of employment, upon the effective date, remain members in good standing in the Union or agree to pay the Union a fair share/representation fee. “In good standing,” for the purposes of this Agreement, is defined as the tendering of Union dues or a fair share/representation fee on a timely basis. Employees who fail to comply with this requirement shall be discharged by the Employer within thirty (30) days after receipt of written notice to the Employer from the Union, unless the employee fulfills the membership obligations set forth in this Agreement.

2.1.1 Membership - New Hires. It shall be a condition of employment that all employees covered by this Agreement who are hired on or after its effective date shall, on the

thirtieth (30th) day following the beginning of such employment become and remain members in good standing in the Union or agree to pay the Union a fair share/representation fee. Employees who fail to comply with this requirement shall be discharged by the Employer within thirty (30) days after receipt of written notice to the Employer from the Union, unless the employee fulfills the membership obligations set forth in this Agreement.

2.1.2 Religious Objection. Any employee who is a member of and adheres to established and traditional tenets or teachings of a bona fide religion, body, or sect which has historically held conscientious objections to joining or final supporting labor organizations shall not be required to join or financially support the Union as a condition of employment. Such an employee shall, in lieu of dues and fees, pay sums equal to such dues and fees to a non-religious charitable fund. These religious objections and decisions as to which fund will be used must be documented and declared in writing to the Union. Any employee exercising their right of religious objection must provide the Union with a receipt of payment to an appropriate charity on a monthly basis.

2.1.3 Hold Harmless. The Union will indemnify and hold the Employer harmless from all claims, demands, suits or other forms of liability that may arise against the Employer for or on account of any action taken by the Employer to terminate an employee's employment pursuant to this Article.

2.1.4 The Employer shall make newly hired employees aware of the representation fee/membership conditions of employment at the time of hire.

2.2 Dues Deduction.

During the term of this Agreement, the Employer shall deduct dues from the pay of each member of the Union who voluntarily executes a wage assignment authorization form. When filed with the Employer, the authorization will be honored in accordance with its terms. The amount deducted and a roster of employees in excel format including the employee name, social security or employee ID number, the deduction amount and earnings for the period will be promptly transmitted to the Union along with a separate check payable to its order. Upon issuance and transmission of a check to the Union, the Employer's responsibility shall cease with respect to such deductions. The Union and each employee authorizing the assignment of wages for the payment of Union dues hereby undertakes to indemnify and hold the Employer harmless from all claims, demands, suits or other forms of liability that may arise against the Employer for account of any deduction made from the wages of such employee.

2.3 Voluntary Political Action Fund Deduction.

During the term of this Agreement, the Employer shall deduct the sum specified from the pay of each member of the Union who voluntarily executes a political action contribution wage assignment authorization form. When filed with the Employer, the authorization form will be honored in accordance with its terms. The amount deducted and a roster of all employees using payroll deduction for voluntary political action contributions will be promptly transmitted to the Union by a separate check payable to its order. Upon issuance and transmission of a check to the Union, the Employer's responsibility shall cease with respect to such deductions. The Union and

each employee authorizing the assignment of wages for the payment of voluntary political action contribution hereby undertakes to indemnify and hold the Employer harmless from all claims, demands, suits or other forms of liability that may arise against the Employer for or on account of any deduction made from the wages of such employee.

2.4 Bargaining Unit Roster.

Upon the signing of this Agreement and monthly thereafter, the Employer shall supply to the Union, via a secured method, an alphabetical list of all employees covered by this Agreement. The list shall include the name, address, employee identification number, date of hire, rehire date (if applicable), shift, FTE, job classification, department cost center number, unit, hourly rate of pay and monthly gross earnings. Each month, the Employer will provide a list of new hires and addresses, and a list of all employees who have terminated during the month via a secured method. The new hire and termination lists shall include the same data as the monthly employee roster except for monthly gross earnings. The termination list shall include the termination date.

Within ninety (90) days of ratification, Swedish Edmonds and SEIU 199NW will convene a work group including HRIS expert to explore a method for the Employer to provide a list of all employment changes for bargaining unit employees, via a secure site.

2.5 Negotiations.

2.5.1 Subject to patient care requirements, the Employer will make a good faith effort to provide unpaid release time for employees participating in Union negotiations (not to exceed one [1] employee per unit), providing the employee notifies the Unit Director as soon as the employee has knowledge of future meeting dates.

2.5.2 For contract negotiations, Swedish Edmonds will provide one (1) hour of paid release time for every member of the bargaining unit for the Union's negotiating committee. These monies are intended to supplement the bargaining unit's vacation donations to negotiating team members. The total number of hours available will be determined on the first day of bargaining, based on the total number of represented employees on that day.

2.5.3 Vacation Donation for Negotiations. Employees will be able to donate vacation hours to a vacation donation pool for use by the Union's negotiating team during negotiations as follows:

a. All members of the Union's bargaining unit may donate earned vacation/annual leave hours to a common pool, out of which members of the Union's negotiating team will be able to draw at their regular rate of pay to make up for wages lost through participation in bargaining sessions. Hours paid from the vacation pool will be paid as vacation time and will accrue benefits for the recipients.

b. Management will collect the donated vacation hours into the pool, and disburse them as additional hours to the normal paychecks received by negotiating team members. This process will be separate from the timecard-payroll online system, and will rely on electronic Excel spreadsheets; no cost center will be needed

for the purpose. After each payout from the pool, HR will provide to the Union an accounting of the hours disbursed and the hours remaining in the pool, including the balance remaining of each donor's pledged hours.

c. Only those donated hours authorized by the Union for payouts will be deducted from donors' vacation banks. At the end of the bargaining process, any vacation hours pledged by a donor which are not paid out to cover lost wages will remain in that donor's vacation bank.

d. The Union will be responsible for providing management the following:

(i) A signed authorization from all employee donors, modeled on the Swedish/Edmonds Vacation/Annual Leave Donation form language, with the additional clarification that the donor is entering an agreement with the Union and also authorizing Swedish/Edmonds to debit the donated hours from the RN's vacation bank. The authorizing language on the Union's petition reads as follows:

By signing this petition, I agree with our union SEIU Healthcare 1199NW to donate no less than four*(4) vacation hours to help our employee negotiators with missed shifts as a result of negotiations and I authorize Swedish/Edmonds to deduct these hours from my vacation bank.

* Hours not needed by employee negotiators will not be charged.

Donors' names will be both printed and signed. A copy of the authorizing signatures will be provided to the Swedish/Edmonds on numbered signature pages and numbered lines for ease of verification.

(ii) An Excel spreadsheet of all donors, the page and line number of their signatures, employee identification numbers, and the number of hours authorized for donation (minimum of four [4] hours) will be provided to the Employer at least one week before the first scheduled bargaining session. Notification of any further donations shall be made no more frequently than monthly thereafter.

(iii) For each payout, Swedish/Edmonds will need an Excel spreadsheet of all negotiating team members who are to receive payments from the pool, employee identification numbers and the number of hours to be paid. Data needs to be submitted to the Human Resources Department by the second Tuesday of the pay period for it to be paid on the next regularly scheduled payday. For future negotiations, Swedish/Edmonds will provide the Union with advance notification of the appropriate payroll periods. There will be no individual exceptions for requests for payouts which do not meet this deadline. The biweekly payouts will continue as long as needed to cover all bargaining dates, or until the pool is depleted.

e. Donated time will take priority over the donor's own time for purposes of vacation requests.

f. Donated hours will be paid out as hours, and will not be converted to dollars prior to payout.

ARTICLE 3 - UNION REPRESENTATIVES

3.1 Access to Premises.

Duly authorized representatives of the Union may have access at reasonable times to those areas of the Employer's premises which are open to the general public for the purpose of investigating grievances and contract compliance. Union representatives shall not have access to employees' lounges, nursing units or other patient care areas unless advance approval has been obtained from the Employer. Access to the Employer's premises shall be subject to the same general rules applicable to other non-employees and shall not interfere with or disturb employees in the performance of their work during working hours and shall not interfere with patient care or the normal operation of the hospital.

3.2 Officers/Delegates.

The Union shall designate its officers, delegates and alternate delegates from among employees in the unit. These officers and delegates shall not be recognized by the Employer until the Union has given the Employer written notice of the selection and their scope of authority. Unless otherwise agreed to by the Employer, the investigation of grievances and other Union business shall be conducted only during nonworking times, and shall not interfere with the work of other employees. In the event an investigatory meeting or grievance meeting cannot be scheduled at a mutually agreeable non-work time, a union delegate shall be released with pay to 1) act as a Weingarten representative in accordance with Article 5.3, Discipline and Discharge; or 2) participate in a grievance meeting held under Article 19, Grievance Procedure; both subject to patient care needs. The Employer will make a good-faith effort to schedule investigatory and grievance meetings at a time and location accommodating to the schedules of those working evenings, nights, weekends, and those working at multiple locations. A delegate or designee/officer will be allowed one quarter (1/4) hour of paid time at a designated time during the regularly scheduled orientation of newly employed employees to introduce employees to the Union and the Union contract. Subject to appropriate advance notice and scheduling requirements, Union officers, delegates and contract committee members may use one (1) day (eight [8] hours) per calendar year of their educational leave time (Section 17.5) to attend Union-sponsored training in leadership, representation and dispute resolution.

3.3 Bulletin Boards.

The Union shall be permitted to post Union notices relating to general Union activities on bulletin boards designated by the Employer in each department. The Union will provide a copy of all posted materials to the Director of Human Resources or designee at the time of posting.

3.4 Meeting Rooms.

In accordance with Hospital policy, the Union may use designated meeting rooms of the Hospital for meetings of the unit, provided sufficient advance request for meeting facilities is coordinated as designated by the Human Resources Department and space is available.

3.5 New Employee Orientation. Delegates/officers (or designees), may meet with new employees during nursing orientation (on the delegate/officer's paid time, during the union's portion of the orientation), at a mutually agreeable time, to introduce employees to the Union and Union contract and will be the source of union information at orientation for the employee. The meeting shall not exceed one-quarter (1/4) hour in duration, and shall be on paid time for the new employee. An Employer representative will not be present during the union's portion of orientation. By the end of the week prior to each new employee orientation, the Employer shall provide the Union with a list of all employees scheduled for the orientation. This list shall include the date of the orientation and the name, FTE, job classification, start date, shift, department, unit and campus of each new employee attending the orientation.

ARTICLE 4 - DEFINITIONS

4.1 Full-Time Employee.

An employee who works on a regularly scheduled least forty (40) hours per week or eighty (80) hours in a fourteen (14) day period who has successfully completed the required probationary period.

4.2 Part-Time Employee.

An employee who is regularly scheduled to work on a continuing basis less than forty (40) hours per week, and who has successfully completed the required probationary period.

4.3 Probationary Employee.

An employee who has been hired by the Employer on a full-time or part-time basis and who has been continuously employed by the Employer for less than ninety (90) days. After ninety (90) calendar days of continuous employment, the employee shall attain regular status unless specifically advised by the Employer in writing of an extended probationary period of up to an additional ninety (90) days. During the probationary period, an employee may be terminated with notice and without recourse to the grievance procedure. Probationary employees shall not be required to give fourteen (14) days' notice of intention to terminate.

4.4 Per Diem Employee.

An employee without an assigned FTE employed to work on an intermittent basis during any period when additional work of any nature requires a temporarily augmented work force or in the event of an emergency or employee absenteeism. Per diem employees shall include employees scheduled on an on call basis. Per diem employees shall be paid in accordance with the wage

rates set forth in Article 10, Compensation, of this Agreement plus a fifteen percent (15%) wage differential in lieu of benefits. Per diem employees shall receive longevity steps and shall be eligible for standby callback pay, shift differentials, certification pay and weekend premium pay. Per diem employees are not eligible for medical and dental insurance, but may participate in the retirement plan. A full-time or part-time employee who changes to per diem status shall retain seniority and benefits pending return to regular status. Seniority shall not apply while on per diem status. After return to full-time or part-time status, previously accrued seniority and benefit accruals shall be reinstated for wage and benefit eligibility purposes. Per diem employees may be prescheduled for a shift only after regularly scheduled employees assigned to that unit have had the opportunity to sign up for additional (non-overtime) shift(s). Per diem employees will not be regularly utilized in lieu of filling or creating regular full-time and/or part-time positions.

If the Union believes there is an employee classified as per-diem who has been working regular full or part-time hours for a period of over three (3) months, they can request to have the matter reviewed by Human Resources. If, following the review, it is confirmed that the employee is working regular full or part-time hours that are not concluded to be temporary, the position will be submitted for justification and approval. Any new position must go through the normal approval process and if approved, it will be filled by the employees who have been working those hours.

Upon hire of a per diem employee to a FTE'd position, all days previously worked in a per diem status will count toward the probationary period in the FTE'd position.

4.4.1 Travelers/Agency. If the Union believes there is a traveler or agency employee who has been working regular full or part-time hours for a period of over three (3) months, they can request to have the matter reviewed by Human Resources. If, following the review, it is confirmed that the employee is working regular full or part-time hours that are not concluded to be temporary and that the position is not already posted, the position will be submitted for justification and approval. Any new position must go through the normal process and be posted.

4.5 Length of Service.

For purposes of this Agreement and the method of computing sick leave, annual leave, seniority, and other conditions of employment, except as otherwise provided for herein, a "month" shall be defined as 173.3 hours of work, and "year" shall be defined as 2080 hours of work. Cancelled hours shall count toward the accrual of benefits, longevity steps and seniority. Time paid for but not worked (excluding standby pay) shall be regarded as time worked for purposes of computing benefits. Time worked which is paid on an overtime basis shall count as time worked for purposes of computing benefits not to exceed 2080 hours within any twelve (12) month period.

4.6 Regular Rate of Pay.

The regular rate of pay shall be defined to include the employee's hourly wage rate (10.1), lead pay when the employee has a lead worker position (11.4), in-charge pay when the employee has a regular in-charge assignment (11.5) certification pay (11.9), shift differential when the employee is regularly scheduled to an evening or night shift (11.1), and the fifteen percent (15%)

wage premium in lieu of benefits for benefit eligible employees selecting that optional method of compensation (10.5).

4.7 Preceptor.

At the time a new employee is hired, transferred, or promoted into a represented position in a department, the manager will assign an experienced employee to orient that new employee. Based on the new employee's prior experience, a decision will be made by the manager as to whether an assignment of preceptor(s) or a general orientation will be applicable. A preceptor may be assigned to a student, new employees, and current employees when it is determined to be appropriate by the Employer. An employee who does not wish to participate as a preceptor will not be penalized for that decision, provided there are qualified employees willing and available to precept to meet the Employer's requirements. It is understood that employees in the ordinary course of their responsibility will be expected to participate in the general assistance, support, guidance and orientation for new employees.

4.7.1 Orientation. All staff participate in orientation of others, including students, to their area or a process within their work. When given this assignment, staff will familiarize the orientee with new surroundings or circumstances and provide general assistance, support, and guidance for the orienting employees. Orientation may also include instruction and demonstration for current employees on new protocols, and processes. Orientation may include completion of checklists. If additional teaching and demonstrating of work processes or procedures is needed beyond orientation, as determined by the manager, a preceptor will be assigned.

4.7.2 Training. Some staff provide specialized one time applications training to staff and students, a more intensive instruction with defined practice to build proficiency in the trainee. Training assignments involve specific work processes that are complex or equipment that is new to the department or radically changed. Training may include completion of checklists. The manager, at their discretion, may assign a preceptor to teach, demonstrate, and evaluate competency with new processes or equipment.

4.7.3 Precepting. When proficiency attainment is needed – one that involves planning, organizing, assessing competency and evaluating and is provided by an employee, that employee is assigned by the manager as a preceptor. A preceptor is an experienced employee or employees proficient in their work and communication skills who is specifically assigned by the Employer to participate in the planning, organizing and evaluating of new employees, current employees, and students. Precepting may include but is not limited to training that includes assessment of skills goal directed education and training for a specific period. Written goals, progress, and evaluation is an expectation for preceptors to complete for both staff and students.

ARTICLE 5 - EMPLOYMENT PRACTICES

5.1 Equal Opportunity.

The Employer and the Union shall comply with all applicable federal, state and local employment discrimination and affirmative action laws. The Employer and the Union

shall not discriminate against any employee by reason of race, creed, age, color, sex, national origin, citizenship, language, religious belief, marital status, sexual orientation, gender expression/identity, political ideology, ancestry, veterans status, or the presence of any sensory mental or physical disability. Allegations of discrimination shall be subject to the grievance and arbitration provisions of Article 20 of this Agreement.

5.1.1 Americans with Disabilities Act (ADA). Where the requirements of the ADA conflict with this Agreement, the ADA shall supersede this Agreement.

5.1.2 Consistent with Swedish Medical Center's policy on disabled employees, if a new bargaining unit position can be created to accommodate an incumbent nurse's permanent disability, the Union agrees to waive seniority rights for that position. The position will not be posted, and the position will be offered to the disabled nurse.

5.1.3 Affirmative Action: Where Swedish's efforts to comply with any federal, state, and/or local requirement related to Affirmative Action in Employment or Equal Opportunity conflict with this Agreement, the federal, state, and/or local requirement will supersede this Agreement.

5.2 Notice of Resignation.

Employees shall be required to give at least fourteen (14) days' written notice of resignation. Failure to give notice shall result in loss of accrued annual leave. The Employer will give consideration to situations that would make such notice by the employee impossible.

5.3 Discipline and Discharge.

5.3.1 No full-time or part-time employee shall be disciplined or discharged except for just cause. "Just cause" shall be defined to include the concept of progressive and corrective discipline (such as verbal and written reprimands and the possibility of suspension without pay). Progressive discipline shall not be applied when the nature of the offense requires immediate suspension or discharge. A copy of all written disciplinary actions shall be given to the employee. Employees shall be required to sign the written disciplinary action for the purpose of acknowledging receipt thereof. An employee may request the attendance of a Union representative during any investigatory meeting which may lead to disciplinary action.

In order to be in compliance with recent law changes, all references to the dependability policy and/or occurrences will be removed from the contract, and Discipline for unauthorized use of sick leave will be based solely on substantial evidence. Authorized uses of sick leave include unscheduled or unanticipated absences for the following reasons:

- Washington Family Care Act
- Family and Medical Leave Act
- Absences for which the employee is receiving time loss benefits through Workers' Compensation

- Reasonable accommodation for a qualifying disability
- Pre-approved scheduled absences
- Absences that are required by Employee Health due to occupational exposure
- Callback relief as specified in 12.3.1
- Occupational exposures for which Employee Health requires that the employee stay home

The parties will meet within sixty (60) days of ratification to review what is currently centrally tracked and make recommendations on additional items to track and methods for tracking requested information.

Seattle City Ordinance. The provisions of the Seattle City Ordinance Number: 123698, Chapter 14.16 to the Seattle Municipal Code establishing minimum standards for the provision of paid sick and safe time shall not apply to employees covered by the collective bargaining agreement. The requirements of this ordinance are mutually expressly waived for the bargaining units at Swedish/Edmonds represented by SEIU.

5.3.2 If the employee receives no disciplinary action for one (1) year after receiving a verbal or written warning, the employee may request, in writing or by email, that the Employer not consider that warning for any further action. The Employer shall advise the employee in writing or by email, within thirty (30) days, whether the request is granted, and if declined, the reasons for being declined. The decision of whether to grant or decline the request shall be at the sole discretion of the Employer. This subparagraph shall not apply to final warnings.

5.4 Personnel File.

Personnel records will be maintained for each employee. Information contained in the personnel record will include: employment application supporting materials, performance appraisals, records of payroll activity, license training records, letters of commendation and recognition, and records of disciplinary action. By appointment, employees may inspect their personnel records. Employees will be given the opportunity to provide a written response to any written evaluation, disciplinary actions or other materials included in the personnel file and such comments shall be included in the employee's personnel file. Documentation regarding conditions at date of hire (rate of pay, unit, shift, hours of work), reason for termination, change in employment status, pay or shift and leaves of absence shall be in writing with a given to the employee upon request.

5.5 Evaluations.

All employees will be evaluated in writing prior to completion of the probationary period. Thereafter, written evaluations will occur on an annual basis. Interim evaluations may be conducted as may be required. The evaluation is a tool assessing the skills and competencies of the employee and for improving and recognizing the employee's performance. At the employee's option, the employee may submit a self-evaluation. However, in the future, if the Employer requires all employees to complete a self-evaluation, all employees shall also participate. The employee will be given a copy of the evaluation. Employees will be required to

sign the evaluation acknowledging receipt thereof. Employees will be given the opportunity to provide a written response to the evaluation which will be retained with the evaluation in the employee's personnel file. A peer evaluation format may be developed by the Employer in addition to supervisory evaluation on a unit-by-unit basis utilizing input by other employees.

5.6 Communication.

Employees who have concerns regarding their working conditions are encouraged to raise those concerns through the appropriate levels of supervision.

5.7 Job Openings.

When a regular status job opening occurs within the bargaining unit, seniority shall be the determining factor in filling such vacancy providing skill, competence and ability are considered equal in the opinion of the Employer. In the selection process, it would be the Employer's objective to select the most highly qualified applicant for the position. Transfers within the department/unit will be given preference in filling job openings. Notice of job openings shall be posted electronically for seven (7) days in advance of filling where possible. For those units with irregular access or use of computers, paper postings on the unit/department bulletin board will continue. Within three (3) months of ratification, the ABC committee will determine the list of units that require continued paper postings. To be considered for such job opening, an employee must indicate such interest to Human Resources in writing. An employee shall not be eligible for transfer if (a) they have been transferred at the employee's request within the last six (6) months; or (b) is within the probationary period. The Employer, at its discretion, may waive these requirements based on patient care needs and shall notify the Union when doing so. Notice of the filling of the position will be posted. If the Employer is unable place the selected employee in the vacant position immediately due to departmental or unit considerations, the position may be filled on a temporary basis and the employee will be notified in writing as to when they will be placed in the position. In any event, the selected employee will be placed in the position within ninety (90) days after the ending date of the currently posted schedule.

5.7.1 Ongoing Increase in Hours. It would be the intent of the Employer that ongoing increased hours of work on a specific department or unit and shift that are not the result of temporary leaves, scheduling requests for time off, or temporary increases in work load would be made available for current staff on a specific unit and shift to increase their FTE in accordance with Section 5.8. If such ongoing increased hours of work persist for a period in excess of three (3) months, an employee may request in writing to the Director of Human Resources or designee that these hours be posted. The Director of Human Resources or designee will determine the appropriateness of the request based on the above criteria and respond within fourteen (14) days of the request for review.

5.7.2 Trial Period. An employee who obtains a position in a new classification pursuant to Section 6.5 shall serve a sixty (60) day trial period in new assignment. The employee shall receive an evaluation at the end of the sixty (60) day period. The trial period may be extended by agreement between the employee and the Employer for a period of up to thirty (30) days. If at the end of the trial period the employee is unable to perform satisfactorily in the opinion of the Employer or if the employee so chooses, the employee shall be returned to

former job provided that the former job still exists and is vacant. If the former job has been eliminated or the position has been filled, the employee will be eligible for other vacant positions for which the employee is qualified or shall be released from duty, placed on the reinstatement roster, and provided with recall rights in accordance with Section 6.8.

5.7.3 If the Employer intends to require MSW's for all Social Workers, the Employer will notify the Union and meet to discuss its plans, but any such new requirement will not be used to disqualify current employees from their current positions (including per diem Social Workers) in their existing positions and if they seek FTE Social Worker positions).

5.8 Additional Hours.

Employees desiring to work additional shifts shall notify the department manager or designee in writing indicating their availability. Part-time employees will be given priority for additional shift assignments, unless it puts the employee in an overtime position.

5.9 Parking.

Employees on standby shall be provided parking within close proximity to the Hospital.

5.10 Contracting Out.

There shall be no subcontracting of any bargaining unit work for the life of this Agreement. This shall not apply to work that is done on an occasional or temporary basis by non-bargaining unit personnel or contractors, existing work that has been customarily and historically subcontracted, work requiring specialized and unique skills and/or equipment not generally available within the unit and where training cannot reasonably be provided, overload work (providing such work does not result in a reduction of the FTE status or layoff of any bargaining unit member), and new work that cannot feasibly be performed by bargaining unit employees. This section does not apply to the customary and historical use of agency and travelers for RN and technical work.

5.10.1 In the event there is a significant opportunity identified for expense reduction through subcontracting, the Union will meet and negotiate ways to mitigate the expense variance, with subcontracting included as a possible alternative. Except as otherwise provided in the paragraph above, subcontracting would only be by mutual agreement.

5.11 Cross Training

The Employer and Union mutually agree that a collaborative problem solving approach to cross training and related staffing issues is of mutual benefit to all departments and encourage working together towards innovative solutions to the challenges providing quality healthcare.

5.12 Lactation

The Employer will comply with all legal requirements concerning lactation, including providing reasonable break and travel time for an employee to express breast milk for their nursing child. The Employer will provide a place that is reasonably close to the employee's work area, other than a bathroom, that is shielded from view and free from intrusion from coworkers and the

public, which may be used by an employee to express breast milk. The Employer will provide access to a refrigerator for the mother's breast milk.

Employees should provide as much advance notice as possible of the need for a location to express breast milk.

Within ninety (90) days of ratification the Employer will place a list of all designated pumping locations on its internal website.

ARTICLE 6 - REORGANIZATION: SENIORITY/RESTRUCTURE/LAYOFF

6.1 Guiding Principles. Swedish Medical Center and the Union recognize that change within the organization is necessary to remain efficient and provide innovation resulting in quality patient care and services and that change at times must be rapid. The parties acknowledge that the following parameters sometimes drive organizational change: law/regulations, evidence-based practices, safety concerns, expanded services, and bargaining unit contract agreements. The parties strive to ensure an efficient transition process to promote quality patient care and services and a quality work environment for staff.

The best changes balance the needs of the patient, organization, employees and the community to:

- Emphasize quality patient care
- Come with the input and leadership of front line staff and managers
- Provide the least impact to the most staff
- Retain staff in roles where they can continue to contribute to patient care

6.2 Reorganization Definition. The reorganization process established in this Article must be followed for any change in the department that affects:

- a. FTE (greater than a 0.2 or where benefits are affected),
- b. pay
- c. shift
- d. start and end time of more than 2 hours
- e. home campus,
- f. unit mergers, expansion or closure
- g. creation of new units.

For changes not described above, Swedish Medical Center will follow the principle of first seeking volunteers and then utilize seniority when possible.

6.3 ABC Committee Oversight

6.3.1 Scope of Oversight. The ABC committee will provide oversight over the reorganization process as outlined in this Article 6. Additional functions of the ABC Committee pertaining to the reorganization process will:

- a. provide a venue for strategic level discussions regarding change
- b. guide a collaborative process that encourages broad representation of members on change teams
- c. promote open dialogue between the parties through coaching, training, and education
- d. conduct higher level evaluation by looking at staff satisfaction, analysis of data to evaluate whether goals were met, and evaluate the change process through jointly developed metrics.
- e. ensure safe patient care

6.3.2 Changes Due to Innovations. Swedish Medical Center will identify as far in advance as possible any jobs that may change significantly or possibly be eliminated as a result of new innovations or technology (e.g., implementation of EPIC). Identification of changes that may need to happen in the future will be brought to the ABC committee for discussion and problem solving and may include the Multi-Employer Training and Education Fund.

6.3.3 Job Duty Changes. Major job duty changes will go to the ABC Committee for discussion. The ABC Committee will determine an appropriate interest-based process for resolution.

6.4 Reorganization Process Procedure

6.4.1 Notification of Proposed Change to the Union. The employer will notify the Union at least eighty-four (84) days prior to a reorganization as defined in Article 6.2.

6.4.2 Announcement Meeting

An initial staff meeting(s) will be scheduled to accommodate all staff. The purpose of the meeting(s) will be to inform staff of the proposed change, the reason for the change, and to solicit and record ideas for resolution. A delegate on paid release time will attend the meeting(s).

A good faith effort will be made to provide the union as much advance notice of the announcement meeting as possible, and except in extenuating circumstances will provide at least forty-eight (48) hours of notice of the meeting.

Following the announcement meeting(s) a two (2) week period will be allowed for staff to come together to problem solve and work out the process by which to implement the change. Any staff interested will be released to participate. A unanimous vote by unit staff is required for resolution and implementation of the change.

In the case a change team is needed, a staff meeting will be called to describe the work of the previous two (2) weeks. The change team participants will be selected immediately after this meeting.

6.4.3 Change Team

6.4.3.1 Selection of Change Team. Change Teams shall consist of a staff-represented group, a delegate, and an organizer all appointed by the Union; management and HR. Union representatives on these teams shall be appointed by the Union in sufficient numbers to ensure an adequate representation of appropriate work areas and shifts. If it is determined that a rebid will impact similar departments across the system, the change team may request to transition to a system-wide change team by mutual agreement in order to include representatives of impacted job classes from across the system.

6.4.3.2 Authority of Change Team. Change Teams shall have the authority to recommend appropriate practices for conducting restructures. Change Teams shall not have the authority to change or modify any terms and conditions of the collective bargaining agreement.

6.4.3.3 Change Team Process –Thirty (30) day Planning Stage. The planning stage shall be a period of no less than thirty (30) days except by mutual agreement.

During the thirty (30) days, the Change Team shall meet to determine, review, refine, define and sign-off on a timeline and plan for how to resolve the situation or change. At this stage, the team is charged with:

- How to meet the goals while maintaining safe patient care and quality services. This evaluation may include researching best practices, evidence based standards and other models.
- Development of a work plan to ensure appropriate training and competency validation for staff performing new work (if applicable)
- Development of new schedules when appropriate
- Determining member super users for competency evaluation (if applicable)
- Evaluating open positions and which will be frozen and what steps need to be taken to have the positions ready to be listed and frozen ideally thirty (30) days prior to re-bid
- Requests from an employee, for a reduced FTE. The reduced FTE may be made available, in conjunction with business needs in the opinion of the Employer or associated with objectives of the restructure. If department objectives are achievable through a voluntary reduction in FTE, the Change Team process may conclude.

If there is no agreement during this step, the Change Team may:

- a. Extend the timeline for this stage by mutual agreement.

- b. Implement part of the change, define the outstanding components that need to be discussed and mutually extend timeline, and set a meeting date to discuss.
- c. Put the item on the next ABC agenda and invite delegate and the manager from affected area and high level decision maker to discuss the problem we are seeking to address and possible next steps.

6.4.3.4 Change Team Process Forty (40) Day Implementation Stage. After completion of the Planning Stage in Article 6.4.3.3, the Change Team shall oversee implementation of the change.

The implementation period shall last no less than forty (40) days, except by mutual agreement, to ensure sufficient time for implementation, which may include employee reassignments and rebids. The Change Team's duties include planning communications for the impacted work unit(s), coordinating the rebid and potential employee reassignments, and determining occupational or clinical groups (see 8.5.1.2). A summary of outcomes of the implementation will be communicated to the ABC committee.

6.4.4 Expedited Process. When the Employer identifies that change must occur on an expedited timeline, management will go to the ABC Committee at either a regularly scheduled meeting or by calling an emergency meeting. A delegate from the affected unit will be invited to the ABC meeting. An expedited process will move forward by mutual agreement in the ABC committee on the process and timelines.

6.5 Reassignments and Displaced Employees

6.5.1 Rebid preparation - Rosters, Eligibility and Training Needs

6.5.1.1 Rosters and Available Positions. When a reorganization is announced, a listing of any vacant positions will be available at the Human Resources Department with a copy immediately provided to the Union.

6.5.1.2 Frozen Positions. Positions for which affected employees are qualified and have indicated an interest in will be frozen ideally for thirty (30) days prior to the rebid and not offered to any other candidates except by mutual agreement. Positions that do not interest any displaced caregiver will not be frozen and may be filled by other candidates. The Change Team will determine the range of positions to freeze. The frozen jobs list and other vacant positions, for which the affected employees may be qualified will be posted and legible on the affected unit(s) as well as emailed. The frozen job list must include shift, FTE, job title, campus, department, and manager's name. The list will be provided in an excel format ideally at least thirty (30) days prior to rebid.

6.5.1.3 Eligibility. Employees will be eligible to bid into positions on a bid sheet, based on seniority and experience if:

- a. It is their current job classification.
- b. It is a former job classification successfully held within last 2 years where the employee meets the minimum job qualifications.
- c. It is any position including newly created positions where the employee meets the minimum job qualifications in the opinion of the Employer.
- d. It is any position in their clinical/occupational group for which they can become oriented/trained to the position in four (4) to six (6) weeks, in the opinion of the Employer. This time frame could be extended at the option of the Employer.
- e. An employee has regularly and recently floated to and worked with a full assignment in a department/unit within the last six (6) months, the employee will be considered qualified for orientation/training under this section.

6.5.1.4 Training and Orientation for New Positions. Retraining efforts benefiting bargaining unit employees will be accomplished through on-the-job training, or educational resources outside the workplace as determined appropriate by the Employer. The Employer will present evidence based criteria when determining that any “orientation/training” period is beyond six weeks.

6.5.1.5 Evaluation of Placement. Ongoing evaluations will be completed to determine skill competency. Mid-orientation evaluations to determine if a reassignment was successful will take place with the employee and manager in their new position per Article 5.7.2. At the midpoint review, or at any other point in the review period, the manager may provide additional time with a preceptor, additional training, or other support to assist the displaced caregiver be successful in the role. If the employee has not achieved a satisfactory level of performance in the judgment of the Employer within the performance review period, they will be subject to displaced status. The reassignment process will not exceed two times

6.5.1.6 Cross-training in Case of Unit Merger. Management will provide sufficient notice of any new requirements of specific skills, abilities or past experience. Cross training is defined as in-house training that provides the opportunity for impacted staff to acquire the skills and knowledge necessary to perform the new job duties or care for the patient population.

Management will ensure that in-house cross training opportunities are available for staff in advance of the implementation of the reorganization to the extent it is within their control so as not to preclude an employee from a job opportunity within the new unit. Staff will be given adequate time to participate in the cross training. Cross training may require floating and will happen on paid time. Cross training can continue beyond the implementation of the change, outside of the training and orientation time frame by mutual agreement.

6.5.2 Initial Bid. The Change Team shall meet to determine and establish the timeline for change, and may also plan communications for the impacted work unit(s).

After a rebid, agency/traveler employees will have their contracts terminated if they cannot be moved to another open position in the organization, if their skills are not needed in the affected department, if there is no open position in the affected department, or they are covering the extended leave of a FTE'd employee who has bid into a position.

6.5.2.1 Determination of Scope. A unit based Change Team may request to transition to a system wide Change Team based on the following considerations:

- a) Provide the least impact to the most staff
- b) Recognize seniority
- c) The department with FTE and schedule changes operates with multi-campus functions like UB-MCFs or a multi-campus float pool.
- d) The FTE and schedule changes will occur within similar departments at more than one campus
- e) System wide re-bids have previously occurred in this department

6.5.2.2 Employee Selections. The Change Team will determine which positions will be available for employee selection and determine the process for re-bid (ie: re-bid sheets and/or in person) which identifies and ranks the employee's preferences for all available positions (first to last). A listing of the FTEs for each shift on the new/restructured unit, including any qualification requirements, shall be posted on the unit(s) for at least ten (10) days. By the end of the 10-day posting period, each employee will go through a selection process, starting with the most senior employee and followed by every employee in order of seniority.

6.5.3 Displaced employees and Multiple Rebids. Employees who are not assigned a position on the new or restructured unit will begin a thirty (30) day notice period. Vacancies, which are frozen per 6.5.1.2. The rebid will be system-wide, and occur in seniority order.

6.5.3.1 Review of Skills and Training Needs. Upon request displaced employees will receive support from Human Resources within one week of an employee being displaced. The Employer will evaluate all current and known upcoming vacancies in other departments for which they are qualified (See Article 6.5.1.3, Eligibility). The employee's current skills and training needs will be assessed.

6.5.3.4 Comparable Job. An employee, who has rejected a job offer where any of the following apply, will not forfeit their right to continued preference for open positions for which they are qualified, severance pay or recall:

- a. The FTE of the offered position is more than a .2 FTE change;

- b. The base pay of the position is greater than a 5% reduction for Service and 10% reduction for Tech employees.
- c. The change in the start or end of the shift is greater than 2 hours.
- d. The change in home campus is out of region (see Article 8.6.1)

An employee, who has rejected a job offer where none of the above applies, will be considered to have voluntarily resigned.

6.5.3.5 Effect of Loss of Medical Benefit Eligibility. An employee who has rejected a job offer that results in a loss of eligibility for employee medical coverage or dependent medical coverage may continue in preference for open positions for which they are qualified or to request to be placed on the recall roster. An employee who chooses a position that is not comparable including change in medical benefit coverage shall also be on the recall list for up to eighteen (18) months.

6.5.4 Options Following Rebid.

6.5.4.1 Layoff or Recall. If, at the end of the thirty (30) day rebid period the employee is still without a position, the employee may elect layoff with severance (without recall) or recall (without severance). (See Article 6.7 Layoff & Recall)

6.6 Post Implementation - Evaluate Effectiveness of Change. The Change Team shall evaluate the effectiveness of the change after implementation, identify additional changes that may need to be made, and evaluate whether the goals originally identified were met. Upper management will participate as needed, particularly during the collection and review of data and in determining if additional change is needed. There will be at minimum three post-reorganization meetings within a recommended timeline of 30, 60, and 90 days. The ABC Committee will provide oversight over the evaluation process post reorganization and Change Team will provide the ABC Committee with updates.

6.7 Layoff.

6.7.1 Selection of Severance Pay or Recall Rights. Employees subject to layoff with severance pay (with no recall rights) and layoff with recall rights (no severance).

6.7.2 Severance Pay. Upon completion of the probationary period, any full-time or part-time employee subject to layoff may elect to voluntarily terminate employment with Swedish Medical Center and receive severance pay as set forth below. Any employee electing this option shall not have recall rights.

Severance Pay	Years of Service (subject to contractual seniority language)
2 weeks of pay	Completion of Probation period but less than 2 years
3 weeks of pay	2 – 4 years
4 weeks of pay	5 - 9 years
5 weeks of pay	10 – 14 years
6 weeks of pay	15 – 19 years
8 weeks of pay	20+ years

The years of service for the purpose of calculating severance calculation is based on total seniority hours in the bargaining unit divided by 2080 (work hours in a year). A week of pay is equal to forty (40) hours per week. This amount equals the number of years of service referenced in the union contract.

6.7.3 Voluntary Layoff. A displaced employee eligible for layoff may select severance after the re-bid process though a comparable position may be available. The Change Team may decide to make this option available prior to re-bid, but it must be approved through Human Resources prior to implementation. Voluntary layoff with severance will entail a three week notice of termination from employment, and with no recall or redeployment rights.

6.8 Recall.

6.8.1 Displaced Employees, who have not secured a position from the other options under Article 6.5 Reassignments and Displaced Employees, may choose to be placed on a reinstatement (recall) roster (with no severance) for a period of eighteen (18) months from the date of layoff.

6.8.2 Notification to the Employer of continuing interest. Employees on recall must submit to the Employer a written statement (e-mail or US mail) expressing a continuing interest in employment with Swedish Medical Center. These statements must be sent to the Employer's Human Resources Department within thirty (30) days of being on recall and then every thirty (30) days thereafter. If the employee fails to meet this notification requirement by the specified dates, or if the employee fails to keep the Employer notified of a current mailing address and home telephone number, the employee's name shall be eliminated from the recall list and the Employer's recall commitments shall terminate.

6.8.3 Recall to Last Department. Human Resources will notify managers when they have employees from their department on recall. Managers will give preference for all

open positions within their unit to eligible employees (as defined in Article 6.5.1.3 Eligibility) from their department on recall.

- a.) Managers will contact human resources when there is an open position within their department that is a match for an employee on recall. This position does not need to be posted if the open position could be filled by someone on recall.
- b.) Human Resources will contact the employee on recall and coordinate the employee's return to work.
- c.) See Comparable Job guidelines in Article 6.5.3.4.

6.8.3 Recall to Other Department. Employees on recall must review the job postings for open positions outside of their last department. Employees interested in being considered and given preference for an open position outside of their last department must notify Human Resources within seven (7) days of the initial posting.

- a.) Human Resources will contact the employee on recall and will coordinate next steps with the employee.
- b.) See Comparable Job guidelines in Article 6.5.3.4.

6.8.4 Per Diem Work. An employee on recall shall be eligible for per diem work. Acceptance of per diem work while on recall shall not affect the employee's placement on the recall list.

6.8.5 Recall Following Loss of Benefits. An employee may also elect recall (without severance) if at any time during the thirty (30) day rebid period the employee accepted a position that resulted in a loss of benefit eligibility

ARTICLE 7 – LOW CENSUS

7.1 Low Census.

Low census is defined as a decline in patient care requirements or workload in a particular department or unit resulting in a temporary staff decrease. Prior to implementing the low census procedure within a job classification, the Employer will float the surplus staff to other areas of the Hospital if the need exists. During temporary periods of low census, the Employer will first ask for volunteers within the job classification to take time off before determining and implementing the reduced staffing schedule required. In the event there are no volunteers, the Employer will endeavor to rotate low census equitably among all employees on the shift starting with the least senior employee first, providing skills, competence, ability and availability are considered equal as determined by the Employer.

7.1.1 During temporary periods of low census, employees within a job classification on a unit and shift will be released from work in the following order to reduce staffing providing skills, competence, and ability are considered substantially equal in the opinion of the Employer:

- (a) Per diem_Agency,
- (b) Employees working on overtime,
- (c) Floating per Article 8
- (d) Volunteers,
- (e) Per diem employees,

The unit will review and utilize mandatory education, when possible, prior to placing a caregiver on low census. This procedure may not apply to preceptor assignments or lead assignments where coverage is necessary.

7.1.2 Voluntary Low Census

When employees are called at home prior to a shift for voluntary low census it will be made clear that staying home on low census is voluntary. When volunteers are sought the following guidelines will be followed:

Guidelines for Implementing Voluntary Low Census. Examples of Voluntary Low Census:

A. Voluntary Low Census is given for the entire shift (applies to regularly scheduled shifts).

B. Voluntary Low Census is given for part of the shift with the understanding that the employee will report to work at the designated time (Example: 12 hr night shift, Voluntary Low Census given from 7 pm to 11 pm, then employee reports to work at 11 pm for the last 8 hours for the shift.)

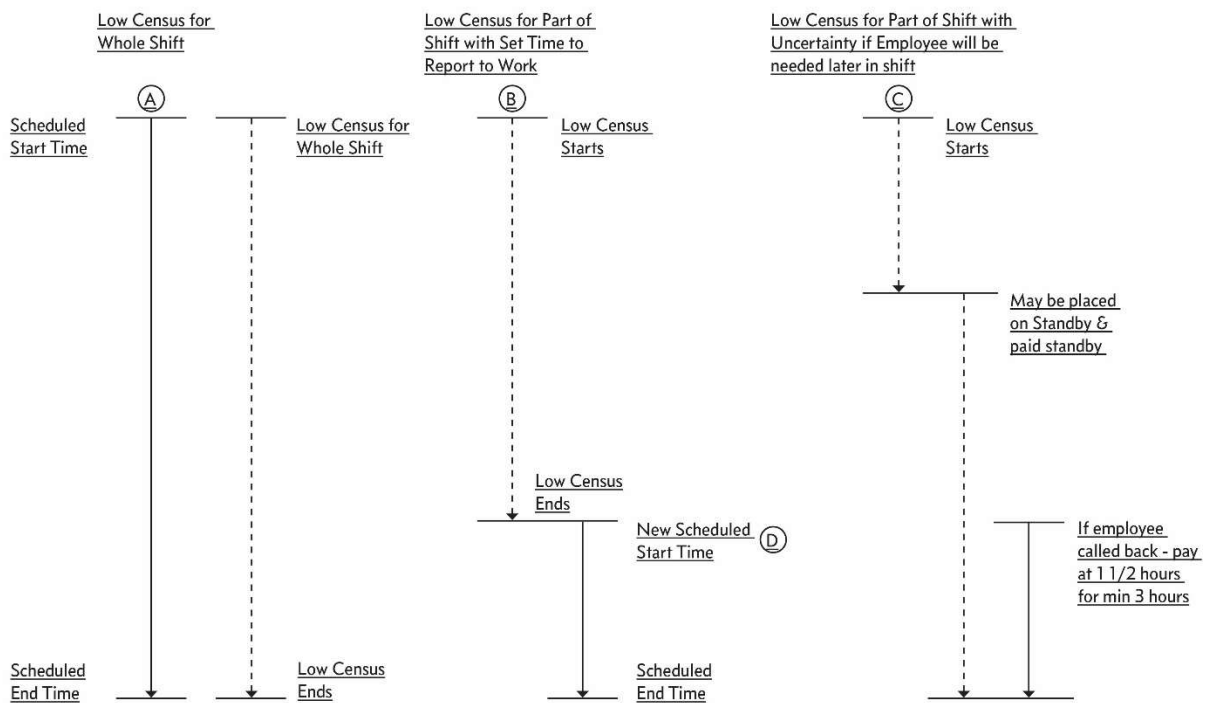
C. Voluntary Low Census is given for part or all of the shift and stand-by may be given for part or all of the shift as approved by the manager or designee (for example for a 12-hour shift employee is Voluntary Low Census for the first 4 hrs and may be offered voluntary low census for the next four or eight hours or placed on stand by and receive stand-by pay for the last 4 or 8 hrs at the discretion of the manager). The employee has the ability to voluntarily accept or decline the request for low census standby. If the employee declines the stand-by or the alternative start time, they may be requested to work the designated hours and the opportunity for standby status could be given to someone else. If the employee accepts stand-by and is called in the time worked is paid at time and one-half for the remainder of the agreed upon standby hours (for example: Employee is on low census standby from 0700-1100. Employee is called in at 0900. Employee is paid standby 0700-0900 and time and one half until 1100 then would revert to regular rate of pay).

Once an employee goes to standby status it is for the home unit only, not for the house. Every effort will be made to notify the employee for the need for low census as early as possible prior to the start of the shift but not later than the one (1) hour prior to the start of their shift (i.e. 6 am for a 7 am start time).

NOTE:

- Staff inquiring or requesting Voluntary Low Census will contact the lead or supervisor on their home unit, not the NRO.
- Final communication, before granting Voluntary Low Census will come from the lead or supervisor. Voluntary Low Census time is managed by the department/unit. Voluntary Low Census time is managed by the department/unit.

Low Census Chart



ⓐ Expectation is that employee will come into work. If circumstances change & additional low census can be offered it becomes a new event & the low census rotation will be reviewed at that time to determine who should get low census. This should not occur on a regular basis. If this becomes the consistent practice, then Algorithm "C" is the best option.

7.1.3 Mandatory Low Census

If low census is still needed after going through this order, the Employer will endeavor to rotate the low census fund equitably among all employees on a unit on each shift (on each campus) starting with the least senior employee first, providing skills, competence, ability and availability are considered substantially equal in the opinion of the Employer. If an individual volunteers to take a low census day off, that day off shall be counted for purposes of the rotation list. The rotation list will be restarted January 1 and July 1 of each year, beginning with the least senior employee. The Employer reserves the right to

determine which job classification(s) shall be subject to low census or reduction in hours at any particular time.

7.1.4 Low Census Stand-by.

If a low census day is offered and it is uncertain whether the employee will be needed for part of the shift, an employee who agrees to be on stand-by will be paid stand-by pay. If an employee has been notified of low census but will be needed and agrees to a later start time on that shift, the employee will not receive standby pay. If the employee chooses not to take off a portion of the scheduled shift, the option will be offered to other staff.

7.1.5 Low Census Fund

Following all of the above (a-d), if mandatory low census (as opposed to voluntary low census) hours are required, the Employer will assign other job-related duties, skill development or cross training consistent with organizational and patient care needs as determined by the Employer. The Pro Tech unit shall be eligible to access hours contained in a Pro Tech Low Census Fund. The hours contained in the Fund shall be 1000 per calendar year. The Pro Tech Low Census Fund shall be administered in the same manner as the RN Low Census Fund. The Low Census Fund is utilized for projects and may involve some patient contact. The Employer will determine appropriate projects and will assign these projects to the staff. Projects appropriate for staff on Mandatory Low Census may include, but are not limited to:

- Non-Mandatory and continuing education modules
- Reviewing department policies and procedures and recommending updates
- Quality Assurance
- Conducting inventory of supplies
- Checking equipment for current inspection dates
- Organizing equipment rooms
- Prepare for regulatory and state audits
- Skill development/cross training
- Organizing follow-up calls to patients

If, during the course of a shift, the needed staffing hours increase on a unit, the remaining hours of the employee's shift will be charged to the unit budget rather than to the Low Census Fund. The Low Census Fund shall not be available to employees during that period of time that the Employer is subject to a ten (10) day strike notice, as provided for by Section 8(g) of the Labor Management Relations Act of 1947, as amended.

7.1.6 Low Census Tracking

The Employer will track use of low census hours. On a quarterly basis, the Employer will provide a report to the ABC Committee about the use of low census hours paid from the fund, hours used as vacation or otherwise, including the units in which such hours have been used. The ABC Committee will review the report and, if appropriate, provide recommendations to the Employer regarding use of low census hours. The ABC

Committee will identify the area(s) where utilization has been the highest and determine if steps can be taken in those areas to reduce utilization. The ABC committee may determine the best way to disseminate the information to appropriate units in addition to placing the information, minimally on a quarterly basis, on the Swedish Intranet.

ARTICLE 8 – FLOATING

8.1 Floating Assignments.

Floating is defined as:

1. A change in home campus work unit for a shift or partial shift
2. In the case of float pool employees, it is defined as the compensated flexibility of an employee who is assigned daily to various units/departments based on the staffing needs of the campus.

The float pools on each campus will serve as primary resources for meeting floating needs within a campus. The Employer retains the right to float employees on a shift by shift basis to meet patient care and departmental needs. Floating is defined as the reassignment of an employee to work their scheduled shift on a unit or work other than the unit or work area to which the employee is scheduled. Provided safe and cost effective staffing alternatives are available, Floating assignments will normally be confined to areas where the employee has been adequately cross trained unless the employee and manager agree otherwise. Employees who float will be adequately oriented and have the appropriate basic skills for the units to which they float. Managers will proactively schedule orientation/training of staff prior to floating staff. Employees will be expected to perform all basic functions of their classifications but will not be required to perform tasks or procedures specifically applicable to the work unit for which they are not qualified or trained to perform. The employer will endeavor to minimize floating to multiple units during a shift when reasonably feasible, when unit-based staff are floated more than once during their shift and to more than two units during a shift it will be tracked on a staffing variance form and reviewed by the staffing committee.

8.1.1 Floating Sequence

When floating needs occur, the Employer will use the following order to address staffing needs:

1. Agency
2. Campus Based Float pool staff
3. Unit based multi-campus staff (lab only)

If the unit that staff are coming from will not be staffed below core or staffing matrix:

1. Travelers (floats out of a unit)
2. Volunteers
3. Floating Rotation

If staff cannot be floated from a unit leaving the unit below core or staffing matrix:

- a) Per diem
- b) Staff working additional shifts or overtime

The employer will endeavor to minimize floating to multiple units during a shift when reasonably feasible. When unit-based staff are floated more than once during their shift and to more than two units during a shift it will be tracked on a staffing variance form and reviewed by the manager and a union delegate.

Employees required to float within the hospital will receive orientation appropriate to the assignment, department or unit and will be assigned a resource person for guidance as needed. Orientation/training will be appropriate to the assignment and will be dependent upon the employee's previous experience and familiarity with the work unit to which the employee is assigned.

Utilizing a standardized tool, each direct patient care unit with the delegate and manager will create and review a unit specific outline of the care guidelines for the typical patients found on these units, to be used as a reference before and during the shift. The guidelines will include a description of the patient population, the care environment, any specialized documentation, and the unit's general schedule of activities. It will be updated as needed for new competencies or procedures.

The tool will feature a checklist that details the specialized competencies or procedure required of regularly assigned staff. Staff floating will check off or initial the unit's specialized procedures that he or she is competent to perform. Any specialized competencies will be assigned to the resource person on the unit.

The tool will be utilized for both cross training and daily floating.

A record will be kept by each employee detailing units for which they have been oriented/trained with the date. A copy of that record will be furnished to the home unit manager.

If during the floating assignment a staff member is asked to perform a task or procedure for which the staff member is not qualified, the staff member should immediately discuss the matter with the lead, charge nurse or manager. If the lead, charge nurse or manager is not available and the situation continues, the nursing supervisor should be paged immediately to address the situation.

In areas where patient care is provided, staff will be expected to perform all basic patient care functions, but may not be required to perform tasks or procedures uniquely applicable to the department or unit that they are not qualified or trained to perform.

8.1.2 Floating Rotation

Swedish Edmonds agrees that reassignments from a posted schedule will be minimized as reasonably possible. When it is necessary to float staff to another unit or department the

Employer agrees to follow 8.1.1 floating sequence when necessary to float a unit based staff member. Floating assignments by classification within a work unit will normally be rotated equitably among all employees in the affected job classification on a unit on each shift, starting with the least senior employee floated first, subject to skill, competence and other patient care or departmental considerations, in the opinion of the Employer. If an individual volunteers to float that shall be counted for purposes of the rotation list. The rotation list will be restarted January 1 and July 1 of each year, beginning with the least senior employee.

8.2 Float Pools.

The number of campus-based float pool employees will be monitored and adjusted on a quarterly basis by the Joint Nurse Staffing Committee who will report to the ABC committee. Data from all campuses within the Swedish system will be provided for by the employer to the campus-based staffing committee including but not limited to floating trends, average daily census, vacation, sick, FMLA, overtime, and per diem, to assist with determining the right size of each of the campus-based float pools. Campus float pools will not be required to float to another campus.

A float pools shall be continued and/or established as follows:

A Nursing Assistant Certified (NAC) Float Pool. The NAC Float Pool will be staffed with NACs who will serve as primary resources for meeting NAC needs throughout the campus, this includes but is not limited to Patient Safety Attendant (PSA) needs. PSA needs throughout the campus will be tracked and looked at quarterly by the campus staffing committees and brought to the Joint Nurse Staffing committee who will adjust the number of NAC floats based upon patient care needs.

Each float pool staff will receive orientation to the physical unit and the care requirements of the patients on that unit and campus. During her/his orientation, the employee shall be assigned to an employee from the unit's permanent staff for clinical guidance as needed and be provided access into all essential areas for staff. Orientation will be appropriate to the assignment and will be dependent upon the employee's previous experience and familiarity with the unit and patient population. If issues arise resulting from floating between campuses, such matters may be brought to the ABC Committee.

NAC employees assigned to the NAC Float Pool shall be paid a premium of \$2.25 per hour above their base wage rate for all hours worked.

8.3 Multi-Campus Units.

There are no units except the lab required to do cross campus floating. In the event the Employer decides to create cross campus assignments, the Employer will meet with the Union and representatives of staff to address staff concerns and convene a Change Process Team. All applicable contractual practices will be followed. In the event a new multi-campus unit is created, all affected employees shall be assigned a home campus. Only employees in multi-campus units or specifically designated roles are required to float across campuses.

8.4 Multi-Location Floating.

All employees shall have a designated home location. The only individuals required to float across campuses or locations are those assigned to multi-campus units or who have multi-campus roles. If such an employee is re-assigned or volunteers to perform work on a different campus/location within their designated region (within 10 miles from Swedish Edmonds) a premium of two dollars and fifty cents (\$2.50) per hour shall be paid for all hours worked at the other campus/location. Floating outside of a 10 mile radius from Swedish Edmonds a premium of four dollars (\$4.00) shall be paid for all hours worked at the other campus/location. Delays resulting from transportation between campuses/locations shall not be counted as a dependability occurrence. Parking will be provided to employees floating during a shift to another campus/location at no additional charge. The employer will create a process through which employees who regularly float between campuses/locations will not incur parking costs. If an employee incurs an additional parking fee, the Employer will reimburse the employee within two (2) pay periods when all appropriate forms are received in the Payroll department. Mileage will be reimbursed to employees from their home campus to another campus at the appropriate IRS rate.

8.4.1 The following unit has specific roles in which employees are required to float across campuses: LAB (Region: Mill Creek ED and any Patient Service Centers/In-office Phlebotomists outside of the Edmonds Campus, home draws).

8.4.2 The LAB shall have a designated number of Unit Based Multi-Campus Floats UB-MCF who shall be the first to float when floating is required followed by volunteers, and then a rotation list by seniority. The number of UB-MCF and floating trends will be monitored by the delegates and manager in the department. Unit Based Multi-Campus Floats (UB-MCF).

8.4.3 Unit Based Multi-Campus Floats (UB-MCF).

Unit Based Multi-Campus Floats are non-float pool employees who have agreed to float to any Swedish campus as determined necessary by management, and who have relevant skills and experience to the areas they are floating among. Opportunities will be posted and employees will receive a dollar fifty (\$1.50) per hour UB-MCF premium for floating (included as part of their regular rate of pay). The premium will be paid in addition to the float premiums described in 7.4 above. Unit managers will determine the number of UB-MCF opportunities for their unit.

ARTICLE 9 - HOURS OF WORK AND OVERTIME

9.1 Work Day.

The normal work day shall consist of eight (8) hours' work to be completed within eight and one-half (8½) consecutive hours.

9.2 Work Period.

The normal work period shall consist of forty (40) hours of work within a designated seven (7) day period or eighty (80) hours of work within a designated fourteen (14) day period.

9.3 Innovative Work Schedules.

An innovative schedule is defined as a work schedule that requires a change, modification or waiver of any provisions of this Employment Agreement. Innovative work schedules may be established in writing by mutual agreement between the Hospital and the employee involved. Prior to the implementation of a new innovative work schedule, the Employer and the Union will review and determine conditions of employment relating to that work schedule. Where innovative schedules are utilized by the Employer (including those innovative schedules set forth as addenda to this Agreement), the Employer retains the right to revert back to the eight (8) hour day schedule or the work schedule which was in effect immediately prior to the innovative work schedule, after at least forty-five (45) days' advance notice to the employee.

9.4 Work Schedules.

It is recognized and understood that deviations from the foregoing normal hours of work may occur from time to time, resulting from several causes, such as but not limited to vacations, leave of absence, weekend and holiday duty, absenteeism, employee requests, temporary shortage of personnel, low census and/or other emergency conditions. The Employer retains the right to adjust work schedules to maintain a safe, efficient and orderly operation. Monthly work schedules shall be posted at least fourteen (14) days prior to the beginning of the scheduled work period. Except for emergency conditions involving patient care and low census conditions, individual scheduled hours of work set forth on the posted work schedules may be changed only by mutual consent.

9.5 Overtime.

Overtime shall be compensated for at the rate of one and one-half (1½) times the regular rate of pay for time worked beyond the normal full-time work day or normal full-time work period. All additional overtime hours after twelve (12) consecutive hours within the 24-hour period shall be paid at the rate of double time (2x) the employee's regular rate of pay. Time paid for but not worked (including on-call pay and pay for educational purposes that are not required by the Employer) shall not count as time worked for purposes of computing overtime pay. All overtime must be approved by supervision. Overtime shall be computed to the nearest quarter hour. There shall be no pyramiding or duplication of overtime pay or other premium pay paid at the rate of time and one-half (1½) or double time (2x). When an employee is eligible for both time and one-half (1½) and double time (2x) pay, the employee shall receive the higher of the two pay rates. The overtime and double time provisions of this section shall not apply to time spent for "educational" purposes (CE days, education leaves or educational offerings, etc.) unless such educational activities are required by the employer.

9.6 Meal/Rest Periods.

Meal periods and rest periods shall be administered in accordance with state law (WAC 296-126-092). Employees shall be allowed an unpaid meal period of one-half (½) hour. Employees required by the Employer to remain on duty or in the hospital during their meal period shall be compensated for such time at the appropriate rate of pay. All employees shall be allowed a rest period of fifteen (15) minutes on the Employer's time, for each four (4) hours of working time. Employees shall immediately contact their supervisor (or designee) in the event they determine that they may be unable to take a rest break, so that other arrangements may be made. Subject to prior supervisory approval, meal and/or rest periods may be combined.

9.7 Report Pay.

Employees who report for work as scheduled (unless otherwise notified in advance) and are released from duty by the Employer because of low need shall receive a minimum of four (4) hours' work at the regular rate of pay. This commitment shall not apply when the Employer has made a good faith effort to notify the employee at least one and one-half (1½) hours in advance of the scheduled shift. It shall be the responsibility of the employee to notify the Hospital of the employee's current address and telephone number.

9.8 Weekends.

The Employer will make a good faith effort to schedule all regular full and part-time employees for at least every other weekend off. The availability of weekend work shall be determined by the Employer. In the event an employee works two (2) successive weekends, all time worked on the second weekend shall be paid at the rate of time and one-half (1½) the regular rate of pay. The third regularly scheduled weekend shall be paid at the employee's regular rate of pay. Every other weekend off cycles may be altered with at least ten (10) days' notice prior to the start date of the next posted work schedule. Subject to advance approval, employees may request the trading of weekends, providing the schedule change does not place the Employer into an overtime pay condition or premium pay condition pursuant to this section. The weekend shall be defined for first (day) and second (evening) shift employees as Saturday and Sunday. For third (night) shift employees, the weekend shall be defined as Friday night and Saturday night. This section shall not apply to employees who request the trading of weekends, to employees who agree to work regularly recurring weekend positions (i.e., Saturday and/or Sunday), or volunteer for more frequent weekend duty. Premium pay provided for in this section shall not apply to time spent for educational purposes.

9.9 Rest Between Shifts. In scheduling work assignments, the Employer will make a good faith effort to provide each employee with at least twelve (12) hours off duty between shifts. In the event an employee is required to work with less than twelve (12) hours off duty between shifts (other than when employees are trading shifts for their own convenience), all time worked within this twelve (12) hour period shall be at time and one-half. This Section shall not apply to standby and callback assignments performed pursuant to Article 11.

9.9.1 Rest Between Shifts for 9 Hour Shifts. In scheduling work assignments, the Employer will make a good faith effort to provide each employee with at least eleven

(11) hours off duty between shifts. In the event an employee is required to work with less than eleven (11) hours off duty between shifts, all time worked within this eleven (11) hour period shall be at time and one-half. The Section shall not apply to standby and callback assignments performed pursuant to Article 11.

9.9.2 Rest Between Shifts for 10 and 12 Hour Shifts In scheduling work assignments, the Employer will make a good faith effort to provide each employee with at least ten (10) hours off duty between shifts. In the event an employee is required to work with less than ten (10) hours off duty between shifts, all time worked within this ten (10) hour period shall be at time and one-half. The Section shall not apply to standby and callback assignments performed pursuant to Article 11.

9.10 Shift Rotation.

Routine shift rotation is not an approach to staffing endorsed by the Employer. Except for emergency situations where it may be necessary to provide safe patient care, shift rotation will not be utilized without mutual consent. If such an occasion should ever occur, volunteers will be sought first. If no one volunteers, the Employer will rotate shifts on an inverse seniority basis until the staff vacancies are filled.

9.11 Reduction in FTE Status.

If a reduction in FTE is determined by the Employer to be necessary, the Employer will first seek volunteers from the department or unit and shift to accomplish these changes. If there are insufficient volunteers, the least senior employee(s) in the affected classification, department or unit and shift will receive the FTE reduction unless that employee possesses a specific qualification(s) necessary to the operation of the department or unit in the opinion of the Employer. Any employee subject to an involuntary reduction in FTE will be given preference up to the employee's prior position (FTE) if the Employer seeks to expand the hours of an existing FTE in the same classification on the employee's department or unit and shift, providing there is no conflict between their current schedule and the schedule related to the posted hours.

ARTICLE 10 - COMPENSATION

10.1 Wage Rates.

Employees covered by this Agreement shall be paid in accordance with the schedule of classification rates of pay attached as Appendix A to this Agreement.

First Year:

Effective the first full pay period following ratification, employees will receive 3% across the board increase.

Effective the first full pay period following 7/1/2020, employees will receive 3% across the board increase.

Second Year:

Effective the first full pay period following 7/1/2021, employees will receive 3% across the board increase.

Third Year:

Effective the first full pay period following 7/1/2022, employees will receive 2% across the board increase.

Effective the first full pay period following 1/1/23, employees will receive 2.5% across the board increase based on the wages in effect prior to the 7/1 2022 increase10.2 Step Increases.

For purposes of the wage schedule (Appendix A), a year of service shall occur upon completion of each 2080 paid hours.

10.3 Date of Implementation.

Wage increases and increases in other forms of compensation set forth in this Agreement shall become effective at the beginning of the first full payroll period on or after the calendar dates designated. Longevity steps shall become effective at the beginning of the pay period closest to the date designated by contract.

10.4 Recognition for Past Experience.

All employees hired during the term of this Agreement shall be compensated in accordance with the following plan:

- (a) Employees with one (1) or more years of continuous recent experience shall be employed at not less than step one (1) of the wage schedule.
- (b) Employees with two (2) or more years of continuous recent experience shall be employed at not less than step two (2) of the wage schedule.
- (c) Employees with four (4) or more years of continuous recent experience shall be employed at not less than step three (3) of the wage schedule.
- (d) Employees with six (6) or more years of continuous recent experience shall be employed at not less than step four (4) of the wage schedule.
- (e) Employees with ten (10) or more years of continuous recent experience shall be employed at not less than step five (5) of the wage schedule.

For purposes of this section, continuous recent experience shall be defined as employment in a comparable job classification or other similar experience without a break in experience which would reduce the level of professional skills in the opinion of the Employer.

10.5 Wage Premium in Lieu of Benefits.

In lieu of all benefits except for shift differential, lead pay, in-charge pay, certification pay, callback pay, standby pay, and longevity steps, full-time and part-time benefit eligible employees

may elect a fifteen percent (15%) wage premium. This election must occur within the first ten (10) days of employment or within ten (10) days of the signing of this Agreement, whichever is later, or annually on dates designated in advance by the Employer, providing the employee presents the Employer with written evidence that the employee is covered by health insurance elsewhere, and providing the application for insurance coverage is approved by the insurance carriers. Employees will be given advance notice of enrollment dates. After the decision to receive either (1) compensation plus benefits or (2) compensation plus premium pay in lieu of benefits has been made by the employee, no changes in that compensation status will be allowed except as provided herein.

10.6 Descriptions.

The Employer shall furnish the Union with a description for each bargaining unit classification and shall furnish each employee with a copy of the employee's job description.

10.7 New and Modified Positions.

If the Employer creates a new classification or substantially changes the requirements, responsibilities and duties of an existing classification, the Employer shall provide written notice to the Union, including the position description and a proposed rate of pay, at least fourteen (14) days prior to the implementation of the new or revised position. If the Union requests, within fourteen (14) days after receipt of notice, the parties shall meet to bargain the rate of pay. The Employer's proposed rate shall be paid while negotiations proceed.

10.8 Pay on Promotion.

An employee promoted to a higher paid position will be placed at the step of the wage schedule applicable to the new position that provides the employee with a minimum wage increase of three percent (3%), not to exceed the maximum for the new position, provided the prior experience was relevant to the new classification in the opinion of the Employer. If an employee's prior experience was recognized as relevant for placement on the wage schedule, the employee's wage progression shall continue based on accumulated hours since the employee's last step increase. Where prior experience has not been recognized, progression to the next step in the new position shall occur upon completion of 2080 hours of work in the new position.

10.9 Pay Check Errors.

It is recognized that the employee is responsible for completing their time card accurately according to Swedish Edmonds policy. When an error is made by the Employer of four (4) hours or greater, the Employer will provide the employee with a corrected amount via direct deposit within two (2) business days. If the Employer error is for less than four (4) hours, then the employee will receive the corrected amount in the next pay cycle. Notice of errors must be submitted in writing to the Payroll Department by the employee's manager.

Employee errors will be corrected on the next full pay cycle provided the notice of errors is submitted in writing to the Payroll Department by the employee's manager no later than one (1) week following the pay period in which the error occurred.

ARTICLE 11 - OTHER COMPENSATION

11.1 Shift Differential.

Employees assigned to work the second (3-11 p.m.) shift shall be paid a shift differential over the hourly contract rates of pay in the amount specified below. Employees assigned to work the third (11 p.m. – 7 a.m.) shift shall be paid a shift differential over the hourly contract rates of pay in the amount specified below. Employees shall be paid shift differential for those hours worked on a second or third shift if four (4) or more hours are worked on the designated shift.

<u>Shift</u>	<u>Grades</u>	<u>1-7</u>	<u>8-13</u>	<u>14-29</u>
Evening (2 nd Shift) Differential		\$1.50	\$1.75	\$2.00
Night (3 rd Shift) Differential		\$2.50	\$2.75	\$3.25
Weekend		\$1.35	\$1.80	\$2.50

11.2 Standby Pay.

Employees placed on standby status off hospital premises shall be compensated at the rate of five dollars (\$5.00) per hour. Effective the first full pay period following 7/1/2021, the standby rate will be increased to six dollars (\$6.00). Standby pay shall be paid in addition to call back pay. Standby duty shall not be counted as hours worked for purposes of computing longevity steps or benefits. Employees on standby shall be provided with signal devices. Employees who are on low census shall not be required to be on standby for that low census shift. Employees called back to work while on standby status shall be paid shift differential for those hours worked on a second or third shift. If an employee is placed on standby status for more than fifty (50) hours in a pay period, the standby pay for each hour over fifty (50) in the pay period shall be five dollars and fifty cents (\$5.50). Effective the first full pay period following 7/1/2021, the standby rate for all hours over fifty (50) will increase to six dollars and twenty-five cents (\$6.25).

The Hospital and the Union share a common concern about use of on-call. Toward that end, these provisions shall apply:

No employee will be required to accept more than 132 hours of on-call per month. Employees are permitted to take a greater number of hours of on-call voluntarily, but not beyond a safe and reasonable level as determined by the manager.

When a department identifies that it is at risk of exceeding the maximum number of standby or on-call hours as described in this Section, it shall raise the situation to the ABC Committee in a timely manner to address the problem before the maximums are exceeded. The ABC Committee shall meet in an expeditious manner to address the problem. Employees who have already been assigned to the maximum number of on-call/standby hours (even if not actually worked yet) may also raise the situation to the ABC Committee. The ABC Committee shall

make recommendations for addressing the problem. If the department does not implement the recommendations, the ABC Committee shall convey the recommendations to the CEO for determination.

11.3 Callback Pay.

Any employee called back to work after clocking out shall be compensated at the rate of time and one-half (1½) the regular rate of pay. When called back, the employee shall receive time and one-half (1½) for a minimum of three (3) hours. Travel time to and from the hospital shall not be considered time worked. In the event a caregiver is performing callback duties remotely while on standby the employee will be compensated for actual time worked at the callback rate in fifteen (15) minute increments. The employee may be required to provide documentation of work performed remotely. The minimum callback hours shall not apply when the employee reports for work in advance of an assigned shift.

11.3.1 Call Back Volume Assessment. Upon request, the call oversight committee and/or department manager will pull callback data for the last three (3) months. In circumstances where 75% or more of the days required one or more callback, an FTE will be created commensurate with the timeframe and scale of the callback data. The following options will be considered:

- Salaried on-call positions – See LOU
- Other incentivized weekend shifts
- Expanded hours into the evening
- Staffing model changes

If a vacancy is open for more than 2 months, the call committee will re-visit the type of position and what incentives may be required.

11.3.2 Call rooms

Clean and secure call rooms with linens will be available for employees who have a mandatory requirement to return to work within the required time. In the event a call room is not available, and the employee lives outside of the required response time, a hotel voucher will be provided.

11.4 Lead Pay.

An employee assigned by the Employer as a lead shall receive one dollar and fifty cents (\$1.50) per hour over the regular rate of pay for all hours worked in the lead position. A lead primarily performs the same work as others in the classification; in addition, he or she is directly accountable for monitoring and reviewing work assignments of other employees, checking work for accuracy, assisting in making daily work assignments, assisting with developing work schedules, or giving advice and work instructions to other employees.

11.5 In-Charge Pay.

Any employee assigned by the Employer as “in-charge” shall receive fifty cents (\$.50) per hour over the regular rate of pay. An employee is “in charge” if they are expected to provide advice and work instructions to other employees on a night or weekend shift when managers are not regularly scheduled to work but does not otherwise act as a lead.

11.6 Work in Advance of Shift.

When an employee is required to report for work in advance of their assigned shift and continues working during the scheduled shift, all hours worked prior to the scheduled shift shall be paid at time and one-half (1½) the regular rate of pay. Work performed during the scheduled shift shall be paid at the regular rate of pay. An employee who reports to work in advance of the assigned shift will not be released from duty prior to the completion of that scheduled shift for the purpose of avoiding overtime pay unless there is mutual consent.

11.7 Work on Day Off.

Full-time employees called in on their scheduled day off shall be paid at the rate of one and one-half (1½) times the regular rate of pay for the hours worked. Part-time employees who work on a day not scheduled shall be paid at the applicable rate of pay.

11.8 Temporary Assignment.

Temporary assignment by the Employer to a higher paid position for four (4) or more consecutive hours shall be paid at the higher classification rate of pay, calculated by the same method as provided for under Section 10.8. Temporary assignment by the Employer to a lower paid position shall not affect the employee’s rate of pay; provided, however, this section shall not apply to employees whose reassignment was necessary due to failure to maintain their certification, license or registration.

11.8.1 Multiple Job Classifications. If an employee holds more than one position, the employee will be paid for the work performed in each position in accordance with the applicable rate as specified in Appendix A. For purposes of this section, an employee holds more than one position if s/he holds a separate FTE or per diem status in each position and is separately scheduled for each position.

11.8.2 Unit Secretary/CNA. If a Unit Secretary is assigned to work as a CNA, the Unit Secretary will receive a \$1.00 per hour differential for all time worked as a CNA. If a CNA is assigned to work as Unit Secretary, the CNA will receive a \$1.00 per hour differential for all time worked as a Unit Secretary. The differential does not apply to those in the Float Pool.

11.9 Certification Pay.

An employee certified in a specialty area which authorizes the employee to perform services for the Employer which they could not perform without the certification shall be paid a premium of seventy-five cents (\$.75) per hour; provided the employee is working in a position for which the certification is relevant, the employee continues to meet all educational and other requirements to

keep the certification current and in good standing, and the certification has been approved by the Director of Human Resources.

11.10 Incentive Pay.

Incentive pay plans in place on the effective date of this Agreement shall be continued for the duration of the Agreement.

11.11 Telephone Call.

Any employee who spends time consulting by telephone between the hours of 11 p.m. and 7 a.m. when assigned by the Employer to be on “telephone consultation standby” will be paid at the employee’s regular rate of pay for a minimum of one-half (½) hour for each consultation in addition to standby pay. Consultations in excess of one-half (½) hour shall be paid to the nearest fifteen (15) minutes. Employees consulted while on standby status shall be paid shift differential for those hours worked on the third shift.

11.12 Preceptor Pay

Any employee assigned as a preceptor shall receive a premium of one dollar (\$1.00) per hour.

ARTICLE 12 - ANNUAL LEAVE

12.1 Accrual.

Full-time, and part-time employees shall receive annual leave based upon hours of work in accordance with the following schedule:

Upon Completion of 2080 hours:	<u>Annual Leave</u>
1 year	18 days (144 hours)
5 or more years	23 days (184 hours)
10 or more years	28 days (224 hours)
12 or years	30 days (240 hours)

12.2 Scheduling.

Annual leave shall begin accruing the first day of employment. During the probationary period, an employee is not eligible to receive compensation from the annual leave account. Upon satisfactory completion of the required probationary period, an employee shall be eligible to take any annual leave which has accrued. All annual leave must be scheduled in advance in accordance with hospital policies and be approved by supervision. The Employer shall have the right to schedule annual leave in such a way as will least interfere with patient care and work load requirements of the hospital. Patient care needs will take precedence over individual requests. Generally annual leave may not be taken in increments of less than the employee’s

regular work day. Under special circumstances and only when approved by supervision, partial days may be, granted. Vacation scheduling procedures shall be a proper subject for the Staffing Committee. It is not the responsibility of the employee to find coverage for approved annual leave.

The following guidelines shall apply to scheduling of annual leave:

1. Staff should clearly identify a vacation request to the Manager by designating the period of time the individual wishes to not be scheduled.
2. From Thanksgiving through New Year, vacations will not be inclusive of more than one major (defined) holiday.
3. Non-peak period vacation requests must be submitted in accordance with the Scheduling Calendar.
4. Requests to use annual leave will not be denied on the basis of insufficient accrual at the time of the request, provided the employee can be reasonably expected to have accrued sufficient annual leave by the time it is to be taken, and further provided that the employee must actually have the accrued leave at the time the vacation is taken.
5. Peak vacation periods for the purpose of this procedure are May 31 through September 15 and November 15 through January 2. Peak period vacation requests will follow the schedule below:
 - a. May 31 through September 15 requests must be submitted in writing by February 15 for the current calendar year and will be approved and posted by March 15. Vacation requests will be approved on a seniority basis if there are no conflicting requests. In the event there are conflicting requests, then the same vacation period may not be granted to the same person annually so that equitable access exists in obtaining vacation time.
 - b. November 15 through January 2 vacation requests submitted in writing by October 1 will be approved and posted by October 15. Vacation requests will be approved on a seniority basis if there are no conflicting requests. If there are conflicting requests, then the same vacation period may not be granted to the same person annually so that equitable access exists in obtaining vacation time. Annual leave granted during holidays shall be in conjunction with the holiday rotation.

All requests during peak periods will be held until the dates outlined above. Requests will then be evaluated by the Manager (or designee). During peak vacation periods, no more than (2-3) calendar weeks of annual leave will be granted dependent on departmental needs. Prime time vacations of three (3) consecutive weeks will not be granted in the same season two (2) years in a row.

The goal will be to grant time off to at least 20% of core employees from each job classification and each shift at any one time. Those departments with ten (10) or less

core employees in a job classification that cannot cover for each other will evaluate and determine the operational number for release.

6. Non-Peak

- a. Annual leave during non-peak time will be granted on a first come first serve basis.
- b. In the case of conflicting requests for annual leave, all annual leave requests will be considered on the basis of the date the request was submitted and seniority.
- c. Employees shall present written requests for non-peak annual leave as far in advance as is possible, but not less than two (2) weeks before the work schedule is posted.
- d. Employees will be notified in writing within three (3) weeks after the request is submitted as to whether the non-peak annual leave is approved.
- e. Vacation requests submitted after established deadlines will be considered and accommodated, if possible. Prior approved annual leave will not be rescinded to accommodate later requests regardless of seniority status.

Reapproval of vacation requests must be obtained if a unit transfer request is approved following vacation approval.

12.3 Loss of Annual Leave.

Annual leave accrues each pay period based on the number of hours worked in that pay period, not to exceed 2080 paid hours in an anniversary calendar year. Annual leave shall accumulate to a maximum of 248 hours. An employee will not lose accrued annual leave without receiving prior written notification from the Employer, nor will an employee lose accrued annual leave if the Employer was unable to schedule the time off.

12.4 Work on Holidays.

All full-time, part-time and per diem employees who work on the following holidays, New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day shall be paid at the rate of one and one-half (1½) times the employee's regular rate of pay for all hours worked on the holiday.

12.5 Rotation of Holiday Work.

Holiday work shall be rotated by the Employer to the extent possible. Calendar dates to be observed as holidays shall be specified by the Employer at least one (1) month in advance by notices posted in conspicuous locations in the hospital.

12.6 Payment Upon Termination.

After completion of one (1) calendar year of employment, employees shall be paid upon termination of employment for all annual leave earned; provided, however, this provision shall

not apply to those employees who terminate their employment without giving the required fourteen (14) days' prior written notice, or to those employees who are discharged for cause.

12.7 Pay Rate.

Annual leave pay shall be paid at the employee's regular rate of pay.

12.8 Floating Holiday.

After six (6) months of employment, one (1) floating holiday of eight (8) hours in duration shall be granted per calendar year to each full-time employee. Part-time employees shall receive prorated holiday hours based upon the employee's usual hours of work. The floating holiday will accrue separately from annual leave.

12.9 Vacation Time for Unbenefited Employees.

Employees with FTEs who work in an unbenefited status will be eligible for unpaid annual leave in accordance with the scheduling procedures in Section 12.2 in the amounts specified in Section 12.1 above.

ARTICLE 13 - SICK LEAVE

13.1 Accrual.

Full-time, part-time and per diem employees who have not elected the wage premium in lieu of benefits shall accumulate sick leave (wage continuation) at the rate of eight (8) hours for each 173.3 hours worked. The maximum accumulation of sick leave shall be limited to 720 hours per employee.

13.2 Compensation.

If a full-time or part-time employee is absent from work due to illness or injury or to receive medical diagnosis, care or treatment or out due to the illness, injury or health condition of a family member (including non-emergency medical-dental appointments), the Employer shall pay the employee sick leave pay for each day of absence to the extent of the illness or injury or to the amount of the employee's unused sick leave accumulation, whichever is less.

13.3 Notification.

Employees shall notify the Employer at least two (2) hours in advance of the employee's scheduled shift if the employee is unable to report for duty as scheduled. The employee must notify the Employer each day of absence if the employee is unable to work unless prior arrangements have been, made with supervision.

13.4 Use of Sick Leave.

The parties recognize that healthy, present employees are essential to the functioning of this organization. The parties also recognize that employees will at times need to be absent for

unanticipated reasons. Prior to payment for sick leave in excess of three (3) consecutive days, reasonable proof of illness may be required. Proven abuse of sick leave may be grounds for discharge. If an employee anticipates that providing verification of the need for use of paid sick leave will create an unreasonable burden or expense, the Employer must consider the employee's explanation and make a reasonable effort to identify and provide alternatives for the employee to meet the verification requirement in a manner that does not result in unreasonable burden or expense. Use of sick leave for unauthorized reasons may be grounds for discipline or discharge.

Employees may choose to use paid sick leave when their child's school or place of care has been closed by order of a public official for any health-related reason (not including snow days), or any absences that qualify for leave under the domestic violence leave act, chapter 49.76 RCW.

The Employer will not count the authorized use of paid sick leave in accordance with this section as an absence that may lead to or result in discipline against the employee. In the event of discipline for any other reason related to the use of sick leave, escalating steps of the discipline process will only be triggered within the same rolling calendar year as the first offense.

Disciplines will be tracked centrally and be available for investigations. This information will be by department and include evidence of abuse of sick leave and level of discipline.

ARTICLE 14 - MEDICAL AND INSURANCE BENEFITS

14.1 Health Insurance.

Swedish Medical Center agrees to continue the Swedish PPO Medical Plan with no plan design changes other than those indicated in Appendix F and those required by state or Federal Law. In addition, there will be no premium share increases from 2019.

The Swedish PPO Medical Plan will be the default plan should a newly hired employee fail to make a medical plan election. The Kaiser HMO and HSA medical plans will be offered as a choice, the terms of which will be governed by the plan documents.

14.1.1 Eligibility.

Participation in medical, vision, dental and any other insurance benefits shall be subject to specific plan eligibility requirements. Beginning the first date of employment, employees regularly scheduled to work twenty (20) or more hours per week (0.5 FTE) shall be eligible for enrollment in the Employer's medical, vision and dental benefit plans. For a job change in which the employee becomes newly benefits-eligible (0.5 FTE or higher), eligibility for the Employer's medical, dental, and vision benefits shall begin with the date of the employee's job change.

14.1.2 Employee Premium Share.

For 2020, the premiums (payroll contributions) will be deducted twice-monthly. For plan years in 2021 and later, the premiums may be deducted twice-monthly (24 times per year) or bi-weekly (26 times per year).

Swedish PPO Medical Plan. Employees enrolled in the Swedish PPO Medical Plan would pay the following shown as twice-monthly premiums (payroll contributions). Per pay period amount would be less if 26 payroll contributions per year.

Full-Time (0.75 – 1.0 FTE)	Twice-monthly Contributions with Wellness Credit	Twice-monthly Contributions without Wellness Credit
Employee Only	\$3.00	\$35.50
Employee + Child	\$19.00	\$51.50
Employee + Children	\$35.50	\$68.00
Employee + Spouse/Domestic Partner (DP)	\$54.00	\$96.50
Employee + Spouse/DP + Child	\$70.00	\$112.50
Employee + Spouse/DP + Children	\$86.50	\$129.00
Part-Time (0.5 – 0.74 FTE)	Twice-monthly Contributions with Wellness Credit	Twice-monthly Contributions without Wellness Credit
Employee Only	\$3.00	\$35.50
Employee + Child	\$84.00	\$116.50
Employee + Children	\$165.00	\$197.50
Employee + Spouse/DP	\$195.50	\$238.00
Employee + Spouse/DP + Child	\$276.50	\$319.00
Employee + Spouse/DP + Children	\$357.50	\$400.00

For plan year 2020, employees enrolled in the PPO plan will automatically pay the twice-monthly costs with Wellness credit as shown above.

Swedish Kaiser of Washington HMO. For plan year 2020, employees enrolled in the Kaiser HMO Medical Plan will pay the following twice-monthly premiums (payroll contributions):

Full-Time (0.75 – 1.0 FTE)	Twice-monthly Contributions with Wellness Credit	Twice-monthly Contributions without Wellness Credit
Employee only	\$28.78	\$45.45
Employee + child(ren)	\$83.38	\$100.05
Employee + spouse/ DP	\$103.11	\$136.45
Employee + family	\$157.66	\$191.00
Part-Time (0.5 – 0.74 FTE)	Twice-monthly Contributions with Wellness Credit	Twice-monthly Contributions without Wellness Credit
Employee only	\$43.78	\$60.45
Employee + child(ren)	\$116.53	\$133.20
Employee + spouse/ DP	\$148.01	\$181.35
Employee + family	\$220.81	\$254.15

For plan year 2020, employees enrolled in the Swedish Group Health HMO Medical Plan will automatically pay the twice-monthly costs with Wellness credit as shown above.

Swedish HSA Medical Plan. For plan year 2020, employees enrolled in the HSA Medical Plan will pay the following twice-monthly premiums (payroll contributions):

Full-Time (0.75 – 1.0 FTE)	Twice-monthly Contribution
Employee only	\$0
Employee + child(ren)	\$12.00
Employee + spouse/ DP	\$20.00
Employee + family	\$32.00
Part-Time (0.5 – 0.74 FTE)	Twice-monthly Contribution
Employee only	\$12.50
Employee + child(ren)	\$32.00
Employee + spouse/ DP	\$45.00
Employee + family	\$64.45

For all health insurance plans, employees covering domestic partners and their domestic partner’s children will have additional income tax withholding on the value of medical, dental and vision coverage through Swedish, in compliance with tax law.

14.1.2.1 Wellness Credit Swedish PPO Medical Plan:

For each plan year covered by the contract, employees enrolled in the Swedish PPO Medical Plan will receive up to \$780 annual premium credit, payable as a payroll deduction premium credit, based on participation in the wellness program. That credit is reflected in the “Twice-monthly Contributions with Wellness Credit” for PPO Medical Plan in 14.1.2 above. For those employees who become newly eligible for and enrolled in the PPO Medical Plan after the start of the plan year, the annual premium credit will be prorated based on the number of paychecks remaining.

Swedish Kaiser of Washington HMO Medical Plan:

For each plan year covered by the contract, employees enrolled in the Kaiser HMO Medical Plan will receive up to \$400 annual premium credit, payable as a premium credit for each pay period medical premiums are collected, for participation in the wellness program. Employees can also receive up to an additional \$400 annual premium credit if their enrolled spouse or domestic

partner also participates in the wellness program (for a maximum of \$800 per employee). That credit is reflected in the “Twice-monthly Contributions with Wellness Credit” for HMO Medical Plan in 14.1.2 above. For those employees who become newly eligible for and enrolled in the Kaiser HMO Medical Plan after the start of the plan year, the annual premium credit will be prorated based on the number of paychecks remaining.

Swedish HSA Medical Plan:

For each plan year covered by the contract, employees enrolled in the HSA Medical Plan will receive up to \$700 as a contribution to the Health Savings Account based on participation in the wellness program, as well as up to an additional \$700 if their enrolled spouse or domestic partner also participates in the wellness program (maximum of \$1,400 per employee). Child(ren) need not participate in the wellness program to receive these funds. For those employees who become newly eligible for and enrolled in the HSA Medical Plan who are newly hired or newly benefits-eligible will receive the full health incentive amount in the first year of their enrollment; the incentive will amount will depend on which plan they elect. Employees who elect the Swedish HSA Medical Plan with an effective date of July 1 or later in the year, the employee will automatically receive 50% of the maximum health incentive contribution subject to regulations and payroll cycles.

14.1.3 Dependent Premium Share.

For employees with a 0.75-1.0 FTE who enroll an eligible dependent in the Swedish Kaiser HMO or HSA medical plan, the Employer will pay at least seventy percent (70%) dependent premium for the plan years 2019 through 2023. For employees with a 0.5-0.74 FTE, the Employer will pay at least fifty percent (50%) of the dependent premium.

A twice-monthly surcharge of \$75, or \$69.23 based on 26 bi-weekly deductions per year, will be paid by employees who elect to cover their spouse/domestic partner on the Swedish plan when their spouse/domestic partner is eligible for health plan coverage through their employer. The working spouse surcharge will not apply if a) Swedish’s plan is secondary, b) the Spouse /Domestic Partner has Medicare, Medicaid, Tricare or Tribal health coverage, and it is only other coverage, or c) Spouse’s/Domestic Partners employer plan has an annual out of pocket maximum greater than \$7,900 (single) /\$15,800 (all other coverage levels) for in network services. The annual out-of-pocket maximum limits may be indexed annually with specific IRS limits.

14.1.4 Medical Plan Assistance Program.

The Medical Plan Assistance Program (MPAP) provides financial assistance to employees in the form of free or reduced medical plan premiums based on total taxable household income and the Federal Poverty Level (FPL), as determined annually by the U.S. Department of Health and Human Services.

Benefits-eligible employees (i.e. full-time equivalent of 0.5 or higher) with a total taxable household income that is less than 400% of the FPL may choose any available medical plan provided by Swedish Medical Center and, following approval of their annual application for assistance in a plan year, have the premiums reduced by 50% for themselves and eligible dependent(s) based on their coverage level.

Benefit-eligible employees whose total taxable household income is less than 250% of the FPL are eligible to receive the Swedish PPO Medical Plan for themselves and eligible dependent(s) at no premium cost to the employee upon approval of their application in a plan year.

14.1.5 Dental/Vision Insurance.

Three (3) dental coverage options, one base plan and one which provides orthodontia coverage and one Dental HMO (based on home zip code), and a vision coverage option will be offered, the terms of which will be governed by the plan documents. Swedish Medical Center will pay the entire premium of the base dental plan for employees with a 0.75-1.0 FTE who elect the Employee Only coverage. Employees with a 0.5-0.74 FTE will share part of the cost for coverage for single and dependent dental coverage. The 2020 dental and vision plan design summary and premiums (payroll contributions) are attached as Addendum M.

14.1.6 Wellness Program – Choose Well.

To encourage a culture of health and wellness, Swedish Medical Center will offer their members a Wellness Program as described in Addendum F and as modified by the Labor Management Benefits Committee.

14.1.6.1 Wellness Program – Choose Well: Health Incentive Appeals.

Swedish Medical Center and the Union share the goal of maximizing participation in the Wellness Program. Employees who are deemed to have failed to meet the points goal and therefore do not receive the reduced medical premium share or health incentive have the right to an appeal by submitting through the Wellness Program. If the employee is dissatisfied with the response, the employee may appeal to the Labor Management Wellness Appeals Committee within three (3) months of the end of the prior plan year (e.g. health incentive appeal for the prior plan year can be submitted to the committee up until Mar. 31st of the next plan year). The Union will appoint three (3) members of the committee and the Employer will appoint three (3) members of the committee. The committee's decision will be final. The committee will determine a tie breaking method should one be necessary.

The parties are committed to containing healthcare costs. To this end, Swedish Medical Center will ensure that the most at risk covered lives enrolled in the Swedish PPO Medical Plan may participate in a Complex Care Management Program (CCMP) sponsored by Swedish Medical Group and offered at no cost to member wherever allowed. Should Swedish Medical Group discontinue this

program, the Employer will notify the union and discuss alternative administration means for this program. Those chronic diseases currently include:

- Chronic lung disease
- Coronary artery disease (CAD)/Hypertension/Congestive heart failure (CHF)
- Clinical depression
- Diabetes

Plan participants in the above chronic disease categories will continue to receive a long list of preventive prescription drugs and durable medical equipment with in-network pharmacies and/or providers at no charge, including: Blood pressure home monitoring devices, blood glucose monitors, asthma spacers and nebulizers, CPAP and BiPAP machines. Preferred diabetic delivery and testing items, including pumps.

14.1.7 Maintenance of Benefits.

Swedish Medical Center agrees that during the term of this Agreement it will not reduce the current level of medical plan benefit coverage provided in the Swedish PPO Medical Plan, nor raise the cost to employees by increasing premium, co-payments, deductibles, co-insurance, or out-of-pocket maximums, except by mutual agreement. This commitment shall not apply to administrative changes (including physician panels) that may occur to the plan.

The Swedish HSA and HMO plans may be reopened for bargaining in good faith if there are material reductions in benefits including, but not limited to, material increases in deductible, out-of-pocket maximums, premium percentages or a material reduction in the employer contributions under the health incentive program. The Employer agrees to provide written notice of benefit plan changes to these plans on or before September 15 of each year, at which point the plans may be reopened for negotiation upon the request of the Union. This commitment shall not apply to administrative changes (including physician panels) that may occur to the plan.

14.2 Life Insurance.

The Employer shall provide basic life insurance plan for employees at no cost to the employee, the terms of which, including eligibility, shall be set forth in the Employer's plan and in compliance with applicable law and regulations.

14.3 Long-Term Disability Insurance.

The Employer shall continue in effect its long-term disability insurance plan for employees, the terms of which shall be set forth in the Employer's plan.

14.4 Other Insurance.

The Employer will provide Workers' Compensation Insurance and Unemployment Compensation Insurance in accordance with the laws of the State of Washington. When an employee is eligible to receive payments under the Workers' Compensation Act, accrued sick leave and/or annual leave may be used to supplement such payments to make up the difference between compensation received under the Workers' Compensation Act and the employee's regular rate of pay, but not to exceed the net earnings the employee would have normally received during a normal work week. Employees who were receiving Employer-paid medical insurance prior to a workplace injury shall continue to receive Employer-paid medical insurance up to six (6) months while on an approved workers' compensation leave.

14.5 Plan Changes.

In the event the Employer modifies its current benefit plans, or provides an alternative plan(s), the Employer will review the plan changes with the Union prior to implementation. The Employer shall notify the Union at least ninety (90) days prior to the intended implementation date. The implementation date is the effective date of the new plan.

14.6 Back-up Child Care and Elder Care.

Swedish will maintain a back-up child and elder care benefit equivalent or greater to the Bright Horizons benefit described to the Union on March 8, 2020 in terms of the types of services and amount of care provided as well as the amount of financial responsibility borne by the employee utilizing the benefit. In the event Bright Horizons ceases offering such services, Swedish will meet and confer with the Union regarding a potential replacement vendor.

14.7 Retirement Plan.

The Employer will provide a retirement plan for regular status employees. Retirement benefits and eligibility requirements for participation shall be defined by the Employer's plan. The Employer agrees not to reduce the current level of Employer contribution (both basic and matching contributions) and eligibility requirements during the term of this Agreement, except as specified in this Agreement.

- The Employer will match 100% of the first 2% contributed by participants;
- The Employer will contribute 5% of compensation (as defined in the plan) for all participants, whether or not the participant contributes.

14.7.1 401(k) Plan - Automatic Enrollment:

All eligible employees will be automatically enrolled in the 401(k) Defined Contribution Plan within forty-five (45) days of hire and will have two percent (2%) of gross pay deducted as employee contributions to their account. An employee may elect to terminate, increase or reduce contributions to the Plan at any time.

14.8 Plan Changes.

In the event the Employer modifies its current plans or provides an alternative plan(s), the Employer will review the plan changes with the Union prior to implementation. The Employer shall notify the Union at least forty-five (45) days prior to the intended implementation date.

ARTICLE 15 - LEAVES OF ABSENCE

15.1 In General.

All leaves of absence are to be requested from the Employer in writing as far in advance as possible, stating the reason for the leave and the amount of time requested. A written reply to grant or deny the request shall be given by the Employer within thirty (30) days. A leave of absence begins on the first day of absence from work. An employee awaiting return to work following a leave of absence may bid on vacant positions in the same manner as any other employee.

15.2 Maternity Leave.

A leave of absence shall be granted upon request of the employee for the period of physical disability or a period of up to six (6) months for maternity purposes, whichever is greater, without loss of benefits accrued to the date such leave commences. If the employee's absence from work for maternity reasons does not exceed the period of the employee's temporary physical disability, the employee shall return to work on the same unit, shift and former full-time or part-time status. Thereafter for the duration of the six (6) months leave, upon requesting return to work, the employee shall be offered the first available opening in job classification (or lesser paid job in the same classification series) for which the employee is qualified, unless a more senior employee in the classification and in the unit or department, applies for the position. The employee may use previously accrued sick leave during the period of disability and annual leave to the extent accrued during the maternity leave. Subject to eligibility requirements, medical insurance coverage will be continued while the employee is in a paid status, unless coverage is provided by Family Leave, 15.3(b). Prior to the employee returning from a leave of absence, the Employer may require a statement from a licensed medical practitioner verifying the period of physical disability and attesting to the employee's capability to perform the work required of the position. Employees on approved maternity leave will have the option of continuing their group medical coverage at their own expense during the length of the leave.

15.3 Family Leave.

15.3.1 State Law. After completion of one (1) year of employment, a leave of absence without pay shall be granted upon request of the employee for a period of up to six (6) months for the care of a new born or newly adopted child under the age of six (6) at the time of placement or adoption, or to care for a terminally ill child under the age of eighteen (18) years without loss of benefits accrued to the date such leave commences. Except in special circumstance, employees must give at least thirty (30) days' advance written notice of family leave. The Employer shall guarantee the employee's position if the employee returns from leave on or before the first day of the 13th week. If the employee elects not to return to work at that time, the employee when returning from the

leave of absence will then be offered the first available opening in job classification (or lesser paid job in the same classification series) for which they are qualified, unless a more senior employee in the classification and in the unit or department, applies for the position. Family leave shall be consistent with and subject to the conditions and limitations set forth by state law. This section shall also apply to the children of the employee's domestic partner.

15.3.2 Federal Law. Pursuant to the Family and Medical Leave Act of 1993, upon completion of one (1) year of employment, an employee who has worked at least 1250 hours during the previous twelve (12) months shall be granted up to twelve (12) weeks of unpaid leave to:

- a. care for the employee's child after birth, or placement for adoption or foster care; or
- b. to care for the employee's family member. For purposes of this section, "family member" is defined under FMLA and applicable state laws and may include the following:
 - i. A child, including a biological, adopted, or foster child, stepchild, or a child to whom the employee stands in loco parentis, is a legal guardian, or is a de facto parent, regardless of age or dependency status;
 - ii. A biological, adoptive, de facto, or foster parent, stepparent, or legal guardian of employee or the employee's spouse or registered domestic partner, or a person who stood in loco parentis when the employee was a minor child;
 - iii. A spouse
 - iv. A registered domestic partner
 - v. A grandparent
 - vi. A grandchild; or
 - vii. A sibling.
- c. for a serious health condition that makes the employee unable to perform the employee's job.

The Employer shall maintain the employee's health benefits during this leave and shall reinstate the employee to the employee's former or equivalent position at the conclusion of the leave. The use of family leave shall not result in the loss of any employment benefit that accrued prior to the commencement of the leave. Under certain conditions, family leave may be taken intermittently or on a reduced work schedule.

If a leave qualifies under both federal and state law or this Agreement, the leaves shall run concurrently. Ordinarily, the employee must provide thirty (30) days' advance notice to the Employer when the leave is foreseeable. The Employer may require or the employee may elect to use accrued paid leave time for which the employee is eligible during family leave. Family leave shall be interpreted consistently with the conditions and provisions of the state and federal law.

15.3.3 Parental Leave/Donation of Vacation Hours. In the event an employee takes a parental leave for either the birth or adoption of a child, the employee would be eligible to receive donated vacation hours from co-workers. Donations must be a minimum of four (4) hours which will be converted to the regular rate of pay of the person taking the leave.

15.3.4 Leave Combined. An employee may guarantee her position (same department or unit if applicable, shift and FTE status) for a period of up to the period of temporary disability plus twelve (12) weeks by combining her maternity and family leave. The total amount of combined maternity and family leave cannot exceed the longer of six (6) months or the period of disability plus twelve (12) weeks.

15.4 Child Care Leave.

After one (1) year of continuous employment, an unpaid leave may be granted to an employee to care for a dependent child who resides with the employee for conditions other than those set forth in Section 15.3 (Family Leave) without loss of seniority or accrued benefits. An employee on child care leave shall be entitled to the first available position in their job classification (or lesser paid job in the same classification series) for which the employee is qualified, unless a more senior employee in the classification and in the unit or department, applies for the position. Such leave shall not exceed one (1) year.

15.5 Health Leave.

After one (1) year of continuous employment, a leave of absence shall be granted for health reasons upon the recommendation of a physician for a period of up to six (6) months, without loss of benefits accrued to the date such leave commences. If the employee's absence from work for health reasons does not exceed twelve (12) weeks, the employee shall return to work on the same department and unit if applicable, shift and former full-time or part-time status. Thereafter for the duration of the six (6) month leave, upon requesting return to work, the employee shall be offered the first available opening in their job classification (or lesser paid job in the same classification series) for which the employee is qualified, unless a more senior employee in the classification and in the unit or department, applies for the position. The employee may use previously accrued sick leave and annual leave to the extent accrued during this health leave of absence. Prior to the employee returning from a health leave of absence, the Employer may require a statement from a licensed medical practitioner attesting to the employee's capability to perform the work required of the position.

15.6 Use of Paid Leave for Certain Family Members.

Per Substitute Senate Bill 6426, employees can use accrued sick, annual leave, or floating holiday to care for a spouse, parent, parent-in-law, or grandparent of the employee who has a serious health condition or an emergency condition.

15.7 Washington Paid Family and Medical Leave. Employees may be eligible for benefits through the Washington Paid Family and Medical Leave program. The Employer contributes approximately thirty-seven percent (37%) of the premium costs as required by RCW 50A.10.030 and the remaining amount is deducted from employee paychecks as allowed under the statute. When an employee is eligible to receive payments under the Paid Family and Medical Leave program, the employee shall be permitted to supplement such payments with accrued sick leave and/or annual leave to make up the difference between the compensation received under Paid Family and Medical Leave program and the employee's regular pay, but not to exceed the approximate net earnings the employee would have normally received during a normal work week.

15.8 Military Leave.

Leave required in order for an employee to maintain status in a military reserve of the United States shall be granted without pay, without loss of benefits accrued to the date such leave commences, and shall not be considered part of the employee's earned annual leave time.

15.9 Leave Without Pay.

Employees on a leave without pay for twelve (12) months or less shall not accrue nor lose seniority during the leave of absence.

15.10 Leave With Pay.

Leave with pay shall not affect an employee's compensation, accrued hours, benefits or status with the Employer.

15.11 Return From Leave.

Unless otherwise provided for herein, employees, who return to work on a timely basis in accordance with an approved leave of absence agreement shall be entitled to the first available opening in their job classification (or lesser paid job in the same classification series) for which the employee is qualified, unless a more senior employee in the classification and in the unit or department applies for the position.

15.12 Jury Duty.

All full-time and part-time employees who are required to serve on jury duty or who are called to be a witness on behalf of the Employer in any judicial proceeding, shall be compensated by the Employer at their regular rate of pay. Employees subpoenaed for proceedings not involving the Employer will be given unpaid release time.

15.13 Personal Leave.

All full-time and part-time employees shall be granted three (3) days of personal leave per year without pay upon request, providing such leave does not adversely affect patient care or departmental needs.

15.14 Bereavement Leave.

Up to three (3) days of consecutive days of paid bereavement leave (prorated for part-time employees) in lieu of regularly scheduled work days shall be allowed for a death in the immediate family. An additional two (2) days of bereavement leave (for a total of five (5) consecutive days of paid bereavement leave) may be granted where extensive travel is required to attend the funeral. Proof of extensive travel may be required. Employees may be required to provide documentation as is reasonably necessary to substantiate the need for bereavement leave. Immediate family shall be defined as grandparent, parent, wife, husband, brother, sister, child or grandchild, son and daughter-in-law, mother-in-law or father-in-law and domestic partner and immediate family. Employees may request bereavement leave as non-consecutive days off within a fourteen (14) day period of the death.

Employees may request additional time off as annual leave if available, or unpaid leave to the extent accrued annual leave is insufficient. Such requests are subject to the Employer's customary approach regarding approval or denial of annual leave requests.

15.15 Sabbatical Leave.

The Employer will establish a sabbatical leave. The purpose of a sabbatical leave is to provide an extended period of unpaid leave from an employee's customary work to acquire new skills or training. The sabbatical makes available the necessary time to pursue significant professional development activities, e.g., full-time academic study, participation in research projects, foreign travel to examine alternative health care options, providing health care in underserved areas, publishing. Employees are eligible for their first sabbatical after working a minimum of ten (10) calendar years of regular employment with the Employer. An employee who qualifies may request (1) sabbatical of up to six (6) months or (2) a sabbatical of up to one (1) year after working thirteen (13) years. Employees granted a sabbatical will receive medical, dental and life insurance benefits consistent with their FTE level, subject to the availability of insurance coverage, and will retain their seniority. The total number of sabbatical leaves that may be granted during any one calendar year will not exceed three (3). An employee granted a sabbatical agrees to return to regular employment with the Hospital following sabbatical for at least one (1) year. Employees returning from sabbatical leave of no more than six (6) months shall be reinstated to their prior position. Thereafter, employees will be reinstated to the first available position in their job classification (or lesser paid job in the same classification series) for which they are qualified, unless a more senior employee in the classification and in the unit or department applies for the position. Within forty-five (45) days of returning from a sabbatical leave, the employee will provide a report(s) regarding the knowledge gained while on leave to the manager of the department and their co-workers in a format mutually agreed upon. An employee is eligible to apply for another sabbatical only after seven (7) years have elapsed after the original sabbatical leave. The ABC Committee shall recommend criteria for selection of the

candidates and other guidelines for administering the sabbatical leave. The final decision to grant or deny a sabbatical will be made by the Employer.

15.16 Union Leave

With thirty (30) days' notice, the Union may request that an employee be granted an unpaid union leave of absence of up to twelve (12) weeks to assume a position with the Union. Unless staffing considerations preclude the leave, the Employer shall provide the leave, in increments of four (4) weeks. During the leave, the employee shall be provided with the same medical, dental and life insurance benefits consistent with their FTE level. Since the employee will not have a paycheck, the employee must make necessary arrangements to pay for dependent coverage before the premium is due. Upon expiration of the leave, the employee shall be returned to their position subject to the same rights as employees returning from FMLA leave. If the employee does not return from leave, the employee shall reimburse the Employer for the medical benefits provided during the leave, based on COBRA costs.

ARTICLE 16 - COMMITTEES

16.1 Labor/Management Committee for All Bargaining Contracts (the "ABC" Committee).

The Employer, jointly with representatives selected by the Union, will join the Swedish Medical Center Labor Management Committee for All Bargaining Contracts (the "ABC" Committee). Efforts will be made to rotate meeting locations between Swedish Medical Center and Swedish/Edmonds.

16.1.1 Labor Management Benefits Committee. Swedish Edmonds and the Union recognize the importance of undertaking joint efforts to ensure that employees have access to cost effective, quality health care and other insurance coverage. Both the Employer and the Union share a mutual interest in researching best practices in cost containment features and benefits that ensure quality but also address increasing costs. In conducting its work the committee will concentrate its efforts on:

1. Comparing behavioral health networks, including but not limited to Optum, Premera, and Lyra, comparing:
 - a. Total number of providers, total number of providers accepting new clients, total number of specialists, total number of specialists accepting new clients, the strengths in coverage and gaps in coverage, and any other considerations the committee deems relevant

The Committee will jointly provide a recommendation about the potential network switch for plan year 2021, with the Plan fiduciary retaining ultimate responsibility for the network/administrative decision.

The transition period from ratification until plan year 2021 will include:

- i. Joint communication about the decision-making process, potential

network change, and promotion of the Behavioral Health Concierge service

- ii. A transition of care plan, including outreach to those who may choose to switch providers with a list of in-network providers
 - iii. Additional transition of care coverage that individuals may need
2. Set points goal for health incentive program design.
 3. Reviewing identified employee progress toward the Wellness point goal and recommending additional outreach or assistance based on trends or progress by various employee groups
 4. Pharmacy benefit and cost control
 5. Consumer education and prudent health care purchasing
 6. Prevention strategies
 7. Enhanced case management services
 8. Effective disease management programs
 9. Maximizing pharmacy education to avoid adverse drug interactions
 10. Drafting a joint message with information about possible billing errors and a process and support system to resubmit possible billing errors since January 1, 2019 (for example Emergency Department bills that were not solely subject to copay). The joint message will also include benefit options, preferred network providers, and ways to address billing concerns.
 11. Explore options and viability of the potential to have onsite employee health clinics

To address these issues, the parties will establish a Labor Management Benefits Committee with representatives from each bargaining unit. The Union will appoint up to ten (10) bargaining unit representatives to include one (1) organizer to the committee. The Employer will appoint up to ten (10) management representatives, including a medical plan and pharmacy benefits manager (Providence Health Plan) representatives, Ombudsperson, behavioral health professional and Swedish Billing Office representative. The committee shall be advisory and shall meet at least quarterly and more often as mutually agreed. The Union shall appoint one (1) bargaining unit member as committee co-chair. In guiding the committee's work, utilization data and costs, among other data shall be reviewed. If the committee comes up with any mutually agreed upon recommendations for any changes, the Union and management shall convene a meeting to review the recommendations. The Human Resources' Caregiver Benefits and Well-being team and medical plan representative(s) will be invited to present information relevant to the Swedish Edmonds's Health Plan on a quarterly basis.

16.2 Staffing Review

In order to review and consider long term concerns of employees working in areas of the Hospital, the following procedure shall be followed:

Employee(s) who have long term concerns about staffing levels or excessive workloads (hereafter referred to as “staffing concerns”) are encouraged to document their concern and address the issues directly with their supervisor/manager.

Upon request from at least 10% of department staff members, a meeting will be convened between concerned staff and management within two weeks to seek a resolution of the concern.

The Employer may not retaliate against or engage in any form of intimidation of an employee for performing any duties or responsibilities in connection with the ABC Committee; or an employee who notifies ABC Committee or the hospital administration of their concerns about staffing.

Issues from employees whose staffing issues are covered under ESHB3123 are exempted from this process and will be assigned to the Joint Labor Management Nurse Staffing process for such employees.

16.3 Health and Safety Committee.

The Hospital will maintain a safe and healthful work place in compliance with all Federal, State and local laws applicable to the safety and health of its employees. The Hospital will continue its Safety Committee in accordance with all regulatory requirements. The purpose of this committee shall be to investigate safety and health issues and to advise the Hospital on education and preventative health measures for the work place and its employees. The Committee shall include three (3) bargaining unit employees, not more than one (1) from any department. All bargaining unit employees who serve on the Committee will be appointed by the Union. Employees are encouraged to report any unsafe conditions to their supervisors and the Safety Committee.

16.4 Committees in General.

The above-referenced committees, although advisory in nature, will be expected to assist in the development of positive change which can be implemented by the Hospital with successful results. Each committee will review its progress and effectiveness annually. Minutes will be kept of each meeting for distribution to all members of the committee.

16.5 Compensation.

Employees shall be compensated at their regular rate of pay for all time spent on Employer-established committees and contract committees set forth in this Article 16 when they are members of the committee, are required to attend committee meetings, or are serving on ad hoc or sub-committees established by the standing committees, and with prior approval, for time spent in preparation and presentation of projects required by the Employer.

16.5.1 Compensation and release from work.

Union members who participate in the labor management process shall do so without loss of pay; however, at no time shall such participation result in the payment of overtime. Union members who participate in the labor management committee process shall be paid by the Employer in order to prepare and participate, including for caucus time before and after joint meeting time. Caucus time will not exceed ninety minutes. Employees will be released from work to participate, per Article 16.6 Support for Committee Participation. Paid release time will be limited to four (4) hours when meetings are scheduled at shift start and end times. Additional release time may be granted if combined meeting and caucus time exceeds four hours.

If the meeting cannot be scheduled at the start or end of a shift and necessitates additional release time in excess of four (4) hours, the parties will discuss and agree if additional paid release time is needed.

Should the meeting and caucus time end prior to the end of the release period, the employee shall report to their manager or charge RN/lead to evaluate the needs of the unit/department. If the employee is not needed on the unit, this time will be used to complete mandatory education or other duties as assigned.

16.6 Support of Committee Participation.

In an effort to continue building an increasingly collegial Labor Management relationship, the Union and the Employer express solid support for employees to participate in contractual committees and projects of mutual benefit. The parties agree that employees participating on these committees/projects will be supported in attending the meetings, and management will make a good faith effort to release participants provided adequate advance notice is provided to the immediate supervisor by the employee or the Union. This may include exploring other staffing options (i.e. temporary staff, putting out request for coverage, building meeting absence into schedule, etc.). If a manager is unable to find coverage for a meeting, staff may choose to switch shifts. Managers shall facilitate switching shifts by communicating the request to the staff. Once the Union informs management of names of staff participants in contractual committees or other joint projects, management will immediately forward names of participants to the immediate supervisor to facilitate timely release.

ARTICLE 17 - STAFF DEVELOPMENT

17.1 Orientation.

The objectives of orientation shall be to familiarize new employees with the objectives and philosophy of the hospital and its services, to orient new employees to hospital policies and procedures, and to instruct new employees as to their functions and responsibilities as defined in job descriptions. Orientation will consist of a basic comprehensive program in which the employee will be oriented through a combination of instructional conferences, floor and/or shift work.

17.2 Staff Development.

A regular and ongoing staff development program shall be maintained and made available to all shifts and to all personnel with programs posted in advance. The posting will indicate if attendance is mandatory. The functions of staff development shall be:

- (a) to promote the safe and intelligent care of the patient;
- (b) to develop staff potential; and
- (c) to create an environment that stimulates learning, creativity, and personal satisfaction.

Every effort will be made by the Employer to provide reasonable advanced notice of mandatory education. To ensure employees have the ability to complete mandatory education, when possible, a minimum of two (2) months advance notice will be given of the education requirements.

Topics to be offered will be suggested and prioritized between employees, management and Clinical Education and Practice or designee. Subject to patient care needs and with appropriate advance notice, the Employer will make a good faith effort to release employees to attend mandatory education and continuing education programs within employees FTE unless scheduled on time off by mutual agreement. Mandatory education programs will be scheduled in an effort to accommodate varying work schedules.

Employees required by the Employer to attend mandatory staff development programs, during off-duty hours will be compensated at the applicable rate of pay for hours spent in the program. The employer will make their best effort to make employees whole for their entire shift if a mandatory education is scheduled on a day in which an employee was regularly scheduled to work and was released from work by offering productive and nonproductive opportunities within the pay period for all hours missed. The Employer will provide contact hours for continuing education programs. It shall be the responsibility of the presenter to complete and submit the application process on a timely basis.

The ABC Committee will have a quarterly agenda item to discuss: new and upcoming educational opportunities, additional educational interests from employees, access to computers and/or other tools necessary to facilitate training and professional development, and review the offerings for mandatory education classes to ensure that enough classes are being offered at appropriate times to accommodate variable shifts.

17.3 Job Related Study.

After one (1) year of continuous employment, permission may be granted for leave of absence without pay for job related study, without loss of accrued benefits, providing such leave does not jeopardize hospital service.

17.4 Approved Expenses.

When the Employer requires the employee to participate in an educational program (which shall exclude programs for maintaining licensure and specialty certification), the Employer will pay approved expenses that are directly related to the program.

17.5 Paid Educational Leave Time.

After completion of the probationary period, regular employees shall be allowed paid leave for educational or professional purposes described in this section, including union-sponsored training as provided for in Section 3.2, providing such leave time, shall be subject to scheduling requirements of the Employer. All employees who are union officers, delegates and contract committee members may use one (1) day (eight [8] hours') of paid leave per calendar year to attend union-sponsored training in leadership, representation and dispute resolution

17.5.1 Education Leave for Employees in positions requiring CEU's as required by a regulatory agency. Employees in positions which have position descriptions requiring or preferring a certification, license and/or registration are entitled to take paid leave days for continuing education necessary to acquire or maintain the certification, license and/or registration, not to exceed a total of three (3) calendar days per year. Employees shall be allowed paid leave time for educational or professional purposes, after completion of the probationary period. Such leave time shall be subject to the scheduling requirements of the Employer. Educational/professional leave time shall be available on a calendar year basis in accordance with the schedule below. Unused educational/professional leave time shall not be carried over from one calendar year to the next. Guidelines for use of education leave time may be developed by the ABC Committee.

<u>FTE Status</u>	<u>Hours</u>
.8 - 1.0	36
.6 - .79	32
.4 - .59	24
.1 - .3	12

17.6 Continuing Education Expenses.

Employees may access educational monies through the SEIU Healthcare 1199NW Joint Employer Training and Education Fund.

ARTICLE 18 - HEALTH AND SAFETY

18.1 Prevention of Back Injury.

Since back and musculoskeletal injuries are the major occupational hazard to employees in the interest of prevention, a special ABC committee will be convened to ensure a prevention program is in place. The committee will be comprised of three (3) Union-appointed

representatives and three (3) management-appointed representatives. The charge of the committee is to maximize the use of lift teams and mechanical lifting and transfer devices. The committee will undertake a review of current practices on all units/work areas within sixty (60) days. The committee will research state-of-the-art prevention techniques and devices and assist in implementing a state-of-the-art program within ninety (90) days of the contract effective date. The committee will evaluate and compare injury rates both pre- and post-project implementation. Once a year, the committee will report its findings to the ABC Committee per Section 16.1.

18.2 Prevention of Workplace Violence.

Due to health care personnel being at increased risk of workplace violence, the Employer and the Union agree to work together to protect employees by developing a comprehensive violence prevention program. The violence prevention program to be developed shall include employee participation as appointed by the Union, and will include elements of hazard and risk factor identification, training, reporting, post-incident response plan and evaluation of the program.

18.3 Product Evaluation.

The Hospital's Products Evaluation Committee will continue to review and evaluate medical devices that reduce or help prevent employee exposure to blood and/or body fluids. The Committee's evaluation of products will include consideration of cost, applicability and effectiveness, with applicability and effectiveness being primary considerations. Committee membership shall include one (1) Union appointed employee.

18.4 Health Testing.

Upon employment, each employee shall be required to have a TB skin testing or chest X ray as required by the State of Washington (WISHA) at no cost to the employee. Employees shall be offered rubella, rubeola, hepatitis B testing or immunization as required by WISHA. Upon physician request, once a year, a CBC, Chem 14, urinalysis and a mammogram will be provided at no cost to the employee.

18.5 Health and Safety.

The Hospital remains committed to providing education, products and equipment, work practice controls, and engineering controls to minimize employee risks from occupational injury or exposure. The Hospital shall also continue to provide confidential twenty-four (24) hour information and referral for employees sustaining occupational injury or exposure. This commitment to employee's health and safety is documented in the Employer's Infection Control Program.

18.6 Tuberculosis Exposure Control Program.

All employees working in patient care areas will be provided PPD screenings in accordance with Swedish Medical Center policy. Employees in high risk areas may be screened more frequently. Any employee who is a PPD converter as a result of an occupational exposure will be referred to a Public Health physician or appropriate medical specialist for follow up, including preventive therapy at no cost to the employee.

ARTICLE 19 - GRIEVANCE PROCEDURE

19.1 Grievance Defined.

A grievance is defined as an alleged breach of the terms and conditions of this Agreement. It is the desire of the parties to this Agreement that grievances be adjusted informally wherever possible and at the first level of supervision.

When filing a grievance, the Employee/grievant must:

Write a description of the alleged contract violation, identifying the violated Article(s) and date, or if date unknown, approximate date of violation. Describe the specifics of a requested remedy.

19.2 Time Limits.

Time limits set forth in the following steps may only be extended by mutual written consent of the parties hereto. A time limit which ends on a Saturday, Sunday or a holiday designated in article 12.4 hereof shall be deemed to end at 4:30 p.m. on the next following business day. Failure of an employee to file a grievance on a timely basis or to timely advance a grievance in accordance with the time limits set forth below will constitute withdrawal of the grievance. Failure of the Employer to comply with the time limits set forth below shall result in the grievance being automatically elevated to the next step without any action necessary on the part of the employee.

NOTE: A grievance concerning a termination or suspension may start at Step 2 of the grievance procedure, otherwise steps in the grievance procedure may only be skipped with mutual agreement.

The union will make a good faith effort to timely withdraw inactive grievances.

19.3 Grievance Procedure. A grievance shall be submitted to the following grievance procedure, and a copy of the grievance shall be furnished to Human Resources:

Step 1. Employee and Department Manager (or designee).

If an employee has a grievance, the employee shall meet with the employee's department manager (or designee) and present the grievance in writing within fourteen (14) calendar days from the date the employee was or should have been aware that the grievance existed. The Union Delegate shall be present if requested by the employee. If the Union Delegate participates in the grievance meeting, the Director of Human Resources or designee shall also be present at this Step 1 meeting. Upon receipt thereof, the department manager (or designee) shall attempt to immediately resolve the problem and shall respond in writing to the Employee within fourteen (14) calendar days following the meeting between the department manager (or designee) and the grievant.

Step 2. Employee, Union Delegate/Representative and Second Level of Management.

If the matter is not resolved to the employee's satisfaction at Step 1, the employee shall present the grievance to the department's next level of management within fourteen (14) calendar days of the department manager's decision. A conference between the employee (and the Union Delegate/Representative, if requested by the employee) and the department's next level of management shall be held within fourteen (14) days for the purpose of resolving the grievance. A written reply shall be issued within fourteen (14) calendar days following the grievance meeting.

Step 3. Employee, Third Level of Management.

If the matter is not resolved at Step 2 to the employee's/grievant's satisfaction, the employee shall present the grievance in writing to the next level of management above the level which heard Step 2 within fourteen (14) calendar days of the Step 2 decision. The next level of management shall meet with the employee and the Union Delegate/ Representative within fourteen (14) calendar days for the purpose of resolving the grievance. A written response shall be issued within fourteen (14) calendar days following the meeting, and a copy shall be provided to a union organizer.

Step 4. Arbitration.

If the grievance is not settled on the basis of the foregoing procedures, and if the grievant and the Union have complied with the specific time limitations specified in Steps 1, 2, 3 and 4 herein, the Union may submit the issue to arbitration by providing written notification to the Employer within twenty-one (21) calendar days following the receipt of the written reply from Step 3. The parties will establish a shared tracking system to ensure proper rotation of arbitrators. The arbitrator will be determined from the listing of arbitrators listed below. The first arbitration case (under this Agreement) will be assigned to the first arbitrator identified below. Thereafter, each arbitration case will be assigned on a rotating basis to the next arbitrator appearing on the list. In the event of unavailability of an arbitrator to hear a case within the timeline described above, the next arbitrator will be promptly notified of the request for hearing.

The parties agree to schedule the hearing date within twenty-one (21) days of receipt of the arbitrator's letter listing available dates for hearing. Arbitrations with no attempt to schedule within three hundred and sixty-five (365) days from the date of notification shall be considered withdrawn by the grievant, unless extended by mutual agreement.

The parties have agreed to the following permanent panel of arbitrators:

1. Richard Ahearn
2. Mutually agreed upon arbitrator
3. Alan Krebs
4. Mutually agreed upon arbitrator
5. Michael Cavanaugh

6. Gary Axon
7. Timothy Williams
8. Richard Humphreys
9. Michael Merrill
10. Mutually agreed upon arbitrator

Any arbitrator accepting an assignment under this Article agrees to issue an award within forty-five (45) calendar days of the close of the hearing or the receipt of post-hearing briefs, whichever is later, and the Arbitrator shall have no jurisdiction to decide the issue after that forty-five (45) day period. The arbitrator's decision shall be final and binding on all parties. The arbitrator shall have no authority to add to, subtract from, or otherwise change or modify the provisions of this Agreement, but shall be authorized only to interpret existing provisions of this Agreement as they may apply to the specific facts of the issue in dispute. The Arbitrator shall have no authority to award punitive damages. Each party shall bear one-half (½) of the fee of the arbitrator for an Award issued on a timely basis and any other expense jointly incurred incident to the arbitration hearing. All other expenses including but not limited to legal fees, deposition costs, witness fees, and any and every other cost related to the presentation of a party's case in this or any other forum, shall be borne by the party incurring them, and neither party shall be responsible for the expenses of witnesses called by the other party.

19.4 Union Grievance.

The Union may initiate a grievance if the grievance involves a group of employees and if the grievance is submitted in writing within fourteen (14) calendar days from the date the employees were or should have been aware that the grievance existed.

19.5 Mutually Agreed Mediation.

The parties may agree to use mediation in an attempt to resolve the grievance. Both parties must mutually agree to use mediation and neither party may require that any grievance be sent to mediation. Mediation shall not be considered a step in the grievance process and may be pursued concurrently with the filing, selection and processing of an arbitration submission. The parties' agreement to mediate a grievance does not alter the rights and obligations of either party under the grievance procedure, unless otherwise agreed in writing.

19.6 Termination.

Step 4 of this grievance procedure shall terminate on the expiration date of this Contract unless the Contract is extended by the mutual written consent of the parties. Grievances arising during the term of the Contract shall proceed to resolution (including Step 4) regardless of the expiration date of this Agreement. Grievances arising after the expiration date of this Contract may be pursued through Step 3 only.

19.7 State and Federal Laws.

Grievances alleging a violation of state and/or federal laws may only be processed through Step 3 of this grievance procedure. If the matter cannot be resolved as a result of this process, it may be submitted by the Union to the appropriate administrative agency for further adjudication.

19.8 Expedited Grievances.

By mutual agreement the parties may agree to expedite the grievance procedure, including: (1) expedited arbitration, (2) skip one step in existing process, (3) ability to file multi-unit grievances, (4) use of FMCS grievance mediation services, or (5) use of two-person trained issue resolution advisor team (one from union one from employer) in lieu of an existing step in current process

ARTICLE 20: ORGANIZATIONAL EQUITY AND INCLUSION (OEI)

During negotiations for the 2019-2023 successor agreement, the parties agreed to the following regarding a new staff focused Organizational Equity and Inclusion (OEI) Joint Labor Management Committee.

Patients and staff alike deserve a diverse and valued workforce where everyone is treated with respect, dignity, and equity. Each and every caregiver is entitled to a just and supportive work environment, where all caregivers are treated with dignity and respect, regardless of sex, race, age, disability or any other personal characteristic.

The Employer will commit to work with the Union to enable greater accountability, culture change, prevention, reframing, resourcing, and systemic change.

20.1 Equal Opportunity and Nondiscrimination

As described in the contract Equal Opportunity (Article 5.1). The Employer and the Union shall comply with all applicable federal, state and local employment discrimination and affirmative action laws.

20.2 Harassment

20.2.1 The Employer is committed to providing a work environment free from unlawful harassment. As stated in current Swedish policy, the Employer will not tolerate actions, words, jokes or comments based on an individual's sex, race, ethnicity, age, religion, sexual orientation or any other legally protected characteristic. Any employee, supervisor, or bargaining unit member engaging in sexual or other unlawful harassment will be subject to appropriate corrective action, up to and including termination of employment.

20.2.2 Sexual Harassment. No employee shall be subjected to discrimination in the form of sexual harassment, defined as (1) unwelcome sexual advances or requests for sexual favors by a person who has authority over the recipient when (a) submission to such conduct

is made either an implicit or explicit condition of the individual's employment, or (b) submission to or rejection of the conduct is used as the basis for a decision that affects tangible aspects of the individual's employment; or (2) unwelcome and unsolicited language or conduct that is of a sexual nature or is based on the recipient's sex, gender identity, or gender expression and that is sufficiently offensive or pervasive that it could reasonably be expected to create an intimidating, hostile, or offensive work environment. The Employer makes available annual sexual harassment prevention and response training for all supervisors, managers, and bargaining unit members.

20.3 Hiring of an Organizational Equity and Inclusion Leader

Swedish commits to the hiring of an individual to lead organizational equity and inclusion efforts. As part of the hiring process of this new leader in 2020, Swedish will include two (2) Swedish Medical Center employees represented by SEIU Healthcare 1199NW selected by the Union in the interviewing of candidates. The employees will be paid for their time in supporting this work.

The Organizational Equity and Inclusion Leader will engage in the labor management change process

20.4 Organizational Equity and Inclusion Joint Labor Management Committee

A new Swedish Organizational Equity and Inclusion Joint Labor Management Committee will be established within four (4) months of contract(s) ratification. The new committee will be comprised of ten (10) caregivers represented by SEIU chosen by the union, the organizational equity and inclusion leader, two HR representatives and three Swedish operational managers. Other ad hoc guests including other Swedish Medical Center employees can be selected by joint agreement from labor and management.

The committee will meet every other month. Employees will be paid for their involvement in the meetings.

The committee will be empowered to promote leadership discussion, awareness and improvement that will identify and embrace the following to achieve a workplace where each and every caregiver is entitled to a just and supportive work environment:

- Understanding diverse perspectives,
- Valuing diversity and creating inclusion,
- Challenging biases in hiring, promotion and work performance.

20.4.1 Workshops

Members of the Labor Management Committee will attend at least two (2), all-day (16-hours total) in person workshops. One of these workshops will be done with labor and management separate and one will be done together. The workshops are intended to increase skill and awareness on hidden bias, cultural competency, and leadership skills. The parties will jointly select two (2) independent facilitators within sixty (60) days after

the committee is established. The facilitators will be paid by the Employer. The workshops will be on paid time for all committee members.

20.4.2 Work Plan

Next steps and a work plan for the committee will be developed following the initial workshops. The committee will create a work plan that includes identification of issues within the workplace that require attention.

The committee will develop a work plan that will include data sharing, data analysis, and identify concrete solutions for any and all issues identified. The labor management process will be an action-based systemic strategy including but not limited to the following: Trauma-Informed Care Strategies, Survivor-Centered Approaches, Anti-Racist and Anti-Racism practices, and Improving Workplace Culture.

In recognition of the diversity of the EVS department, the first OEI pilot training, determined by the committee will be conducted within the EVS department as soon as practical on ratification.

20.4.3 Committee Topics

The Organizational Equity and Inclusion Joint Labor Management Committee shall focus on the following areas of concern in their initial workshops and meetings and produce a report that outlines suggested improvements on the following topics:

1. Work authorization and re-verification: Review the Employer's approach to how it responds to the Work authorization and re-verification processes in light of applicable law.
2. SSA no-match letters: Review the Employer's approach to how it responds to the Social Security Administration "no-match" letter.
3. Change in Social Security Number or Name and E-Verify: Review the Employer's approach to changing SSNs or names in its systems and E-Verify procedures.
4. Recognition of alternative holidays: Evaluate current process and determine what improvements can be made to give employees time off for a recognized holiday that is more important to the employee's personal belief system, e.g. Eid- al-Fitr, Yom Kippur, etc. This review will include consideration of how the current Prime Time Vacation Scheduling process may be improved.
5. Police and security accountability: Review processes and changes to ensure employees feel safe to advocate on behalf of patients. As part of this, the committee may recommend suggested training for the Swedish Medical Center security team. Any immediate concerns with regard to interactions with police or security can be escalated to the employee's supervisor or manager.
6. Review all Swedish Medical Center policies that pertain to discrimination, harassment, equity and inclusion. Develop processes for capturing, and analyzing pertinent data.

7. Provide input on the sexual harassment training provided by the employer and receive a report on the trainings.

20.4.4 Urgent Action Structure

Swedish will designate an HR business partner to be the point person for concerns related to Organizational Equity and Inclusion. Every other month (opposite of Organizational Equity and Inclusion Joint Labor Management Committee meeting) the designated HR business partner will meet with one SEIU represented employee and one SEIU organizer. This team will be responsible for reviewing escalated and/or unresolved issues related to OEI. This team will be accountable to the OEI Joint Labor Management Committee, and that group will develop the methodology for working together and for resolution. The timeline for starting this team will be jointly determined within nine (9) months. Until this team has started its work, any complaints requiring urgent resolution will go to the OEI committee or, as with any complaint, may also be resolved via the grievance procedure.

20.5 Complaints

Employees who feel they have been the subject of discrimination, harassment, or retaliation are encouraged to discuss such issues with their supervisor and/or manager and Human Resources business partner for local resolution. The goal of local resolution is to address and resolve problems as quickly as possible and to stop or address any inappropriate behavior. Managers and delegates will receive additional support for responding to discrimination and harassment complaints and escalate concerns to the Organizational Equity and Inclusion Joint Labor Management Committee.

The Employer will investigate and use dispute resolution to review issues that can go beyond legal definitions of discrimination and harassment. This can include behavior that violates our values in treating each other with dignity and mutual respect and justice to promote a culture that fosters unity and reconciliation.

Human Resources business partners will participate in additional training on the prevention and response of workplace discrimination and harassment at all levels and will provide a report to the Organizational Equity and Inclusion Joint Labor Management Committee to improve their skills and competencies.

2.16 Commitment to No Retaliation

There will be no retaliation for speaking out about discrimination concerns. In a circumstance where an individual or group of individuals have a specific allegation of discrimination, Human Resources will be involved to work through those concerns and share a plan to address.

The Employer will take all reasonable steps to protect an employee who reports harassment from continuing harassment and from retaliation because of having reported harassment. The Employer will also take all reasonable steps to protect witnesses who cooperate in any

investigation of alleged harassment from retaliation. If the investigation reveals that the complaint is valid, prompt action will be taken to stop the harassment immediately and to prevent its reoccurrence.

20.7 Restroom Equity

The Employer shall provide that all employees have adequate access to all-gender restrooms in their work locations, this includes reasonable allowance of travel time. It is the Employer's intent to make as many restrooms all-gender as possible and update signage.

20.8 Religious accommodation

The Employer will make every effort to accommodate the religious needs of its employees, including the following: 1) scheduling of breaks in accordance with the prayer schedule of the employee; 2) providing a reasonably comfortable and private location for praying with access to washing facilities; 3) allowing for adequate time for prayer and travel time between the prayer area and workspace; 4) allowing employees to use a phone, watch, or other tool to remind them of their prayer schedule; and 5) providing other accommodations as necessary.

20.9 Immigration-Related Audits, or Raids/Detentions Employment

20.9.1 The employer shall, as soon as practicable and to the extent not prohibited by law, notify the Union of any immigration-related enforcement action by law enforcement or immigration officials, such as an audit, raid or detention, affecting bargaining unit members, and provide the name, contact information, and detention location of any employee detained for immigration-related reasons by law enforcement or immigration officials.

20.9.2 The Employer may not require an employee to meet with Immigration Customs Enforcement (ICE).

ARTICLE 21 - MANAGEMENT RESPONSIBILITIES

The Union recognizes that the Employer has the obligation of serving the public with the highest quality of patient care, efficiently and economically, and/or meeting medical emergencies. The Union further recognizes the right of the Employer to operate and manage the hospital including but not limited to the right to require standards of performance and to maintain order and efficiency; to direct employees and to determine job assignments and working schedules; to determine the materials and equipment to be used; to implement improved operational methods and procedures; to determine staffing requirements; to determine the kind and location of facilities; to determine whether the whole or any part of the operation shall continue to operate; to select and hire employees; to promote and transfer employees; to discipline, demote or discharge employees for just cause, provided however, the Employer reserves the right to discharge any employee deemed to be incompetent based upon reasonably related established job criteria and exercised in good faith; to lay off employees for lack of work; to recall employees; to require reasonable overtime work of employees; and to promulgate rules, regulations and

personnel policies, provided that such rights shall not be exercised so as to violate any of the specific provisions of this Agreement. The parties recognize that the above statement of management responsibilities is for illustrative purposes only and should not be construed as restrictive or interpreted so as to exclude those prerogatives not mentioned which are inherent to the management function. All matters not covered by the language of this Agreement shall be administered by the Hospital in accordance with such policies and procedures as it from time to time shall determine.

ARTICLE 22 - UNINTERRUPTED PATIENT CARE

It is recognized that the Hospital is engaged in a public service requiring continuous operation and it is agreed that recognition of such obligation of continuous service is imposed upon both the employee and the Union. During the term of this Agreement, neither the Union nor its members, agents, representatives, employees or persons acting in concert with them shall incite, encourage or participate in any strike, sympathy strike, picketing, walkout, slowdown or other work stoppage of any nature whatsoever. In the event of any strike, sympathy strike, picketing, walkout, slowdown or work stoppage, or a threat thereof, the Union and its officers will do everything within their power to end or avert same. Any employee participating in any strike, sympathy strike, picketing, walkout, slowdown or work stoppage will be subject to immediate dismissal. The Employer agrees that during this same time period, there shall be no lockouts.

ARTICLE 23 - TRAINING AND UPGRADE FUND

23.1 Training and Upgrading Fund. A Training and Upgrading Fund, to be known as the SEIU Healthcare 1199NW Multi-Employer Training and Education Fund (the "Fund") will be established for the purpose of creating a program for addressing the workforce needs of participating employers (collectively "Participating Employers") as well as the career, knowledge and skill aspirations of SEIU Healthcare 1199NW bargaining unit employees. The Employer agrees to become a Participating Employer in the Fund, which will be established by an Agreement and Declaration of Trust ("Trust Agreement"). The contribution to the Fund shall be an amount equal to one percent (1%) of the gross payroll of the Service and Maintenance/LPN employees in the Pro-Tech bargaining unit, one-half (1/2%) percent of the gross payroll of the Professional/Technical employees in the Pro-Tech unit, and one half (1/2%) percent of the gross payroll of the RN bargaining unit employees (collectively "Employees"). Gross payroll shall be defined as the amount included on Box 5 of the W-2 form report of the Employer, excluding per diem employees.

23.2 Fund Trustees, Programs, Staff. The Trustees of the Fund shall be composed of an equal number of representatives designated by the Union and by the employers contributing to the Fund. While acting in a manner consistent with the Fund Principles established between the Union and Participating Employers, the Trustees will determine the overall parameters for these programs, and the staffing needed to carry out the purposes of the Fund.

23.3 Trust Agreement. The Employer and Union agree to abide by the Trust Agreement.

23.4 **Availability of Onsite Rooms.** In order to facilitate Employees' access to education and training, the Employer will make a good faith effort to make rooms available on-site for conducting training, counseling and other activities of the Fund.

23.5 **Fund Contributions, Records and Collections.** The Employer shall remit the Fund contributions required under this Article on either a monthly or pay period basis, based upon the payroll for the previous month or pay period. Payments shall be due no later than thirty (30) days following the end of the month or pay period on which they are based. The Employer shall submit regular reports with its contributions in such form as may be necessary for the sound and efficient administration of the Fund and/or to enable the Fund to comply with the requirements of Federal and applicable State law and for the collection of payments due pursuant to the Fund.

23.6 The Employer agrees to make available to the Fund, in accordance with Fund policy, such records of Employees which the Fund may require in connection with the sound and efficient operation of the Fund or that may be so required in order to determine the eligibility of Employees for Fund benefits.

23.7 The Employer agrees that the collection of delinquent Employer contributions shall be subject to the collection policy established by the Trustees of the Fund.

ARTICLE 24 - ENVIRONMENTAL SERVICES (EVS) SAFETY AND STAFFING SUBCOMMITTEE

24.1 Structure:

The parties will convene an Environmental Services (EVS) subcommittee of the ABC Committee, made up of nursing staff members, EVS staff, other pertinent ancillary staff and EVS management. This committee will develop guidelines for staffing for all areas and flex positions at all campuses based on data including the census, admit, discharge and transfer data, extended wait times, infection rates by unit, industry standards (one of which is AHE) and any additional information identified by the committee in order to discuss safe environmental services staffing levels throughout. Union representatives will be chosen by the Union. Members of this subcommittee shall be compensated for attendance at committee meetings at their appropriate rates of pay.

24.2 Purpose:

The parties recognize that environmental services work spans across the entire facility and plays an essential role in patient throughput, patient satisfaction and caregiver satisfaction. The parties agree that EVS home area assignments foster teamwork, expertise, and a clean care environment.

To that end, the Employer will transition EVS to scheduling home area assignments. All areas will have regular assignments. While efforts are made to allow for regular assignments, employees may be assigned to other areas to assure that throughput and patient needs are addressed.

Within ninety (90) days of ratification, the Employer shall meet with the union in the EVS Safety Subcommittee to discuss and jointly establish:

1. Consistent terminology, definitions, and expectations for work assignments at all campuses, including but not limited to: project work, floor tech work, waste management, bed maker, utility, roles related to linen, offices, and conference support.
2. Home area assignments will be implemented in accordance with industry standards, (one of which is AHE) to ensure that all EVS work will be completed in a timely fashion and ensuring infection control. Relief positions may have multiple areas they would be assigned to cover.
3. Home area assignments and campus based flex roles will be implemented via rebid by shift then seniority within a campus first.

The Employer will make a good faith effort to have consistency in work assignments whenever possible. As part of the committee work, the parties will review data on an ongoing basis. The EVS Safety Subcommittee will review the balancing of assignments, schedules, and FTEs on a bi-annual basis for the first two (2) years (2020 and 2021) and then annually thereafter to ensure adequate staffing for the completion of EVS work and appropriate infection control and prevention accounting for census fluctuations and campus needs. In the event that the committee's evaluation of the data substantiates the need for additional FTE, the committee will submit the data and FTE request to the appropriate campus COO for review and the committee's request will not be unreasonably denied. In the event the COO denies the request for additional FTE the denial and rationale will be provided to the committee in writing.

During the bi-annual and subsequent annual review the committee may also recommend rebids of home assignments or other process improvements.

Once home area assignments and flex roles are implemented, if a home area assignment or flex role is vacated, positions will be physically posted in the department and emailed out to all EVS staff per Article 5.7 (Job Openings).

24.3 Immediate Solutions:

- EVS Tech Role: There will be one job classification called SMC EVS Tech.
- EVS management will also maintain a training/competency program, and all staff will have the opportunity to participate. The EVS Safety Subcommittee will work with the SEIU Multi-Employer Training Fund to help maintain the certification process and program. This certification will not be mandatory and will be awarded in order of seniority.
- A new certification for EVS Techs will be created that is one dollar \$1.00/hour increase over the EVS Tech scale for staff that become and maintain this level of competency and certification referenced above. The certification pay will go into

effect when the EVS Tech passes the exam and will be compensated on the first full pay period following the date an EVS Tech passes the certification exam and provides adequate paperwork with notification of certification.

- Recertification for EVS techs who were previously certified will be a part of the certification program and those who need to be recertified will have access to training required to recertify in a timely manner such that the certification will not expire prior to attending the required training.
- Precepting within the EVS department will be discussed by the EVS Safety Committee and a precepting program will be maintained.
- Education and training for the safe and effective cleaning of rooms that may have been exposed to bed bugs, lice or other pests, along with education, tools, and training on the identification and removal of common pests, and the necessary PPE according to industry standard and type of pest will be provided to all Environmental Service Caregivers. All training shall occur on paid time. If bed bugs are positively identified by an Environmental Services Technician and confirmed by a Lead, Supervisor or Managers a pest control vendor will be contacted to assess the room and suggest the appropriate action for the specific pest.
- Will work in coordination with JOC to fill current vacancies.

24.4 Staffing Support:

- EVS staffing needs are impacted by a number of factors including but not limited to situations such as high Admits, Discharges, and Transfers (ADT), number of isolation rooms, and number of stat calls. Management will use information obtained at safety and nursing huddles as well as the following census thresholds to identify periods when additional EVS resources are needed:
 - Edmonds > 130
 - Cherry Hill > 170
 - FH > 450
 - Issaquah > 75
 - Ballard > 55

When additional resources are needed, management will authorize the use of per diems, part time staff and/or overtime shifts. When an area in need has been identified, staff will be deployed in the following order:

1. Flex staff
2. Call-in (part time, per diem, overtime)
3. Regularly assigned staff moving from their home unit

In the event that staff assigned to a home unit floats, they will return to their home unit when call-in staff arrive or the immediate need is met.

Management will make a good faith effort to maintain positions on each campus at an adequate level to support scheduling needs to include sick, vacation and census spikes to help fill current staffing gaps.

24.5 Process for Escalating Assignment and Staffing Concerns

EVS staff with concerns about their assignment or staffing should address concerns with their lead. Staffing and workload issues should be addressed promptly by the lead at the time of occurrence, during the escalation process the caregiver may refer to industry standards, such as AHE as well as their experience to help facilitate the discussion. The escalation may be resolved through resources such as adjustments in assignments, the use of other staffing resources (e.g., flex staff, relief staff, calling in additional staff, moving staff from home area assignment), adjustments to work loads, adjustments to work schedules, or other resources. The lead may adjust staffing levels to meet patient care needs. To assist in addressing an EVS Tech's immediate concern, the lead and/or EVS Tech shall have the authority to take the steps outlined below:

- Take the concern to the Supervisor, as well as place phone calls and/or text staff to obtain additional resources;
- Contact the manager (manager on call or designee) for additional assistance;
- Escalate urgent, unaddressed concerns up through the Director.

EVS Techs may document these steps on a staffing escalation tracking form. EVS Techs will not be counseled, disciplined, and/or retaliated against for escalating staffing concerns.

24.6 Staffing Issue Escalation:

The escalation of immediate staffing concerns will be utilized as described in 24.5 Process for Escalating Assignment and Staffing Concerns outlined above. In the interest of solving immediate patient care and environmental services safety issues, both parties agree that in the case that there are ongoing staffing concerns, the union will make a good faith effort to bring concerns to the EVS Safety Subcommittee meeting to seek resolution. If the subcommittee is unable to meet in a timely manner, and/or a resolution cannot be reached, the issue may be escalated to the system director of EVS for resolution, or the next level up, if the EVS System leader had already been involved. The EVS Safety and Staffing Subcommittee will meet within ninety (90) days of contract ratification to develop a form for recording staffing escalation and jointly design and distribute an Escalation of Immediate Staffing Concern Flowchart (translated into appropriate languages) for distribution on the units for issue escalation and training staff, leads, supervisors, and managers on these guidelines for both immediate and on-going staffing concerns. The EVS Safety Subcommittee will review the forms that are submitted and track the concerns for resolution.

24.7 Assignments and Relief:

EVS staff will be trained and oriented to their home area assignment and any area they are expected to work and float. EVS staff, who are floated may raise a concern about the new area of floating and management will ensure the staff member is properly oriented before they are deployed. EVS staff with a home area assignment (including “bedmakers”, and “utility” roles) may be required to float to other areas for patient care needs and these assigned staff would not be eligible for flex premium pay.

Once the assigned schedules by campus have been implemented, the EVS Safety Subcommittee may evaluate the staffing levels and gaps/shortages and make a recommendation on the number of flex staff to utilize, as well as the order in which staff are moved around to cover gaps.

Campus based flex positions will not have a home area assignment, their assignment is determined each day to cover discharges, stat clean and other work as needed to ensure that EVS techs with home area assignments can stay in their assignment for their shift. Incumbents must have completed the certification program to be eligible, or complete it within 90 days of hire, transfer or assignment. Movement to the EVS Tech-with certification premium will be triggered once the training program is complete and the certification exam has been passed.

Campus based flex roles are employees that are unassigned and have agreed to flex and work anywhere on their campus as determined necessary by management, and who have relevant skills and experience to the EVS areas they are floating among. Opportunities will be posted per Article 5.7 and employees in this role will receive a one dollar (\$1.00) per hour premium for all hours worked. This premium will be included as part of their regular rate of pay and is in addition to certification pay. EVS managers will determine the number of Campus based flex positions for their unit, if any. This will be reviewed at the EVS Safety committee.

24.8 EVS staff will be welcome in any break room, assuming it does not extend the period of their break, and will have access to water, restrooms, refrigerators, and any other resources available to staff who use a given breakroom.

24.9 Workplace Safety

24.9.1 The EVS Safety Subcommittee will discuss patterns and trends related to workplace safety, injury, and light duty, as well as cleaning and disinfectant products utilized by the employer.

24.9.2 Cart Maintenance. To help prevent workplace injury and ensure the safety of all EVS staff, the employer commits to maintain quality carts for EVS staff to use throughout the hospital. Carts with significant repairs needed will be prioritized for replacement. Employees are to report any issues concerning equipment (including carts) that need repair and/or maintenance to their supervisor.

24.10 Predictive Staffing. Swedish Medical Center will begin utilizing elements of predictive staffing to augment the current FTEs. Based on current data the initial allocation will be fifteen (15) FTEs. The parties understand that the initial FTE allocation is subject to adjustment based on need or volume.

ARTICLE 25- GENERAL PROVISIONS

25.1 State and Federal Laws.

This Agreement shall be subject to all present and future applicable federal and state laws, executive orders of the President of the United States or the Governor of the State of Washington, and rules and regulations of governmental authority. Should any provision or provisions become unlawful by virtue of the above or by declaration of any court of competent jurisdiction, such action shall not invalidate the entire Agreement. Any provisions of this Agreement not declared invalid shall remain in full force and effect for the term of the Agreement. If any provision is held invalid, the Employer and Union shall enter into immediate negotiations for the purpose, and solely for the purpose, of arriving at a mutually satisfactory replacement for such provision.

25.2 Amendments.

Any change or amendments to this Agreement shall be in writing and duly executed by the parties hereto.

25.3 Past Practices.

Any and all agreements, written and verbal, previously entered into between the parties hereto are mutually cancelled and superseded by this Agreement. Unless specifically provided herein to the contrary, past practices shall not be binding on the Employer. The Employer will not make any changes in past practices that would have the effect of discriminating solely against members of the bargaining unit. The Employer will communicate any changes in past practices to the staff in advance of the change.

25.4 Complete Understanding.

The parties acknowledge that during the negotiations which resulted in this Agreement each party had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining, and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Therefore, the Employer and the Union, for the term of this Agreement, each voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter not specifically discussed during negotiations or covered in this Agreement. The parties further agree, however, that this Agreement may be amended by the mutual consent of the parties in writing at any time during its term.

ARTICLE 26 - DURATION

This Agreement shall become effective April 6, 2020, and shall remain in full force and effect to and including June 30, 2023, unless changed by mutual consent. Should the Union desire to change, modify or renew the Agreement upon the expiration date, written notice must be given to the Employer at least ninety (90) days prior to the expiration date. After receipt of such notice, negotiations shall commence. In the event negotiations do not result in a new Agreement

on or before the expiration date, this Agreement shall terminate unless both parties mutually agree to extend the Contract. It is the express intent of the parties to this Agreement that this Agreement shall terminate in its entirety on June 30, 2023.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this _____ day of _____, 2020.

SWEDISH EDMONDS

SEIU HEALTHCARE 1199NW, HOSPITAL AND HEALTH CARE EMPLOYEES UNION

Jean Deorge, Chief Executive, Edmonds



Diane Sosne, President

Guy Hudson, Chief Executive Officer (System)



Jane Hopkins, Executive Vice President

Keegan Fisher, Chief Human Resources Officer

Robin Wyss, Secretary Treasurer

Ligaya Domingo, Education Director

Marietta Rendlen, Deputy Member Program Director

Yolanda King-Lowe, Lead Organizer

Clarence Holmes, Lead Organizer

Nathan Hinman, Lead Organizer

APPENDIX A - SALARY GRADES

Professional, Technical, Skilled Maintenance and Other Employees

For Distribution Effective 4- 12-2020	Lawson Step																						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	Protech Contract Step																						
Job Title	Base (99)	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22
Anesthesia Tech	23.92	24.45	24.97	25.57	26.13	26.70	27.32	27.92	28.57	29.20	29.85	29.85	31.03	31.03	31.03	32.28	32.28	32.28	33.59	33.59	34.94	34.94	36.31
Anesthesia Tech IV	32.93	33.68	34.44	35.24	36.01	36.83	37.65	38.50	39.37	40.25	41.15	41.15	42.80	42.80	42.80	44.53	44.53	44.53	46.30	46.30	48.14	48.14	50.09
Angio/Invasive CardioTechnlgst	40.17	41.06	42.00	42.94	43.91	44.88	45.89	46.94	47.97	49.08	50.17	50.17	52.16	52.16	52.16	54.26	54.26	54.26	56.45	56.45	58.71	58.71	61.04
Angio/Invasive CardioTechnlgst Ld	40.17	41.06	42.00	42.94	43.91	44.88	45.89	46.94	47.97	49.08	50.17	50.17	52.16	52.16	52.16	54.26	54.26	54.26	56.45	56.45	58.71	58.71	61.04
Bed Control Coord	20.46	20.91	21.37	21.86	22.35	22.85	23.35	23.91	24.43	24.96	25.54	25.54	26.54	26.54	26.54	27.61	27.61	27.61	28.74	28.74	29.86	29.86	31.03
Bed Control Coord II	21.57	22.08	22.58	23.05	23.59	24.14	24.66	25.22	25.79	26.36	26.97	26.97	28.03	28.03	28.03	29.17	29.17	29.17	30.33	30.33	31.53	31.53	32.82
Bed Control Coord Ld	20.46	20.91	21.37	21.86	22.35	22.85	23.35	23.91	24.43	24.96	25.54	25.54	26.54	26.54	26.54	27.61	27.61	27.61	28.74	28.74	29.86	29.86	31.03
Behav Hlth Intervent Specilst	32.93	33.68	34.44	35.24	36.01	36.83	37.65	38.50	39.37	40.25	41.15	41.15	42.80	42.80	42.80	44.53	44.53	44.53	46.30	46.30	48.14	48.14	50.09
Behavioral Health Social Work	32.93	33.68	34.44	35.24	36.01	36.83	37.65	38.50	39.37	40.25	41.15	41.15	42.80	42.80	42.80	44.53	44.53	44.53	46.30	46.30	48.14	48.14	50.09
Buyer	25.97	26.52	27.17	27.74	28.39	29.02	29.64	30.33	31.00	31.70	32.42	32.42	33.72	33.72	33.72	35.08	35.08	35.08	36.47	36.47	37.93	37.93	39.44
Cardiac Cath Lab Tech	43.38	44.34	45.36	46.38	47.42	48.47	49.56	50.70	51.81	53.01	54.18	54.18	56.33	56.33	56.33	58.60	58.60	58.60	60.97	60.97	63.41	63.41	65.92
Cardiac Sonographer	40.17	41.06	42.00	42.94	43.91	44.88	45.89	46.94	47.97	49.08	50.17	50.17	52.16	52.16	52.16	54.26	54.26	54.26	56.45	56.45	58.71	58.71	61.04
Cardiac Sonographer Ld	40.17	41.06	42.00	42.94	43.91	44.88	45.89	46.94	47.97	49.08	50.17	50.17	52.16	52.16	52.16	54.26	54.26	54.26	56.45	56.45	58.71	58.71	61.04
Case Mgmt Asst	18.84	19.25	19.69	20.13	20.59	21.04	21.52	22.00	22.51	22.99	23.50	23.50	24.47	24.47	24.47	25.44	25.44	25.44	26.44	26.44	27.51	27.51	28.62
Cert Nurse Asst	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81
Cert Nurse Asst Float	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81
Cert Nurse Asst/Unit Secy	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81
Coding Specilst	28.69	29.32	30.00	30.67	31.33	32.07	32.80	33.54	34.28	35.06	35.84	35.84	37.29	37.29	37.29	38.77	38.77	38.77	40.31	40.31	41.94	41.94	43.60
Coding Tech	23.92	24.45	24.97	25.57	26.13	26.70	27.32	27.92	28.57	29.20	29.85	29.85	31.03	31.03	31.03	32.28	32.28	32.28	33.59	33.59	34.94	34.94	36.31
Cook	18.84	19.25	19.69	20.13	20.59	21.04	21.52	22.00	22.51	22.99	23.50	23.50	24.47	24.47	24.47	25.44	25.44	25.44	26.44	26.44	27.51	27.51	28.62
Cook Room Svc	18.84	19.25	19.69	20.13	20.59	21.04	21.52	22.00	22.51	22.99	23.50	23.50	24.47	24.47	24.47	25.44	25.44	25.44	26.44	26.44	27.51	27.51	28.62
Courier	17.73	18.14	18.54	18.96	19.36	19.80	20.23	20.70	21.18	21.64	22.13	22.13	23.01	23.01	23.01	23.96	23.96	23.96	24.88	24.88	25.90	25.90	26.93
CT Technlgst	35.09	35.89	36.68	37.51	38.37	39.21	40.12	40.99	41.94	42.89	43.86	43.86	45.58	45.58	45.58	47.40	47.40	47.40	49.32	49.32	51.27	51.27	53.34
Dept Secy	20.46	20.91	21.37	21.86	22.35	22.85	23.35	23.91	24.43	24.96	25.54	25.54	26.54	26.54	26.54	27.61	27.61	27.61	28.74	28.74	29.86	29.86	31.03
Diet Tech	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81
Dietitian	30.85	31.53	32.25	32.95	33.71	34.47	35.26	36.04	36.85	37.67	38.53	38.53	40.10	40.10	40.10	41.69	41.69	41.69	43.35	43.35	45.06	45.06	46.88
Dietitian Ld	30.85	31.53	32.25	32.95	33.71	34.47	35.26	36.04	36.85	37.67	38.53	38.53	40.10	40.10	40.10	41.69	41.69	41.69	43.35	43.35	45.06	45.06	46.88
EEG Tech Non-Reg	24.75	25.33	25.89	26.46	27.09	27.67	28.29	28.94	29.57	30.25	30.93	30.93	32.17	32.17	32.17	33.48	33.48	33.48	34.78	34.78	36.17	36.17	37.63
EEG Tech Reg (no cert)	27.32	27.92	28.57	29.20	29.85	30.54	31.22	31.93	32.64	33.37	34.13	34.13	35.49	35.49	35.49	36.90	36.90	36.90	38.40	38.40	39.91	39.91	41.52

For
Distribution
Effective 4-
12-2020

Job Title	Lawson Step																						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	Protech Contract Step																						
Base (99)	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	
EEG Technlgst Ld	27.32	27.92	28.57	29.20	29.85	30.54	31.22	31.93	32.64	33.37	34.13	34.13	35.49	35.49	35.49	36.90	36.90	36.90	38.40	38.40	39.91	39.91	41.52
EKG Tech	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81
Emerg Dept Tech	21.57	22.08	22.58	23.05	23.59	24.14	24.66	25.22	25.79	26.36	26.97	26.97	28.03	28.03	28.03	29.17	29.17	29.17	30.33	30.33	31.53	31.53	32.82
Emerg Dept Tech Ld	21.57	22.08	22.58	23.05	23.59	24.14	24.66	25.22	25.79	26.36	26.97	26.97	28.03	28.03	28.03	29.17	29.17	29.17	30.33	30.33	31.53	31.53	32.82
Endoscopy Tech	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81
Endoscopy Tech Ld	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81
Envir Svcs Tech	16.02	16.38	16.74	17.15	17.53	17.90	18.29	18.72	19.16	19.60	20.01	20.01	20.81	20.81	20.81	21.64	21.64	21.64	22.53	22.53	23.40	23.40	24.36
Envir Svcs Tech Ld	16.02	16.38	16.74	17.15	17.53	17.90	18.29	18.72	19.16	19.60	20.01	20.01	20.81	20.81	20.81	21.64	21.64	21.64	22.53	22.53	23.40	23.40	24.36
Exercise Physiologist	24.75	25.33	25.89	26.46	27.09	27.67	28.29	28.94	29.57	30.25	30.93	30.93	32.17	32.17	32.17	33.48	33.48	33.48	34.78	34.78	36.17	36.17	37.63
Facilities Coord	22.80	23.30	23.83	24.37	24.90	25.47	26.05	26.63	27.24	27.83	28.49	28.49	29.59	29.59	29.59	30.81	30.81	30.81	32.02	32.02	33.31	33.31	34.63
Financial Counselor	20.46	20.91	21.37	21.86	22.35	22.85	23.35	23.91	24.43	24.96	25.54	25.54	26.54	26.54	26.54	27.61	27.61	27.61	28.74	28.74	29.86	29.86	31.03
Food Svcs Ambassador	17.73	18.14	18.54	18.96	19.36	19.80	20.23	20.70	21.18	21.64	22.13	22.13	23.01	23.01	23.01	23.96	23.96	23.96	24.88	24.88	25.90	25.90	26.93
Food Svcs Barista	16.02	16.38	16.74	17.15	17.53	17.90	18.29	18.72	19.16	19.60	20.01	20.01	20.81	20.81	20.81	21.64	21.64	21.64	22.53	22.53	23.40	23.40	24.36
Food Svcs Communic Clerk	17.73	18.14	18.54	18.96	19.36	19.80	20.23	20.70	21.18	21.64	22.13	22.13	23.01	23.01	23.01	23.96	23.96	23.96	24.88	24.88	25.90	25.90	26.93
Food Svcs Coord	21.57	22.08	22.58	23.05	23.59	24.14	24.66	25.22	25.79	26.36	26.97	26.97	28.03	28.03	28.03	29.17	29.17	29.17	30.33	30.33	31.53	31.53	32.82
Food Svcs Expeditor	15.00	15.33	15.71	16.04	16.39	16.75	17.17	17.54	17.91	18.31	18.73	18.73	19.50	19.50	19.50	20.26	20.26	20.26	21.08	21.08	21.93	21.93	22.81
Food Svcs Shift LD	21.57	22.08	22.58	23.05	23.59	24.14	24.66	25.22	25.79	26.36	26.97	26.97	28.03	28.03	28.03	29.17	29.17	29.17	30.33	30.33	31.53	31.53	32.82
Food Svcs Storeroom Clerk	16.02	16.38	16.74	17.15	17.53	17.90	18.29	18.72	19.16	19.60	20.01	20.01	20.81	20.81	20.81	21.64	21.64	21.64	22.53	22.53	23.40	23.40	24.36
Food Svcs Worker	15.00	15.33	15.71	16.04	16.39	16.75	17.17	17.54	17.91	18.31	18.73	18.73	19.50	19.50	19.50	20.26	20.26	20.26	21.08	21.08	21.93	21.93	22.81
Groundskeeper	18.84	19.25	19.69	20.13	20.59	21.04	21.52	22.00	22.51	22.99	23.50	23.50	24.47	24.47	24.47	25.44	25.44	25.44	26.44	26.44	27.51	27.51	28.62
Health Info Mgmt Speclst I	17.73	18.14	18.54	18.96	19.36	19.80	20.23	20.70	21.18	21.64	22.13	22.13	23.01	23.01	23.01	23.96	23.96	23.96	24.88	24.88	25.90	25.90	26.93
Health Info Mgmt Speclst II	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81
Health Info Mgmt Speclst III	21.57	22.08	22.58	23.05	23.59	24.14	24.66	25.22	25.79	26.36	26.97	26.97	28.03	28.03	28.03	29.17	29.17	29.17	30.33	30.33	31.53	31.53	32.82
Hyperbaric Tech	23.92	24.45	24.97	25.57	26.13	26.70	27.32	27.92	28.57	29.20	29.85	29.85	31.03	31.03	31.03	32.28	32.28	32.28	33.59	33.59	34.94	34.94	36.31
Imaging Scheduler Registrar	21.57	22.08	22.58	23.05	23.59	24.14	24.66	25.22	25.79	26.36	26.97	26.97	28.03	28.03	28.03	29.17	29.17	29.17	30.33	30.33	31.53	31.53	32.82
Lab Asst I	18.84	19.25	19.69	20.13	20.59	21.04	21.52	22.00	22.51	22.99	23.50	23.50	24.47	24.47	24.47	25.44	25.44	25.44	26.44	26.44	27.51	27.51	28.62
Lab Asst II	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81
Lab Asst III	20.46	20.91	21.37	21.86	22.35	22.85	23.35	23.91	24.43	24.96	25.54	25.54	26.54	26.54	26.54	27.61	27.61	27.61	28.74	28.74	29.86	29.86	31.03
Lab Asst III-Microbiology	20.46	20.91	21.37	21.86	22.35	22.85	23.35	23.91	24.43	24.96	25.54	25.54	26.54	26.54	26.54	27.61	27.61	27.61	28.74	28.74	29.86	29.86	31.03
Lab Client Svcs Rep	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81
Lab Client Svcs Rep II	20.46	20.91	21.37	21.86	22.35	22.85	23.35	23.91	24.43	24.96	25.54	25.54	26.54	26.54	26.54	27.61	27.61	27.61	28.74	28.74	29.86	29.86	31.03
Lab Techl Speclst	35.60	36.38	37.22	38.03	38.88	39.79	40.65	41.59	42.50	43.47	44.45	44.45	46.24	46.24	46.24	48.06	48.06	48.06	50.01	50.01	52.00	52.00	54.09

**For
Distribution
Effective 4-
12-2020**

Job Title	Lawson Step																						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	Protech Contract Step																						
Base (99)	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	
Lic Practl Nurse	23.92	24.45	24.97	25.57	26.13	26.70	27.32	27.92	28.57	29.20	29.85	29.85	31.03	31.03	31.03	32.28	32.28	32.28	33.59	33.59	34.94	34.94	36.31
Lic Practl Nurse/Unit Secy	23.92	24.45	24.97	25.57	26.13	26.70	27.32	27.92	28.57	29.20	29.85	29.85	31.03	31.03	31.03	32.28	32.28	32.28	33.59	33.59	34.94	34.94	36.31
Maint Eng I	24.75	25.33	25.89	26.46	27.09	27.67	28.29	28.94	29.57	30.25	30.93	30.93	32.17	32.17	32.17	33.48	33.48	33.48	34.78	34.78	36.17	36.17	37.63
Maint Eng II	27.32	27.92	28.57	29.20	29.85	30.54	31.22	31.93	32.64	33.37	34.13	34.13	35.49	35.49	35.49	36.90	36.90	36.90	38.40	38.40	39.91	39.91	41.52
Maint Eng III	30.85	31.53	32.25	32.95	33.71	34.47	35.26	36.04	36.85	37.67	38.53	38.53	40.10	40.10	40.10	41.69	41.69	41.69	43.35	43.35	45.06	45.06	46.88
Mammo Technlgt	35.60	36.38	37.22	38.03	38.88	39.79	40.65	41.59	42.50	43.47	44.45	44.45	46.24	46.24	46.24	48.06	48.06	48.06	50.01	50.01	52.00	52.00	54.09
Mammo Technlgt II	38.50	39.37	40.25	41.15	42.11	43.05	44.01	44.99	46.02	47.06	48.09	48.09	50.05	50.05	50.05	52.04	52.04	52.04	54.11	54.11	56.27	56.27	58.50
Mammo Technlgt II Ld	38.50	39.37	40.25	41.15	42.11	43.05	44.01	44.99	46.02	47.06	48.09	48.09	50.05	50.05	50.05	52.04	52.04	52.04	54.11	54.11	56.27	56.27	58.50
Matrl Mgmt Clerk	17.73	18.14	18.54	18.96	19.36	19.80	20.23	20.70	21.18	21.64	22.13	22.13	23.01	23.01	23.01	23.96	23.96	23.96	24.88	24.88	25.90	25.90	26.93
Matrl Mgmt Coord OR	17.73	18.14	18.54	18.96	19.36	19.80	20.23	20.70	21.18	21.64	22.13	22.13	23.01	23.01	23.01	23.96	23.96	23.96	24.88	24.88	25.90	25.90	26.93
Med Imaging Librarian	18.84	19.25	19.69	20.13	20.59	21.04	21.52	22.00	22.51	22.99	23.50	23.50	24.47	24.47	24.47	25.44	25.44	25.44	26.44	26.44	27.51	27.51	28.62
Med Imaging Scheduler	21.57	22.08	22.58	23.05	23.59	24.14	24.66	25.22	25.79	26.36	26.97	26.97	28.03	28.03	28.03	29.17	29.17	29.17	30.33	30.33	31.53	31.53	32.82
Med Imaging Scheduler Ld	21.57	22.08	22.58	23.05	23.59	24.14	24.66	25.22	25.79	26.36	26.97	26.97	28.03	28.03	28.03	29.17	29.17	29.17	30.33	30.33	31.53	31.53	32.82
Med Lab Tech	25.97	26.52	27.17	27.74	28.39	29.02	29.64	30.33	31.00	31.70	32.42	32.42	33.72	33.72	33.72	35.08	35.08	35.08	36.47	36.47	37.93	37.93	39.44
Med Lab Tech MA-P Lic	25.97	26.52	27.17	27.74	28.39	29.02	29.64	30.33	31.00	31.70	32.42	32.42	33.72	33.72	33.72	35.08	35.08	35.08	36.47	36.47	37.93	37.93	39.44
Med Technlgt	32.93	33.68	34.44	35.24	36.01	36.83	37.65	38.50	39.37	40.25	41.15	41.15	42.80	42.80	42.80	44.53	44.53	44.53	46.30	46.30	48.14	48.14	50.09
Med Technlgt Ld	32.93	33.68	34.44	35.24	36.01	36.83	37.65	38.50	39.37	40.25	41.15	41.15	42.80	42.80	42.80	44.53	44.53	44.53	46.30	46.30	48.14	48.14	50.09
Mental Health Professional	30.85	31.53	32.25	32.95	33.71	34.47	35.26	36.04	36.85	37.67	38.53	38.53	40.10	40.10	40.10	41.69	41.69	41.69	43.35	43.35	45.06	45.06	46.88
Mental Health Speclst	21.57	22.08	22.58	23.05	23.59	24.14	24.66	25.22	25.79	26.36	26.97	26.97	28.03	28.03	28.03	29.17	29.17	29.17	30.33	30.33	31.53	31.53	32.82
MRI Technlgt	40.17	41.06	42.00	42.94	43.91	44.88	45.89	46.94	47.97	49.08	50.17	50.17	52.16	52.16	52.16	54.26	54.26	54.26	56.45	56.45	58.71	58.71	61.04
MRI Technlgt Ld	40.17	41.06	42.00	42.94	43.91	44.88	45.89	46.94	47.97	49.08	50.17	50.17	52.16	52.16	52.16	54.26	54.26	54.26	56.45	56.45	58.71	58.71	61.04
Nuclear Medicine Technlgt	40.17	41.06	42.00	42.94	43.91	44.88	45.89	46.94	47.97	49.08	50.17	50.17	52.16	52.16	52.16	54.26	54.26	54.26	56.45	56.45	58.71	58.71	61.04
Nuclear Medicine Technlgt LD	40.17	41.06	42.00	42.94	43.91	44.88	45.89	46.94	47.97	49.08	50.17	50.17	52.16	52.16	52.16	54.26	54.26	54.26	56.45	56.45	58.71	58.71	61.04
Nutrition Svcs Asst	17.73	18.14	18.54	18.96	19.36	19.80	20.23	20.70	21.18	21.64	22.13	22.13	23.01	23.01	23.01	23.96	23.96	23.96	24.88	24.88	25.90	25.90	26.93
Occup Therapist	38.50	39.37	40.25	41.15	42.11	43.05	44.01	44.99	46.02	47.06	48.09	48.09	50.05	50.05	50.05	52.04	52.04	52.04	54.11	54.11	56.27	56.27	58.50
Occup Therapist-CHT	40.17	41.06	42.00	42.94	43.91	44.88	45.89	46.94	47.97	49.08	50.17	50.17	52.16	52.16	52.16	54.26	54.26	54.26	56.45	56.45	58.71	58.71	61.04
Operator	17.73	18.14	18.54	18.96	19.36	19.80	20.23	20.70	21.18	21.64	22.13	22.13	23.01	23.01	23.01	23.96	23.96	23.96	24.88	24.88	25.90	25.90	26.93
OR Core LDR	20.46	20.91	21.37	21.86	22.35	22.85	23.35	23.91	24.43	24.96	25.54	25.54	26.54	26.54	26.54	27.61	27.61	27.61	28.74	28.74	29.86	29.86	31.03
OR Revenue Coord	23.92	24.45	24.97	25.57	26.13	26.70	27.32	27.92	28.57	29.20	29.85	29.85	31.03	31.03	31.03	32.28	32.28	32.28	33.59	33.59	34.94	34.94	36.31
Orderly	16.83	17.24	17.62	18.00	18.39	18.84	19.26	19.69	20.14	20.59	21.04	21.04	21.90	21.90	21.90	22.78	22.78	22.78	23.68	23.68	24.62	24.62	25.63
Partial Hosp Prog Coord	35.09	35.89	36.68	37.51	38.37	39.21	40.12	40.99	41.94	42.89	43.86	43.86	45.58	45.58	45.58	47.40	47.40	47.40	49.32	49.32	51.27	51.27	53.34
Pat Flow Coord	18.84	19.25	19.69	20.13	20.59	21.04	21.52	22.00	22.51	22.99	23.50	23.50	24.47	24.47	24.47	25.44	25.44	25.44	26.44	26.44	27.51	27.51	28.62
Pat Registrar	18.84	19.25	19.69	20.13	20.59	21.04	21.52	22.00	22.51	22.99	23.50	23.50	24.47	24.47	24.47	25.44	25.44	25.44	26.44	26.44	27.51	27.51	28.62
Pat Registrar Coord	20.46	20.91	21.37	21.86	22.35	22.85	23.35	23.91	24.43	24.96	25.54	25.54	26.54	26.54	26.54	27.61	27.61	27.61	28.74	28.74	29.86	29.86	31.03

**For
Distribution
Effective 4-
12-2020**

Job Title	Lawson Step																						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	Protech Contract Step																						
Base (99)	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	
Pat Registrar Coord Ld	20.46	20.91	21.37	21.86	22.35	22.85	23.35	23.91	24.43	24.96	25.54	25.54	26.54	26.54	26.54	27.61	27.61	27.61	28.74	28.74	29.86	29.86	31.03
Pat Sitter	16.83	17.24	17.62	18.00	18.39	18.84	19.26	19.69	20.14	20.59	21.04	21.04	21.90	21.90	21.90	22.78	22.78	22.78	23.68	23.68	24.62	24.62	25.63
PET CT Technlgst	40.17	41.06	42.00	42.94	43.91	44.88	45.89	46.94	47.97	49.08	50.17	50.17	52.16	52.16	52.16	54.26	54.26	54.26	56.45	56.45	58.71	58.71	61.04
Pharmacist	58.55	59.85	61.20	62.61	64.02	65.46	66.95	68.42	69.96	71.53	73.15	73.15	76.09	76.09	76.09	79.12	79.12	79.12	82.29	82.29	85.58	85.58	89.00
Pharmacist Ld	58.55	59.85	61.20	62.61	64.02	65.46	66.95	68.42	69.96	71.53	73.15	73.15	76.09	76.09	76.09	79.12	79.12	79.12	82.29	82.29	85.58	85.58	89.00
Pharmacist Night Shift	67.35	68.88	70.42	72.01	73.61	75.28	76.96	78.69	80.47	82.29	84.13	84.13	87.49	87.49	87.49	91.00	91.00	91.00	94.63	94.63	98.42	98.42	102.38
Pharmacy Asst	17.73	18.14	18.54	18.96	19.36	19.80	20.23	20.70	21.18	21.64	22.13	22.13	23.01	23.01	23.01	23.96	23.96	23.96	24.88	24.88	25.90	25.90	26.93
Pharmacy Automation Coord Otp	25.97	26.52	27.17	27.74	28.39	29.02	29.64	30.33	31.00	31.70	32.42	32.42	33.72	33.72	33.72	35.08	35.08	35.08	36.47	36.47	37.93	37.93	39.44
Pharmacy Purch Coord	25.97	26.52	27.17	27.74	28.39	29.02	29.64	30.33	31.00	31.70	32.42	32.42	33.72	33.72	33.72	35.08	35.08	35.08	36.47	36.47	37.93	37.93	39.44
Pharmacy Purch Specst	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81
Pharmacy Tech	21.57	22.08	22.58	23.05	23.59	24.14	24.66	25.22	25.79	26.36	26.97	26.97	28.03	28.03	28.03	29.17	29.17	29.17	30.33	30.33	31.53	31.53	32.82
Pharmacy Tech Automation Coord	24.75	25.33	25.89	26.46	27.09	27.67	28.29	28.94	29.57	30.25	30.93	30.93	32.17	32.17	32.17	33.48	33.48	33.48	34.78	34.78	36.17	36.17	37.63
Physical Therapist	39.63	40.55	41.46	42.39	43.33	44.32	45.32	46.32	47.36	48.43	49.51	49.51	51.51	51.51	51.51	53.56	53.56	53.56	55.72	55.72	57.94	57.94	60.26
Physical Therapist Ld	39.63	40.55	41.46	42.39	43.33	44.32	45.32	46.32	47.36	48.43	49.51	49.51	51.51	51.51	51.51	53.56	53.56	53.56	55.72	55.72	57.94	57.94	60.26
Physical Therapy Asst	27.32	27.92	28.57	29.20	29.85	30.54	31.22	31.93	32.64	33.37	34.13	34.13	35.49	35.49	35.49	36.90	36.90	36.90	38.40	38.40	39.91	39.91	41.52
Pulmonary Function Tech	32.93	33.68	34.44	35.24	36.01	36.83	37.65	38.50	39.37	40.25	41.15	41.15	42.80	42.80	42.80	44.53	44.53	44.53	46.30	46.30	48.14	48.14	50.09
Radiology Technlgst	32.02	32.75	33.51	34.25	35.01	35.81	36.59	37.44	38.26	39.13	40.04	40.04	41.61	41.61	41.61	43.25	43.25	43.25	44.99	44.99	46.81	46.81	48.70
Radiology Technlgst Ld	32.02	32.75	33.51	34.25	35.01	35.81	36.59	37.44	38.26	39.13	40.04	40.04	41.61	41.61	41.61	43.25	43.25	43.25	44.99	44.99	46.81	46.81	48.70
RCN Scheduler	21.57	22.08	22.58	23.05	23.59	24.14	24.66	25.22	25.79	26.36	26.97	26.97	28.03	28.03	28.03	29.17	29.17	29.17	30.33	30.33	31.53	31.53	32.82
Receptionist II	18.84	19.25	19.69	20.13	20.59	21.04	21.52	22.00	22.51	22.99	23.50	23.50	24.47	24.47	24.47	25.44	25.44	25.44	26.44	26.44	27.51	27.51	28.62
Receptionist II Ld	18.84	19.25	19.69	20.13	20.59	21.04	21.52	22.00	22.51	22.99	23.50	23.50	24.47	24.47	24.47	25.44	25.44	25.44	26.44	26.44	27.51	27.51	28.62
Recreational Therapist	33.42	34.18	34.95	35.74	36.52	37.38	38.21	39.06	39.93	40.82	41.76	41.76	43.42	43.42	43.42	45.14	45.14	45.14	46.96	46.96	48.84	48.84	50.81
Registry Coord	21.57	22.08	22.58	23.05	23.59	24.14	24.66	25.22	25.79	26.36	26.97	26.97	28.03	28.03	28.03	29.17	29.17	29.17	30.33	30.33	31.53	31.53	32.82
Rehab Svcs Aide	17.73	18.14	18.54	18.96	19.36	19.80	20.23	20.70	21.18	21.64	22.13	22.13	23.01	23.01	23.01	23.96	23.96	23.96	24.88	24.88	25.90	25.90	26.93
Resp Care Practr Coord	32.93	34.58	35.96	37.04	37.97	38.83	39.70	40.58	41.48	42.40	43.46	43.46	44.55	44.55	44.55	45.62	45.62	45.62	46.99	46.99	48.63	48.63	50.09
Resp Therapist	30.99	32.54	34.00	34.85	35.72	36.61	37.43	38.27	39.13	40.01	40.91	40.91	42.14	42.14	42.14	43.50	43.50	43.50	44.80	44.80	46.14	46.14	47.29
Resp Therapist Ld	30.99	32.54	34.00	34.85	35.72	36.61	37.43	38.27	39.13	40.01	40.91	40.91	42.14	42.14	42.14	43.50	43.50	43.50	44.80	44.80	46.14	46.14	47.29
Satellite Lab Asst	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81
Scrub/OB Tech	21.57	22.08	22.58	23.05	23.59	24.14	24.66	25.22	25.79	26.36	26.97	26.97	28.03	28.03	28.03	29.17	29.17	29.17	30.33	30.33	31.53	31.53	32.82
Sleep/Polysom Tech Reg	29.55	30.23	30.91	31.60	32.31	33.04	33.79	34.53	35.31	36.10	36.93	36.93	38.41	38.41	38.41	39.93	39.93	39.93	41.53	41.53	43.19	43.19	44.93
Social Work Case Mgr	32.93	33.68	34.44	35.24	36.01	36.83	37.65	38.50	39.37	40.25	41.15	41.15	42.80	42.80	42.80	44.53	44.53	44.53	46.30	46.30	48.14	48.14	50.09
Speech-Language Pathologist	37.74	38.59	39.46	40.36	41.25	42.19	43.14	44.09	45.08	46.13	47.17	47.17	49.04	49.04	49.04	51.02	51.02	51.02	53.03	53.03	55.17	55.17	57.39

**For
Distribution
Effective 4-
12-2020**

Job Title	Lawson Step																						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	Protech Contract Step																						
Base (99)	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	
Starbucks Barista	16.02	16.38	16.74	17.15	17.53	17.90	18.29	18.72	19.16	19.60	20.01	20.01	20.81	20.81	20.81	21.64	21.64	21.64	22.53	22.53	23.40	23.40	24.36
Starbucks Barista Ld	16.02	16.38	16.74	17.15	17.53	17.90	18.29	18.72	19.16	19.60	20.01	20.01	20.81	20.81	20.81	21.64	21.64	21.64	22.53	22.53	23.40	23.40	24.36
Sterile Processing Asst	16.83	17.24	17.62	18.00	18.39	18.84	19.26	19.69	20.14	20.59	21.04	21.04	21.90	21.90	21.90	22.78	22.78	22.78	23.68	23.68	24.62	24.62	25.63
Sterile Processing Tech II	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81
Sterile Processing Tech III cert	20.46	20.91	21.37	21.86	22.35	22.85	23.35	23.91	24.43	24.96	25.54	25.54	26.54	26.54	26.54	27.61	27.61	27.61	28.74	28.74	29.86	29.86	31.03
Sterile Processing Tech I-NonC	18.84	19.25	19.69	20.13	20.59	21.04	21.52	22.00	22.51	22.99	23.50	23.50	24.47	24.47	24.47	25.44	25.44	25.44	26.44	26.44	27.51	27.51	28.62
Surg Aide	16.83	17.24	17.62	18.00	18.39	18.84	19.26	19.69	20.14	20.59	21.04	21.04	21.90	21.90	21.90	22.78	22.78	22.78	23.68	23.68	24.62	24.62	25.63
Surg Scheduler	21.57	22.08	22.58	23.05	23.59	24.14	24.66	25.22	25.79	26.36	26.97	26.97	28.03	28.03	28.03	29.17	29.17	29.17	30.33	30.33	31.53	31.53	32.82
Surg Tech-Cert	27.32	27.92	28.57	29.20	29.85	30.54	31.22	31.93	32.64	33.37	34.13	34.13	35.49	35.49	35.49	36.90	36.90	36.90	38.40	38.40	39.91	39.91	41.52
Surg Tech-Non-Cert	26.31	26.90	27.47	28.13	28.74	29.37	30.05	30.71	31.43	32.12	32.84	32.84	34.13	34.13	34.13	35.51	35.51	35.51	36.95	36.95	38.43	38.43	39.94
Transcriptionist	20.46	20.91	21.37	21.86	22.35	22.85	23.35	23.91	24.43	24.96	25.54	25.54	26.54	26.54	26.54	27.61	27.61	27.61	28.74	28.74	29.86	29.86	31.03
Tumor Registrar	22.80	23.30	23.83	24.37	24.90	25.47	26.05	26.63	27.24	27.83	28.49	28.49	29.59	29.59	29.59	30.81	30.81	30.81	32.02	32.02	33.31	33.31	34.63
Tumor Registrar Ld	22.80	23.30	23.83	24.37	24.90	25.47	26.05	26.63	27.24	27.83	28.49	28.49	29.59	29.59	29.59	30.81	30.81	30.81	32.02	32.02	33.31	33.31	34.63
Ultrasonographer	40.17	41.06	42.00	42.94	43.91	44.88	45.89	46.94	47.97	49.08	50.17	50.17	52.16	52.16	52.16	54.26	54.26	54.26	56.45	56.45	58.71	58.71	61.04
Ultrasonographer Ld	40.17	41.06	42.00	42.94	43.91	44.88	45.89	46.94	47.97	49.08	50.17	50.17	52.16	52.16	52.16	54.26	54.26	54.26	56.45	56.45	58.71	58.71	61.04
Ultrasound Asst	17.73	18.14	18.54	18.96	19.36	19.80	20.23	20.70	21.18	21.64	22.13	22.13	23.01	23.01	23.01	23.96	23.96	23.96	24.88	24.88	25.90	25.90	26.93
Unit Secy	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81
Unit Secy FCC	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81
Unit Secy/Monitor Tech	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81
Unit Secy/Monitor Tech Ld	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81
Wound Care Tech	19.63	20.04	20.52	20.96	21.45	21.93	22.44	22.93	23.42	23.97	24.50	24.50	25.47	25.47	25.47	26.49	26.49	26.49	27.57	27.57	28.66	28.66	29.81

For
Distribution
Effective 7-
1-2020

Job Title	Lawson Step																						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	Protech Contract Step																						
Base (99)	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	
Anesthesia Tech	24.64	25.18	25.72	26.34	26.91	27.50	28.14	28.76	29.43	30.08	30.75	30.75	31.96	31.96	31.96	33.25	33.25	33.25	34.60	34.60	35.99	35.99	37.40
Anesthesia Tech IV	33.92	34.69	35.47	36.30	37.09	37.93	38.78	39.66	40.55	41.46	42.38	42.38	44.08	44.08	44.08	45.87	45.87	45.87	47.69	47.69	49.58	49.58	51.59
Angio/Invasive CardioTechnlgst	41.38	42.29	43.26	44.23	45.23	46.23	47.27	48.35	49.41	50.55	51.68	51.68	53.72	53.72	53.72	55.89	55.89	55.89	58.14	58.14	60.47	60.47	62.87
Angio/Invasive CardioTechnlgst Ld	41.38	42.29	43.26	44.23	45.23	46.23	47.27	48.35	49.41	50.55	51.68	51.68	53.72	53.72	53.72	55.89	55.89	55.89	58.14	58.14	60.47	60.47	62.87
Bed Control Coord	21.07	21.54	22.01	22.52	23.02	23.54	24.05	24.63	25.16	25.71	26.31	26.31	27.34	27.34	27.34	28.44	28.44	28.44	29.60	29.60	30.76	30.76	31.96
Bed Control Coord II	22.22	22.74	23.26	23.74	24.30	24.86	25.40	25.98	26.56	27.15	27.78	27.78	28.87	28.87	28.87	30.05	30.05	30.05	31.24	31.24	32.48	32.48	33.80
Bed Control Coord Ld	21.07	21.54	22.01	22.52	23.02	23.54	24.05	24.63	25.16	25.71	26.31	26.31	27.34	27.34	27.34	28.44	28.44	28.44	29.60	29.60	30.76	30.76	31.96
Behav Hlth Intervent Spectst	33.92	34.69	35.47	36.30	37.09	37.93	38.78	39.66	40.55	41.46	42.38	42.38	44.08	44.08	44.08	45.87	45.87	45.87	47.69	47.69	49.58	49.58	51.59
Behav Hlth Social Work	33.92	34.69	35.47	36.30	37.09	37.93	38.78	39.66	40.55	41.46	42.38	42.38	44.08	44.08	44.08	45.87	45.87	45.87	47.69	47.69	49.58	49.58	51.59
Buyer	26.75	27.32	27.99	28.57	29.24	29.89	30.53	31.24	31.93	32.65	33.39	33.39	34.73	34.73	34.73	36.13	36.13	36.13	37.56	37.56	39.07	39.07	40.62
Cardiac Cath Lab Tech	44.68	45.67	46.72	47.77	48.84	49.92	51.05	52.22	53.36	54.60	55.81	55.81	58.02	58.02	58.02	60.36	60.36	60.36	62.80	62.80	65.31	65.31	67.90
Cardiac Sonographer	41.38	42.29	43.26	44.23	45.23	46.23	47.27	48.35	49.41	50.55	51.68	51.68	53.72	53.72	53.72	55.89	55.89	55.89	58.14	58.14	60.47	60.47	62.87
Cardiac Sonographer Ld	41.38	42.29	43.26	44.23	45.23	46.23	47.27	48.35	49.41	50.55	51.68	51.68	53.72	53.72	53.72	55.89	55.89	55.89	58.14	58.14	60.47	60.47	62.87
Case Mgmt Asst	19.41	19.83	20.28	20.73	21.21	21.67	22.17	22.66	23.19	23.68	24.21	24.21	25.20	25.20	25.20	26.20	26.20	26.20	27.23	27.23	28.34	28.34	29.48
Cert Nurse Asst	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70
Cert Nurse Asst Float	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70
Cert Nurse Asst/Unit Secy	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70
Coding Spectst	29.55	30.20	30.90	31.59	32.27	33.03	33.78	34.55	35.31	36.11	36.92	36.92	38.41	38.41	38.41	39.93	39.93	39.93	41.52	41.52	43.20	43.20	44.91
Coding Tech	24.64	25.18	25.72	26.34	26.91	27.50	28.14	28.76	29.43	30.08	30.75	30.75	31.96	31.96	31.96	33.25	33.25	33.25	34.60	34.60	35.99	35.99	37.40
Cook	19.41	19.83	20.28	20.73	21.21	21.67	22.17	22.66	23.19	23.68	24.21	24.21	25.20	25.20	25.20	26.20	26.20	26.20	27.23	27.23	28.34	28.34	29.48
Cook Room Svc	19.41	19.83	20.28	20.73	21.21	21.67	22.17	22.66	23.19	23.68	24.21	24.21	25.20	25.20	25.20	26.20	26.20	26.20	27.23	27.23	28.34	28.34	29.48
Courier	18.26	18.68	19.10	19.53	19.94	20.39	20.84	21.32	21.82	22.29	22.79	22.79	23.70	23.70	23.70	24.68	24.68	24.68	25.63	25.63	26.68	26.68	27.74
CT Technlgst	36.14	36.97	37.78	38.64	39.52	40.39	41.32	42.22	43.20	44.18	45.18	45.18	46.95	46.95	46.95	48.82	48.82	48.82	50.80	50.80	52.81	52.81	54.94
Dept Secy	21.07	21.54	22.01	22.52	23.02	23.54	24.05	24.63	25.16	25.71	26.31	26.31	27.34	27.34	27.34	28.44	28.44	28.44	29.60	29.60	30.76	30.76	31.96
Diet Tech	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70
Dietitian	31.78	32.48	33.22	33.94	34.72	35.50	36.32	37.12	37.96	38.80	39.69	39.69	41.30	41.30	41.30	42.94	42.94	42.94	44.65	44.65	46.41	46.41	48.29
Dietitian Ld	31.78	32.48	33.22	33.94	34.72	35.50	36.32	37.12	37.96	38.80	39.69	39.69	41.30	41.30	41.30	42.94	42.94	42.94	44.65	44.65	46.41	46.41	48.29
EEG Tech Non-Reg	25.49	26.09	26.67	27.25	27.90	28.50	29.14	29.81	30.46	31.16	31.86	31.86	33.14	33.14	33.14	34.48	34.48	34.48	35.82	35.82	37.26	37.26	38.76
EEG Tech Reg (no cert)	28.14	28.76	29.43	30.08	30.75	31.46	32.16	32.89	33.62	34.37	35.15	35.15	36.55	36.55	36.55	38.01	38.01	38.01	39.55	39.55	41.11	41.11	42.77
EEG Technlgst Ld	28.14	28.76	29.43	30.08	30.75	31.46	32.16	32.89	33.62	34.37	35.15	35.15	36.55	36.55	36.55	38.01	38.01	38.01	39.55	39.55	41.11	41.11	42.77
EKG Tech	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70
Emerg Dept Tech	22.22	22.74	23.26	23.74	24.30	24.86	25.40	25.98	26.56	27.15	27.78	27.78	28.87	28.87	28.87	30.05	30.05	30.05	31.24	31.24	32.48	32.48	33.80
Emerg Dept Tech Ld	22.22	22.74	23.26	23.74	24.30	24.86	25.40	25.98	26.56	27.15	27.78	27.78	28.87	28.87	28.87	30.05	30.05	30.05	31.24	31.24	32.48	32.48	33.80

**For
Distribution
Effective 7-
1-2020**

Job Title	Lawson Step																						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	Protech Contract Step																						
Base (99)	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	
Endoscopy Tech	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70
Endoscopy Tech Ld	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70
Envir Svcs Tech	16.50	16.87	17.24	17.66	18.06	18.44	18.84	19.28	19.73	20.19	20.61	20.61	21.43	21.43	21.43	22.29	22.29	22.29	23.21	23.21	24.10	24.10	25.09
Envir Svcs Tech Ld	16.50	16.87	17.24	17.66	18.06	18.44	18.84	19.28	19.73	20.19	20.61	20.61	21.43	21.43	21.43	22.29	22.29	22.29	23.21	23.21	24.10	24.10	25.09
Exercise Physiologist	25.49	26.09	26.67	27.25	27.90	28.50	29.14	29.81	30.46	31.16	31.86	31.86	33.14	33.14	33.14	34.48	34.48	34.48	35.82	35.82	37.26	37.26	38.76
Facilities Coord	23.48	24.00	24.54	25.10	25.65	26.23	26.83	27.43	28.06	28.66	29.34	29.34	30.48	30.48	30.48	31.73	31.73	31.73	32.98	32.98	34.31	34.31	35.67
Financial Counselor	21.07	21.54	22.01	22.52	23.02	23.54	24.05	24.63	25.16	25.71	26.31	26.31	27.34	27.34	27.34	28.44	28.44	28.44	29.60	29.60	30.76	30.76	31.96
Food Svcs Ambassador	18.26	18.68	19.10	19.53	19.94	20.39	20.84	21.32	21.82	22.29	22.79	22.79	23.70	23.70	23.70	24.68	24.68	24.68	25.63	25.63	26.68	26.68	27.74
Food Svcs Barista	16.50	16.87	17.24	17.66	18.06	18.44	18.84	19.28	19.73	20.19	20.61	20.61	21.43	21.43	21.43	22.29	22.29	22.29	23.21	23.21	24.10	24.10	25.09
Food Svcs Communic Clerk	18.26	18.68	19.10	19.53	19.94	20.39	20.84	21.32	21.82	22.29	22.79	22.79	23.70	23.70	23.70	24.68	24.68	24.68	25.63	25.63	26.68	26.68	27.74
Food Svcs Coord	22.22	22.74	23.26	23.74	24.30	24.86	25.40	25.98	26.56	27.15	27.78	27.78	28.87	28.87	28.87	30.05	30.05	30.05	31.24	31.24	32.48	32.48	33.80
Food Svcs Expeditor	15.45	15.79	16.18	16.52	16.88	17.25	17.69	18.07	18.45	18.86	19.29	19.29	20.09	20.09	20.09	20.87	20.87	20.87	21.71	21.71	22.59	22.59	23.49
Food Svcs Shift LD	22.22	22.74	23.26	23.74	24.30	24.86	25.40	25.98	26.56	27.15	27.78	27.78	28.87	28.87	28.87	30.05	30.05	30.05	31.24	31.24	32.48	32.48	33.80
Food Svcs Storeroom Clerk	16.50	16.87	17.24	17.66	18.06	18.44	18.84	19.28	19.73	20.19	20.61	20.61	21.43	21.43	21.43	22.29	22.29	22.29	23.21	23.21	24.10	24.10	25.09
Food Svcs Worker	15.45	15.79	16.18	16.52	16.88	17.25	17.69	18.07	18.45	18.86	19.29	19.29	20.09	20.09	20.09	20.87	20.87	20.87	21.71	21.71	22.59	22.59	23.49
Groundskeeper	19.41	19.83	20.28	20.73	21.21	21.67	22.17	22.66	23.19	23.68	24.21	24.21	25.20	25.20	25.20	26.20	26.20	26.20	27.23	27.23	28.34	28.34	29.48
Health Info Mgmt Specst I	18.26	18.68	19.10	19.53	19.94	20.39	20.84	21.32	21.82	22.29	22.79	22.79	23.70	23.70	23.70	24.68	24.68	24.68	25.63	25.63	26.68	26.68	27.74
Health Info Mgmt Specst II	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70
Health Info Mgmt Specst III	22.22	22.74	23.26	23.74	24.30	24.86	25.40	25.98	26.56	27.15	27.78	27.78	28.87	28.87	28.87	30.05	30.05	30.05	31.24	31.24	32.48	32.48	33.80
Hyperbaric Tech	24.64	25.18	25.72	26.34	26.91	27.50	28.14	28.76	29.43	30.08	30.75	30.75	31.96	31.96	31.96	33.25	33.25	33.25	34.60	34.60	35.99	35.99	37.40
Imaging Scheduler Registrar	22.22	22.74	23.26	23.74	24.30	24.86	25.40	25.98	26.56	27.15	27.78	27.78	28.87	28.87	28.87	30.05	30.05	30.05	31.24	31.24	32.48	32.48	33.80
Lab Asst I	19.41	19.83	20.28	20.73	21.21	21.67	22.17	22.66	23.19	23.68	24.21	24.21	25.20	25.20	25.20	26.20	26.20	26.20	27.23	27.23	28.34	28.34	29.48
Lab Asst II	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70
Lab Asst III	21.07	21.54	22.01	22.52	23.02	23.54	24.05	24.63	25.16	25.71	26.31	26.31	27.34	27.34	27.34	28.44	28.44	28.44	29.60	29.60	30.76	30.76	31.96
Lab Asst III-Microbiology	21.07	21.54	22.01	22.52	23.02	23.54	24.05	24.63	25.16	25.71	26.31	26.31	27.34	27.34	27.34	28.44	28.44	28.44	29.60	29.60	30.76	30.76	31.96
Lab Client Svcs Rep	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70
Lab Client Svcs Rep II	21.07	21.54	22.01	22.52	23.02	23.54	24.05	24.63	25.16	25.71	26.31	26.31	27.34	27.34	27.34	28.44	28.44	28.44	29.60	29.60	30.76	30.76	31.96
Lab Techl Specst	36.67	37.47	38.34	39.17	40.05	40.98	41.87	42.84	43.78	44.77	45.78	45.78	47.63	47.63	47.63	49.50	49.50	49.50	51.51	51.51	53.56	53.56	55.71
Lic Practl Nurse	24.64	25.18	25.72	26.34	26.91	27.50	28.14	28.76	29.43	30.08	30.75	30.75	31.96	31.96	31.96	33.25	33.25	33.25	34.60	34.60	35.99	35.99	37.40
Lic Practl Nurse/Unit Secy	24.64	25.18	25.72	26.34	26.91	27.50	28.14	28.76	29.43	30.08	30.75	30.75	31.96	31.96	31.96	33.25	33.25	33.25	34.60	34.60	35.99	35.99	37.40
Maint Eng I	25.49	26.09	26.67	27.25	27.90	28.50	29.14	29.81	30.46	31.16	31.86	31.86	33.14	33.14	33.14	34.48	34.48	34.48	35.82	35.82	37.26	37.26	38.76
Maint Eng II	28.14	28.76	29.43	30.08	30.75	31.46	32.16	32.89	33.62	34.37	35.15	35.15	36.55	36.55	36.55	38.01	38.01	38.01	39.55	39.55	41.11	41.11	42.77
Maint Eng III	31.78	32.48	33.22	33.94	34.72	35.50	36.32	37.12	37.96	38.80	39.69	39.69	41.30	41.30	41.30	42.94	42.94	42.94	44.65	44.65	46.41	46.41	48.29

**For
Distribution
Effective 7-
1-2020**

Job Title	Lawson Step																						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	Protech Contract Step																						
Job Title	Base (99)	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22
Mammo Technlgst	36.67	37.47	38.34	39.17	40.05	40.98	41.87	42.84	43.78	44.77	45.78	45.78	47.63	47.63	47.63	49.50	49.50	49.50	51.51	51.51	53.56	53.56	55.71
Mammo Technlgst II	39.66	40.55	41.46	42.38	43.37	44.34	45.33	46.34	47.40	48.47	49.53	49.53	51.55	51.55	51.55	53.60	53.60	53.60	55.73	55.73	57.96	57.96	60.26
Mammo Technlgst II Ld	39.66	40.55	41.46	42.38	43.37	44.34	45.33	46.34	47.40	48.47	49.53	49.53	51.55	51.55	51.55	53.60	53.60	53.60	55.73	55.73	57.96	57.96	60.26
Matri Mgmt Clerk	18.26	18.68	19.10	19.53	19.94	20.39	20.84	21.32	21.82	22.29	22.79	22.79	23.70	23.70	23.70	24.68	24.68	24.68	25.63	25.63	26.68	26.68	27.74
Matri Mgmt Coord OR	18.26	18.68	19.10	19.53	19.94	20.39	20.84	21.32	21.82	22.29	22.79	22.79	23.70	23.70	23.70	24.68	24.68	24.68	25.63	25.63	26.68	26.68	27.74
Med Imaging Librarian	19.41	19.83	20.28	20.73	21.21	21.67	22.17	22.66	23.19	23.68	24.21	24.21	25.20	25.20	25.20	26.20	26.20	26.20	27.23	27.23	28.34	28.34	29.48
Med Imaging Scheduler	22.22	22.74	23.26	23.74	24.30	24.86	25.40	25.98	26.56	27.15	27.78	27.78	28.87	28.87	28.87	30.05	30.05	30.05	31.24	31.24	32.48	32.48	33.80
Med Imaging Scheduler Ld	22.22	22.74	23.26	23.74	24.30	24.86	25.40	25.98	26.56	27.15	27.78	27.78	28.87	28.87	28.87	30.05	30.05	30.05	31.24	31.24	32.48	32.48	33.80
Med Lab Tech	26.75	27.32	27.99	28.57	29.24	29.89	30.53	31.24	31.93	32.65	33.39	33.39	34.73	34.73	34.73	36.13	36.13	36.13	37.56	37.56	39.07	39.07	40.62
Med Lab Tech MA-P Lic	26.75	27.32	27.99	28.57	29.24	29.89	30.53	31.24	31.93	32.65	33.39	33.39	34.73	34.73	34.73	36.13	36.13	36.13	37.56	37.56	39.07	39.07	40.62
Med Technlgst	33.92	34.69	35.47	36.30	37.09	37.93	38.78	39.66	40.55	41.46	42.38	42.38	44.08	44.08	44.08	45.87	45.87	45.87	47.69	47.69	49.58	49.58	51.59
Med Technlgst Ld	33.92	34.69	35.47	36.30	37.09	37.93	38.78	39.66	40.55	41.46	42.38	42.38	44.08	44.08	44.08	45.87	45.87	45.87	47.69	47.69	49.58	49.58	51.59
Mental Health Professional	31.78	32.48	33.22	33.94	34.72	35.50	36.32	37.12	37.96	38.80	39.69	39.69	41.30	41.30	41.30	42.94	42.94	42.94	44.65	44.65	46.41	46.41	48.29
Mental Health Speclst	22.22	22.74	23.26	23.74	24.30	24.86	25.40	25.98	26.56	27.15	27.78	27.78	28.87	28.87	28.87	30.05	30.05	30.05	31.24	31.24	32.48	32.48	33.80
MRI Technlgst	41.38	42.29	43.26	44.23	45.23	46.23	47.27	48.35	49.41	50.55	51.68	51.68	53.72	53.72	53.72	55.89	55.89	55.89	58.14	58.14	60.47	60.47	62.87
MRI Technlgst Ld	41.38	42.29	43.26	44.23	45.23	46.23	47.27	48.35	49.41	50.55	51.68	51.68	53.72	53.72	53.72	55.89	55.89	55.89	58.14	58.14	60.47	60.47	62.87
Nuclear Medicine Technlgst	41.38	42.29	43.26	44.23	45.23	46.23	47.27	48.35	49.41	50.55	51.68	51.68	53.72	53.72	53.72	55.89	55.89	55.89	58.14	58.14	60.47	60.47	62.87
Nuclear Medicine Technlgst LD	41.38	42.29	43.26	44.23	45.23	46.23	47.27	48.35	49.41	50.55	51.68	51.68	53.72	53.72	53.72	55.89	55.89	55.89	58.14	58.14	60.47	60.47	62.87
Nutrition Svcs Asst	18.26	18.68	19.10	19.53	19.94	20.39	20.84	21.32	21.82	22.29	22.79	22.79	23.70	23.70	23.70	24.68	24.68	24.68	25.63	25.63	26.68	26.68	27.74
Occup Therapist	39.66	40.55	41.46	42.38	43.37	44.34	45.33	46.34	47.40	48.47	49.53	49.53	51.55	51.55	51.55	53.60	53.60	53.60	55.73	55.73	57.96	57.96	60.26
Occup Therapist-CHT	41.38	42.29	43.26	44.23	45.23	46.23	47.27	48.35	49.41	50.55	51.68	51.68	53.72	53.72	53.72	55.89	55.89	55.89	58.14	58.14	60.47	60.47	62.87
Operator	18.26	18.68	19.10	19.53	19.94	20.39	20.84	21.32	21.82	22.29	22.79	22.79	23.70	23.70	23.70	24.68	24.68	24.68	25.63	25.63	26.68	26.68	27.74
OR Core LDR	21.07	21.54	22.01	22.52	23.02	23.54	24.05	24.63	25.16	25.71	26.31	26.31	27.34	27.34	27.34	28.44	28.44	28.44	29.60	29.60	30.76	30.76	31.96
OR Revenue Coord	24.64	25.18	25.72	26.34	26.91	27.50	28.14	28.76	29.43	30.08	30.75	30.75	31.96	31.96	31.96	33.25	33.25	33.25	34.60	34.60	35.99	35.99	37.40
Orderly	17.33	17.76	18.15	18.54	18.94	19.41	19.84	20.28	20.74	21.21	21.67	21.67	22.56	22.56	22.56	23.46	23.46	23.46	24.39	24.39	25.36	25.36	26.40
Partial Hosp Prog Coord	36.14	36.97	37.78	38.64	39.52	40.39	41.32	42.22	43.20	44.18	45.18	45.18	46.95	46.95	46.95	48.82	48.82	48.82	50.80	50.80	52.81	52.81	54.94
Pat Flow Coord	19.41	19.83	20.28	20.73	21.21	21.67	22.17	22.66	23.19	23.68	24.21	24.21	25.20	25.20	25.20	26.20	26.20	26.20	27.23	27.23	28.34	28.34	29.48
Pat Registrar	19.41	19.83	20.28	20.73	21.21	21.67	22.17	22.66	23.19	23.68	24.21	24.21	25.20	25.20	25.20	26.20	26.20	26.20	27.23	27.23	28.34	28.34	29.48
Pat Registrar Coord	21.07	21.54	22.01	22.52	23.02	23.54	24.05	24.63	25.16	25.71	26.31	26.31	27.34	27.34	27.34	28.44	28.44	28.44	29.60	29.60	30.76	30.76	31.96
Pat Registrar Coord Ld	21.07	21.54	22.01	22.52	23.02	23.54	24.05	24.63	25.16	25.71	26.31	26.31	27.34	27.34	27.34	28.44	28.44	28.44	29.60	29.60	30.76	30.76	31.96
Pat Sitter	17.33	17.76	18.15	18.54	18.94	19.41	19.84	20.28	20.74	21.21	21.67	21.67	22.56	22.56	22.56	23.46	23.46	23.46	24.39	24.39	25.36	25.36	26.40
PET CT Technlgst	41.38	42.29	43.26	44.23	45.23	46.23	47.27	48.35	49.41	50.55	51.68	51.68	53.72	53.72	53.72	55.89	55.89	55.89	58.14	58.14	60.47	60.47	62.87
Pharmacist	60.31	61.65	63.04	64.49	65.94	67.42	68.96	70.47	72.06	73.68	75.34	75.34	78.37	78.37	78.37	81.49	81.49	81.49	84.76	84.76	88.15	88.15	91.67
Pharmacist Ld	60.31	61.65	63.04	64.49	65.94	67.42	68.96	70.47	72.06	73.68	75.34	75.34	78.37	78.37	78.37	81.49	81.49	81.49	84.76	84.76	88.15	88.15	91.67

**For
Distribution
Effective 7-
1-2020**

Job Title	Lawson Step																						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	Protech Contract Step																						
Base (99)	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	
Pharmacist Night Shift	69.37	70.95	72.53	74.17	75.82	77.54	79.27	81.05	82.88	84.76	86.65	86.65	90.11	90.11	90.11	93.73	93.73	93.73	97.47	97.47	101.37	101.37	105.45
Pharmacy Asst	18.26	18.68	19.10	19.53	19.94	20.39	20.84	21.32	21.82	22.29	22.79	22.79	23.70	23.70	23.70	24.68	24.68	24.68	25.63	25.63	26.68	26.68	27.74
Pharmacy Automation Coord Otp	26.75	27.32	27.99	28.57	29.24	29.89	30.53	31.24	31.93	32.65	33.39	33.39	34.73	34.73	34.73	36.13	36.13	36.13	37.56	37.56	39.07	39.07	40.62
Pharmacy Purch Coord	26.75	27.32	27.99	28.57	29.24	29.89	30.53	31.24	31.93	32.65	33.39	33.39	34.73	34.73	34.73	36.13	36.13	36.13	37.56	37.56	39.07	39.07	40.62
Pharmacy Purch Speclst	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70
Pharmacy Tech	22.22	22.74	23.26	23.74	24.30	24.86	25.40	25.98	26.56	27.15	27.78	27.78	28.87	28.87	28.87	30.05	30.05	30.05	31.24	31.24	32.48	32.48	33.80
Pharmacy Tech Automation Coord	25.49	26.09	26.67	27.25	27.90	28.50	29.14	29.81	30.46	31.16	31.86	31.86	33.14	33.14	33.14	34.48	34.48	34.48	35.82	35.82	37.26	37.26	38.76
Physical Therapist	40.82	41.77	42.70	43.66	44.63	45.65	46.68	47.71	48.78	49.88	51.00	51.00	53.06	53.06	53.06	55.17	55.17	55.17	57.39	57.39	59.68	59.68	62.07
Physical Therapist Ld	40.82	41.77	42.70	43.66	44.63	45.65	46.68	47.71	48.78	49.88	51.00	51.00	53.06	53.06	53.06	55.17	55.17	55.17	57.39	57.39	59.68	59.68	62.07
Physical Therapy Asst	28.14	28.76	29.43	30.08	30.75	31.46	32.16	32.89	33.62	34.37	35.15	35.15	36.55	36.55	36.55	38.01	38.01	38.01	39.55	39.55	41.11	41.11	42.77
Pulmonary Function Tech	33.92	34.69	35.47	36.30	37.09	37.93	38.78	39.66	40.55	41.46	42.38	42.38	44.08	44.08	44.08	45.87	45.87	45.87	47.69	47.69	49.58	49.58	51.59
Radiology Technlgst	32.98	33.73	34.52	35.28	36.06	36.88	37.69	38.56	39.41	40.30	41.24	41.24	42.86	42.86	42.86	44.55	44.55	44.55	46.34	46.34	48.21	48.21	50.16
Radiology Technlgst Ld	32.98	33.73	34.52	35.28	36.06	36.88	37.69	38.56	39.41	40.30	41.24	41.24	42.86	42.86	42.86	44.55	44.55	44.55	46.34	46.34	48.21	48.21	50.16
RCN Scheduler	22.22	22.74	23.26	23.74	24.30	24.86	25.40	25.98	26.56	27.15	27.78	27.78	28.87	28.87	28.87	30.05	30.05	30.05	31.24	31.24	32.48	32.48	33.80
Receptionist II	19.41	19.83	20.28	20.73	21.21	21.67	22.17	22.66	23.19	23.68	24.21	24.21	25.20	25.20	25.20	26.20	26.20	26.20	27.23	27.23	28.34	28.34	29.48
Receptionist II Ld	19.41	19.83	20.28	20.73	21.21	21.67	22.17	22.66	23.19	23.68	24.21	24.21	25.20	25.20	25.20	26.20	26.20	26.20	27.23	27.23	28.34	28.34	29.48
Recreational Therapist	34.42	35.21	36.00	36.81	37.62	38.50	39.36	40.23	41.13	42.04	43.01	43.01	44.72	44.72	44.72	46.49	46.49	46.49	48.37	48.37	50.31	50.31	52.33
Registry Coord	22.22	22.74	23.26	23.74	24.30	24.86	25.40	25.98	26.56	27.15	27.78	27.78	28.87	28.87	28.87	30.05	30.05	30.05	31.24	31.24	32.48	32.48	33.80
Rehab Svcs Aide	18.26	18.68	19.10	19.53	19.94	20.39	20.84	21.32	21.82	22.29	22.79	22.79	23.70	23.70	23.70	24.68	24.68	24.68	25.63	25.63	26.68	26.68	27.74
Resp Care Practr Coord	33.92	35.62	37.04	38.15	39.11	39.99	40.89	41.80	42.72	43.67	44.76	44.76	45.89	45.89	45.89	46.99	46.99	46.99	48.40	48.40	50.09	50.09	51.59
Resp Therapist	31.92	33.52	35.02	35.90	36.79	37.71	38.55	39.42	40.30	41.21	42.14	42.14	43.40	43.40	43.40	44.81	44.81	44.81	46.14	46.14	47.52	47.52	48.71
Resp Therapist Ld	31.92	33.52	35.02	35.90	36.79	37.71	38.55	39.42	40.30	41.21	42.14	42.14	43.40	43.40	43.40	44.81	44.81	44.81	46.14	46.14	47.52	47.52	48.71
Satellite Lab Asst	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70
Scrub/OB Tech	22.22	22.74	23.26	23.74	24.30	24.86	25.40	25.98	26.56	27.15	27.78	27.78	28.87	28.87	28.87	30.05	30.05	30.05	31.24	31.24	32.48	32.48	33.80
Sleep/Polysom Tech Reg	30.44	31.14	31.84	32.55	33.28	34.03	34.80	35.57	36.37	37.18	38.04	38.04	39.56	39.56	39.56	41.13	41.13	41.13	42.78	42.78	44.49	44.49	46.28
Social Work Case Mgr	33.92	34.69	35.47	36.30	37.09	37.93	38.78	39.66	40.55	41.46	42.38	42.38	44.08	44.08	44.08	45.87	45.87	45.87	47.69	47.69	49.58	49.58	51.59
Speech-Language Pathologist	38.87	39.75	40.64	41.57	42.49	43.46	44.43	45.41	46.43	47.51	48.59	48.59	50.51	50.51	50.51	52.55	52.55	52.55	54.62	54.62	56.83	56.83	59.11
Staffing Asst	21.07	21.54	22.01	22.52	23.02	23.54	24.05	24.63	25.16	25.71	26.31	26.31	27.34	27.34	27.34	28.44	28.44	28.44	29.60	29.60	30.76	30.76	31.96
Starbucks Barista	16.50	16.87	17.24	17.66	18.06	18.44	18.84	19.28	19.73	20.19	20.61	20.61	21.43	21.43	21.43	22.29	22.29	22.29	23.21	23.21	24.10	24.10	25.09
Starbucks Barista Ld	16.50	16.87	17.24	17.66	18.06	18.44	18.84	19.28	19.73	20.19	20.61	20.61	21.43	21.43	21.43	22.29	22.29	22.29	23.21	23.21	24.10	24.10	25.09
Sterile Processing Asst	17.33	17.76	18.15	18.54	18.94	19.41	19.84	20.28	20.74	21.21	21.67	21.67	22.56	22.56	22.56	23.46	23.46	23.46	24.39	24.39	25.36	25.36	26.40

**For
Distribution
Effective 7-
1-2020**

Job Title	Lawson Step																						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	Protech Contract Step																						
Base (99)	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	
Sterile Processing Tech II	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70
Sterile Processing Tech III cert	21.07	21.54	22.01	22.52	23.02	23.54	24.05	24.63	25.16	25.71	26.31	26.31	27.34	27.34	27.34	28.44	28.44	28.44	29.60	29.60	30.76	30.76	31.96
Sterile Processing Tech I-NonC	19.41	19.83	20.28	20.73	21.21	21.67	22.17	22.66	23.19	23.68	24.21	24.21	25.20	25.20	25.20	26.20	26.20	26.20	27.23	27.23	28.34	28.34	29.48
Surg Aide	17.33	17.76	18.15	18.54	18.94	19.41	19.84	20.28	20.74	21.21	21.67	21.67	22.56	22.56	22.56	23.46	23.46	23.46	24.39	24.39	25.36	25.36	26.40
Surg Scheduler	22.22	22.74	23.26	23.74	24.30	24.86	25.40	25.98	26.56	27.15	27.78	27.78	28.87	28.87	28.87	30.05	30.05	30.05	31.24	31.24	32.48	32.48	33.80
Surg Tech-Cert	28.14	28.76	29.43	30.08	30.75	31.46	32.16	32.89	33.62	34.37	35.15	35.15	36.55	36.55	36.55	38.01	38.01	38.01	39.55	39.55	41.11	41.11	42.77
Surg Tech-Non-Cert	27.10	27.71	28.29	28.97	29.60	30.25	30.95	31.63	32.37	33.08	33.83	33.83	35.15	35.15	35.15	36.58	36.58	36.58	38.06	38.06	39.58	39.58	41.14
Transcriptionist	21.07	21.54	22.01	22.52	23.02	23.54	24.05	24.63	25.16	25.71	26.31	26.31	27.34	27.34	27.34	28.44	28.44	28.44	29.60	29.60	30.76	30.76	31.96
Tumor Registrar	23.48	24.00	24.54	25.10	25.65	26.23	26.83	27.43	28.06	28.66	29.34	29.34	30.48	30.48	30.48	31.73	31.73	31.73	32.98	32.98	34.31	34.31	35.67
Tumor Registrar Ld	23.48	24.00	24.54	25.10	25.65	26.23	26.83	27.43	28.06	28.66	29.34	29.34	30.48	30.48	30.48	31.73	31.73	31.73	32.98	32.98	34.31	34.31	35.67
Ultrasonographer	41.38	42.29	43.26	44.23	45.23	46.23	47.27	48.35	49.41	50.55	51.68	51.68	53.72	53.72	53.72	55.89	55.89	55.89	58.14	58.14	60.47	60.47	62.87
Ultrasonographer Ld	41.38	42.29	43.26	44.23	45.23	46.23	47.27	48.35	49.41	50.55	51.68	51.68	53.72	53.72	53.72	55.89	55.89	55.89	58.14	58.14	60.47	60.47	62.87
Ultrasound Asst	18.26	18.68	19.10	19.53	19.94	20.39	20.84	21.32	21.82	22.29	22.79	22.79	23.70	23.70	23.70	24.68	24.68	24.68	25.63	25.63	26.68	26.68	27.74
Unit Secy	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70
Unit Secy FCC	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70
Unit Secy/Monitor Tech	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70
Unit Secy/Monitor Tech Ld	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70
Wound Care Tech	20.22	20.64	21.14	21.59	22.09	22.59	23.11	23.62	24.12	24.69	25.24	25.24	26.23	26.23	26.23	27.28	27.28	27.28	28.40	28.40	29.52	29.52	30.70

For
Distribution
Effective 7-
1-2021

Job Title	Lawson Step																						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	Protech Contract Step																						
Base (99)	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	
Anesthesia Tech	25.38	25.94	26.49	27.13	27.72	28.33	28.98	29.62	30.31	30.98	31.67	31.67	32.92	32.92	32.92	34.25	34.25	34.25	35.64	35.64	37.07	37.07	38.52
Anesthesia Tech IV	34.94	35.73	36.53	37.39	38.20	39.07	39.94	40.85	41.77	42.70	43.65	43.65	45.40	45.40	45.40	47.25	47.25	47.25	49.12	49.12	51.07	51.07	53.14
Angio/Invasive CardioTechnlgst	42.62	43.56	44.56	45.56	46.59	47.62	48.69	49.80	50.89	52.07	53.23	53.23	55.33	55.33	55.33	57.57	57.57	57.57	59.88	59.88	62.28	62.28	64.76
Angio/Invasive CardioTechnlgst Ld	42.62	43.56	44.56	45.56	46.59	47.62	48.69	49.80	50.89	52.07	53.23	53.23	55.33	55.33	55.33	57.57	57.57	57.57	59.88	59.88	62.28	62.28	64.76
Bed Control Coord	21.70	22.19	22.67	23.20	23.71	24.25	24.77	25.37	25.91	26.48	27.10	27.10	28.16	28.16	28.16	29.29	29.29	29.29	30.49	30.49	31.68	31.68	32.92
Bed Control Coord II	22.89	23.42	23.96	24.45	25.03	25.61	26.16	26.76	27.36	27.96	28.61	28.61	29.74	29.74	29.74	30.95	30.95	30.95	32.18	32.18	33.45	33.45	34.81
Bed Control Coord Ld	21.70	22.19	22.67	23.20	23.71	24.25	24.77	25.37	25.91	26.48	27.10	27.10	28.16	28.16	28.16	29.29	29.29	29.29	30.49	30.49	31.68	31.68	32.92
Behav Hlth Intervent Spectst	34.94	35.73	36.53	37.39	38.20	39.07	39.94	40.85	41.77	42.70	43.65	43.65	45.40	45.40	45.40	47.25	47.25	47.25	49.12	49.12	51.07	51.07	53.14
Behav Hlth Social Work	34.94	35.73	36.53	37.39	38.20	39.07	39.94	40.85	41.77	42.70	43.65	43.65	45.40	45.40	45.40	47.25	47.25	47.25	49.12	49.12	51.07	51.07	53.14
Buyer	27.55	28.14	28.83	29.43	30.12	30.79	31.45	32.18	32.89	33.63	34.39	34.39	35.77	35.77	35.77	37.21	37.21	37.21	38.69	38.69	40.24	40.24	41.84
Cardiac Cath Lab Tech	46.02	47.04	48.12	49.20	50.31	51.42	52.58	53.79	54.96	56.24	57.48	57.48	59.76	59.76	59.76	62.17	62.17	62.17	64.68	64.68	67.27	67.27	69.94
Cardiac Sonographer	42.62	43.56	44.56	45.56	46.59	47.62	48.69	49.80	50.89	52.07	53.23	53.23	55.33	55.33	55.33	57.57	57.57	57.57	59.88	59.88	62.28	62.28	64.76
Cardiac Sonographer Ld	42.62	43.56	44.56	45.56	46.59	47.62	48.69	49.80	50.89	52.07	53.23	53.23	55.33	55.33	55.33	57.57	57.57	57.57	59.88	59.88	62.28	62.28	64.76
Case Mgmt Asst	19.99	20.42	20.89	21.35	21.85	22.32	22.84	23.34	23.89	24.39	24.94	24.94	25.96	25.96	25.96	26.99	26.99	26.99	28.05	28.05	29.19	29.19	30.36
Cert Nurse Asst	20.83	21.26	21.77	22.24	22.75	23.27	23.80	24.33	24.84	25.43	26.00	26.00	27.02	27.02	27.02	28.10	28.10	28.10	29.25	29.25	30.41	30.41	31.62
Cert Nurse Asst Float	20.83	21.26	21.77	22.24	22.75	23.27	23.80	24.33	24.84	25.43	26.00	26.00	27.02	27.02	27.02	28.10	28.10	28.10	29.25	29.25	30.41	30.41	31.62
Cert Nurse Asst/Unit Secy	20.83	21.26	21.77	22.24	22.75	23.27	23.80	24.33	24.84	25.43	26.00	26.00	27.02	27.02	27.02	28.10	28.10	28.10	29.25	29.25	30.41	30.41	31.62
Coding Spectst	30.44	31.11	31.83	32.54	33.24	34.02	34.79	35.59	36.37	37.19	38.03	38.03	39.56	39.56	39.56	41.13	41.13	41.13	42.77	42.77	44.50	44.50	46.26
Coding Tech	25.38	25.94	26.49	27.13	27.72	28.33	28.98	29.62	30.31	30.98	31.67	31.67	32.92	32.92	32.92	34.25	34.25	34.25	35.64	35.64	37.07	37.07	38.52
Cook	19.99	20.42	20.89	21.35	21.85	22.32	22.84	23.34	23.89	24.39	24.94	24.94	25.96	25.96	25.96	26.99	26.99	26.99	28.05	28.05	29.19	29.19	30.36
Cook Room Svc	19.99	20.42	20.89	21.35	21.85	22.32	22.84	23.34	23.89	24.39	24.94	24.94	25.96	25.96	25.96	26.99	26.99	26.99	28.05	28.05	29.19	29.19	30.36
Courier	18.81	19.24	19.67	20.12	20.54	21.00	21.47	21.96	22.47	22.96	23.47	23.47	24.41	24.41	24.41	25.42	25.42	25.42	26.40	26.40	27.48	27.48	28.57
CT Technlgst	37.22	38.08	38.91	39.80	40.71	41.60	42.56	43.49	44.50	45.51	46.54	46.54	48.36	48.36	48.36	50.28	50.28	50.28	52.32	52.32	54.39	54.39	56.59
Dept Secy	21.70	22.19	22.67	23.20	23.71	24.25	24.77	25.37	25.91	26.48	27.10	27.10	28.16	28.16	28.16	29.29	29.29	29.29	30.49	30.49	31.68	31.68	32.92
Diet Tech	20.83	21.26	21.77	22.24	22.75	23.27	23.80	24.33	24.84	25.43	26.00	26.00	27.02	27.02	27.02	28.10	28.10	28.10	29.25	29.25	30.41	30.41	31.62
Dietitian	32.73	33.45	34.22	34.96	35.76	36.57	37.41	38.23	39.10	39.96	40.88	40.88	42.54	42.54	42.54	44.23	44.23	44.23	45.99	45.99	47.80	47.80	49.74
Dietitian Ld	32.73	33.45	34.22	34.96	35.76	36.57	37.41	38.23	39.10	39.96	40.88	40.88	42.54	42.54	42.54	44.23	44.23	44.23	45.99	45.99	47.80	47.80	49.74
EEG Tech Non-Reg	26.25	26.87	27.47	28.07	28.74	29.36	30.01	30.70	31.37	32.09	32.82	32.82	34.13	34.13	34.13	35.51	35.51	35.51	36.89	36.89	38.38	38.38	39.92
EEG Tech Reg (no cert)	28.98	29.62	30.31	30.98	31.67	32.40	33.12	33.88	34.63	35.40	36.20	36.20	37.65	37.65	37.65	39.15	39.15	39.15	40.74	40.74	42.34	42.34	44.05
EEG Technlgst Ld	28.98	29.62	30.31	30.98	31.67	32.40	33.12	33.88	34.63	35.40	36.20	36.20	37.65	37.65	37.65	39.15	39.15	39.15	40.74	40.74	42.34	42.34	44.05
EKG Tech	20.83	21.26	21.77	22.24	22.75	23.27	23.80	24.33	24.84	25.43	26.00	26.00	27.02	27.02	27.02	28.10	28.10	28.10	29.25	29.25	30.41	30.41	31.62
Emerg Dept Tech	22.89	23.42	23.96	24.45	25.03	25.61	26.16	26.76	27.36	27.96	28.61	28.61	29.74	29.74	29.74	30.95	30.95	30.95	32.18	32.18	33.45	33.45	34.81
Emerg Dept Tech Ld	22.89	23.42	23.96	24.45	25.03	25.61	26.16	26.76	27.36	27.96	28.61	28.61	29.74	29.74	29.74	30.95	30.95	30.95	32.18	32.18	33.45	33.45	34.81

**For
Distribution
Effective 7-
1-2021**

Job Title	Lawson Step																						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	Protech Contract Step																						
Base (99)	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	
Pharmacist Night Shift	71.45	73.08	74.71	76.40	78.09	79.87	81.65	83.48	85.37	87.30	89.25	89.25	92.81	92.81	92.81	96.54	96.54	96.54	100.39	100.39	104.41	104.41	108.61
Pharmacy Asst	18.81	19.24	19.67	20.12	20.54	21.00	21.47	21.96	22.47	22.96	23.47	23.47	24.41	24.41	24.41	25.42	25.42	25.42	26.40	26.40	27.48	27.48	28.57
Pharmacy Automation Coord Otp	27.55	28.14	28.83	29.43	30.12	30.79	31.45	32.18	32.89	33.63	34.39	34.39	35.77	35.77	35.77	37.21	37.21	37.21	38.69	38.69	40.24	40.24	41.84
Pharmacy Purch Coord	27.55	28.14	28.83	29.43	30.12	30.79	31.45	32.18	32.89	33.63	34.39	34.39	35.77	35.77	35.77	37.21	37.21	37.21	38.69	38.69	40.24	40.24	41.84
Pharmacy Purch Speclst	20.83	21.26	21.77	22.24	22.75	23.27	23.80	24.33	24.84	25.43	26.00	26.00	27.02	27.02	27.02	28.10	28.10	28.10	29.25	29.25	30.41	30.41	31.62
Pharmacy Tech	22.89	23.42	23.96	24.45	25.03	25.61	26.16	26.76	27.36	27.96	28.61	28.61	29.74	29.74	29.74	30.95	30.95	30.95	32.18	32.18	33.45	33.45	34.81
Pharmacy Tech Automation Coord	26.25	26.87	27.47	28.07	28.74	29.36	30.01	30.70	31.37	32.09	32.82	32.82	34.13	34.13	34.13	35.51	35.51	35.51	36.89	36.89	38.38	38.38	39.92
Physical Therapist	42.04	43.02	43.98	44.97	45.97	47.02	48.08	49.14	50.24	51.38	52.53	52.53	54.65	54.65	54.65	56.83	56.83	56.83	59.11	59.11	61.47	61.47	63.93
Physical Therapist Ld	42.04	43.02	43.98	44.97	45.97	47.02	48.08	49.14	50.24	51.38	52.53	52.53	54.65	54.65	54.65	56.83	56.83	56.83	59.11	59.11	61.47	61.47	63.93
Physical Therapy Asst	28.98	29.62	30.31	30.98	31.67	32.40	33.12	33.88	34.63	35.40	36.20	36.20	37.65	37.65	37.65	39.15	39.15	39.15	40.74	40.74	42.34	42.34	44.05
Pulmonary Function Tech	34.94	35.73	36.53	37.39	38.20	39.07	39.94	40.85	41.77	42.70	43.65	43.65	45.40	45.40	45.40	47.25	47.25	47.25	49.12	49.12	51.07	51.07	53.14
Radiology Technlgst	33.97	34.74	35.56	36.34	37.14	37.99	38.82	39.72	40.59	41.51	42.48	42.48	44.15	44.15	44.15	45.89	45.89	45.89	47.73	47.73	49.66	49.66	51.66
Radiology Technlgst Ld	33.97	34.74	35.56	36.34	37.14	37.99	38.82	39.72	40.59	41.51	42.48	42.48	44.15	44.15	44.15	45.89	45.89	45.89	47.73	47.73	49.66	49.66	51.66
RCN Scheduler	22.89	23.42	23.96	24.45	25.03	25.61	26.16	26.76	27.36	27.96	28.61	28.61	29.74	29.74	29.74	30.95	30.95	30.95	32.18	32.18	33.45	33.45	34.81
Receptionist II	19.99	20.42	20.89	21.35	21.85	22.32	22.84	23.34	23.89	24.39	24.94	24.94	25.96	25.96	25.96	26.99	26.99	26.99	28.05	28.05	29.19	29.19	30.36
Receptionist II Ld	19.99	20.42	20.89	21.35	21.85	22.32	22.84	23.34	23.89	24.39	24.94	24.94	25.96	25.96	25.96	26.99	26.99	26.99	28.05	28.05	29.19	29.19	30.36
Recreational Therapist	35.45	36.27	37.08	37.91	38.75	39.66	40.54	41.44	42.36	43.30	44.30	44.30	46.06	46.06	46.06	47.88	47.88	47.88	49.82	49.82	51.82	51.82	53.90
Registry Coord	22.89	23.42	23.96	24.45	25.03	25.61	26.16	26.76	27.36	27.96	28.61	28.61	29.74	29.74	29.74	30.95	30.95	30.95	32.18	32.18	33.45	33.45	34.81
Rehab Svcs Aide	18.81	19.24	19.67	20.12	20.54	21.00	21.47	21.96	22.47	22.96	23.47	23.47	24.41	24.41	24.41	25.42	25.42	25.42	26.40	26.40	27.48	27.48	28.57
Resp Care Practr Coord	34.94	36.69	38.15	39.29	40.28	41.19	42.12	43.05	44.00	44.98	46.10	46.10	47.27	47.27	47.27	48.40	48.40	48.40	49.85	49.85	51.59	51.59	53.14
Resp Therapist	32.88	34.53	36.07	36.98	37.89	38.84	39.71	40.60	41.51	42.45	43.40	43.40	44.70	44.70	44.70	46.15	46.15	46.15	47.52	47.52	48.95	48.95	50.17
Resp Therapist Ld	32.88	34.53	36.07	36.98	37.89	38.84	39.71	40.60	41.51	42.45	43.40	43.40	44.70	44.70	44.70	46.15	46.15	46.15	47.52	47.52	48.95	48.95	50.17
Satellite Lab Asst	20.83	21.26	21.77	22.24	22.75	23.27	23.80	24.33	24.84	25.43	26.00	26.00	27.02	27.02	27.02	28.10	28.10	28.10	29.25	29.25	30.41	30.41	31.62
Scrub/OB Tech	22.89	23.42	23.96	24.45	25.03	25.61	26.16	26.76	27.36	27.96	28.61	28.61	29.74	29.74	29.74	30.95	30.95	30.95	32.18	32.18	33.45	33.45	34.81
Sleep/Polysom Tech Reg	31.35	32.07	32.80	33.53	34.28	35.05	35.84	36.64	37.46	38.30	39.18	39.18	40.75	40.75	40.75	42.36	42.36	42.36	44.06	44.06	45.82	45.82	47.67
Social Work Case Mgr	34.94	35.73	36.53	37.39	38.20	39.07	39.94	40.85	41.77	42.70	43.65	43.65	45.40	45.40	45.40	47.25	47.25	47.25	49.12	49.12	51.07	51.07	53.14
Speech-Language Pathologist	40.04	40.94	41.86	42.82	43.76	44.76	45.76	46.77	47.82	48.94	50.05	50.05	52.03	52.03	52.03	54.13	54.13	54.13	56.26	56.26	58.53	58.53	60.88
Staffing Asst	21.70	22.19	22.67	23.20	23.71	24.25	24.77	25.37	25.91	26.48	27.10	27.10	28.16	28.16	28.16	29.29	29.29	29.29	30.49	30.49	31.68	31.68	32.92
Starbucks Barista	17.00	17.38	17.76	18.19	18.60	18.99	19.41	19.86	20.32	20.80	21.23	21.23	22.07	22.07	22.07	22.96	22.96	22.96	23.91	23.91	24.82	24.82	25.84
Starbucks Barista Ld	17.00	17.38	17.76	18.19	18.60	18.99	19.41	19.86	20.32	20.80	21.23	21.23	22.07	22.07	22.07	22.96	22.96	22.96	23.91	23.91	24.82	24.82	25.84
Sterile Processing Asst	17.85	18.29	18.69	19.10	19.51	19.99	20.44	20.89	21.36	21.85	22.32	22.32	23.24	23.24	23.24	24.16	24.16	24.16	25.12	25.12	26.12	26.12	27.19

**For
Distribution
Effective 7-
1-2021**

Job Title	Lawson Step																						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	Protech Contract Step																						
Base (99)	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	
Sterile Processing Tech II	20.83	21.26	21.77	22.24	22.75	23.27	23.80	24.33	24.84	25.43	26.00	26.00	27.02	27.02	27.02	28.10	28.10	28.10	29.25	29.25	30.41	30.41	31.62
Sterile Processing Tech III cert	21.70	22.19	22.67	23.20	23.71	24.25	24.77	25.37	25.91	26.48	27.10	27.10	28.16	28.16	28.16	29.29	29.29	29.29	30.49	30.49	31.68	31.68	32.92
Sterile Processing Tech I-NonC	19.99	20.42	20.89	21.35	21.85	22.32	22.84	23.34	23.89	24.39	24.94	24.94	25.96	25.96	25.96	26.99	26.99	26.99	28.05	28.05	29.19	29.19	30.36
Surg Aide	17.85	18.29	18.69	19.10	19.51	19.99	20.44	20.89	21.36	21.85	22.32	22.32	23.24	23.24	23.24	24.16	24.16	24.16	25.12	25.12	26.12	26.12	27.19
Surg Scheduler	22.89	23.42	23.96	24.45	25.03	25.61	26.16	26.76	27.36	27.96	28.61	28.61	29.74	29.74	29.74	30.95	30.95	30.95	32.18	32.18	33.45	33.45	34.81
Surg Tech-Cert	28.98	29.62	30.31	30.98	31.67	32.40	33.12	33.88	34.63	35.40	36.20	36.20	37.65	37.65	37.65	39.15	39.15	39.15	40.74	40.74	42.34	42.34	44.05
Surg Tech-Non-Cert	27.91	28.54	29.14	29.84	30.49	31.16	31.88	32.58	33.34	34.07	34.84	34.84	36.20	36.20	36.20	37.68	37.68	37.68	39.20	39.20	40.77	40.77	42.37
Transcriptionist	21.70	22.19	22.67	23.20	23.71	24.25	24.77	25.37	25.91	26.48	27.10	27.10	28.16	28.16	28.16	29.29	29.29	29.29	30.49	30.49	31.68	31.68	32.92
Tumor Registrar	24.18	24.72	25.28	25.85	26.42	27.02	27.63	28.25	28.90	29.52	30.22	30.22	31.39	31.39	31.39	32.68	32.68	32.68	33.97	33.97	35.34	35.34	36.74
Tumor Registrar Ld	24.18	24.72	25.28	25.85	26.42	27.02	27.63	28.25	28.90	29.52	30.22	30.22	31.39	31.39	31.39	32.68	32.68	32.68	33.97	33.97	35.34	35.34	36.74
Ultrasonographer	42.62	43.56	44.56	45.56	46.59	47.62	48.69	49.80	50.89	52.07	53.23	53.23	55.33	55.33	55.33	57.57	57.57	57.57	59.88	59.88	62.28	62.28	64.76
Ultrasonographer Ld	42.62	43.56	44.56	45.56	46.59	47.62	48.69	49.80	50.89	52.07	53.23	53.23	55.33	55.33	55.33	57.57	57.57	57.57	59.88	59.88	62.28	62.28	64.76
Ultrasound Asst	18.81	19.24	19.67	20.12	20.54	21.00	21.47	21.96	22.47	22.96	23.47	23.47	24.41	24.41	24.41	25.42	25.42	25.42	26.40	26.40	27.48	27.48	28.57
Unit Secy	20.83	21.26	21.77	22.24	22.75	23.27	23.80	24.33	24.84	25.43	26.00	26.00	27.02	27.02	27.02	28.10	28.10	28.10	29.25	29.25	30.41	30.41	31.62
Unit Secy FCC	20.83	21.26	21.77	22.24	22.75	23.27	23.80	24.33	24.84	25.43	26.00	26.00	27.02	27.02	27.02	28.10	28.10	28.10	29.25	29.25	30.41	30.41	31.62
Unit Secy/Monitor Tech	20.83	21.26	21.77	22.24	22.75	23.27	23.80	24.33	24.84	25.43	26.00	26.00	27.02	27.02	27.02	28.10	28.10	28.10	29.25	29.25	30.41	30.41	31.62
Unit Secy/Monitor Tech Ld	20.83	21.26	21.77	22.24	22.75	23.27	23.80	24.33	24.84	25.43	26.00	26.00	27.02	27.02	27.02	28.10	28.10	28.10	29.25	29.25	30.41	30.41	31.62
Wound Care Tech	20.83	21.26	21.77	22.24	22.75	23.27	23.80	24.33	24.84	25.43	26.00	26.00	27.02	27.02	27.02	28.10	28.10	28.10	29.25	29.25	30.41	30.41	31.62

**For
Distribution
Effective 7-
1-2022**

Job Title	Lawson Step																						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	Protech Contract Step																						
Base (99)	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	
Pharmacist Night Shift	72.88	74.54	76.20	77.92	79.66	81.46	83.28	85.15	87.07	89.05	91.03	91.03	94.67	94.67	94.67	98.47	98.47	98.47	102.40	102.40	106.50	106.50	110.79
Pharmacy Asst	19.18	19.63	20.07	20.52	20.95	21.42	21.89	22.40	22.92	23.42	23.94	23.94	24.90	24.90	24.90	25.93	25.93	25.93	26.93	26.93	28.03	28.03	29.14
Pharmacy Automation Coord Otp	28.10	28.70	29.41	30.02	30.72	31.40	32.07	32.82	33.55	34.30	35.08	35.08	36.49	36.49	36.49	37.96	37.96	37.96	39.46	39.46	41.05	41.05	42.68
Pharmacy Purch Coord	28.10	28.70	29.41	30.02	30.72	31.40	32.07	32.82	33.55	34.30	35.08	35.08	36.49	36.49	36.49	37.96	37.96	37.96	39.46	39.46	41.05	41.05	42.68
Pharmacy Purch Speclst	21.24	21.68	22.21	22.68	23.21	23.73	24.28	24.82	25.34	25.94	26.52	26.52	27.56	27.56	27.56	28.66	28.66	28.66	29.84	29.84	31.01	31.01	32.25
Pharmacy Tech	23.34	23.89	24.44	24.94	25.53	26.12	26.69	27.29	27.90	28.52	29.19	29.19	30.33	30.33	30.33	31.57	31.57	31.57	32.82	32.82	34.12	34.12	35.51
Pharmacy Tech Automation Coord	26.78	27.41	28.02	28.63	29.31	29.94	30.61	31.32	32.00	32.74	33.47	33.47	34.82	34.82	34.82	36.22	36.22	36.22	37.63	37.63	39.15	39.15	40.72
Physical Therapist	42.89	43.88	44.86	45.87	46.89	47.96	49.04	50.12	51.25	52.40	53.58	53.58	55.74	55.74	55.74	57.96	57.96	57.96	60.29	60.29	62.70	62.70	65.21
Physical Therapist Ld	42.89	43.88	44.86	45.87	46.89	47.96	49.04	50.12	51.25	52.40	53.58	53.58	55.74	55.74	55.74	57.96	57.96	57.96	60.29	60.29	62.70	62.70	65.21
Physical Therapy Asst	29.56	30.22	30.92	31.60	32.31	33.05	33.79	34.55	35.32	36.11	36.93	36.93	38.40	38.40	38.40	39.93	39.93	39.93	41.55	41.55	43.19	43.19	44.93
Pulmonary Function Tech	35.64	36.45	37.26	38.14	38.97	39.85	40.74	41.67	42.60	43.56	44.52	44.52	46.31	46.31	46.31	48.19	48.19	48.19	50.10	50.10	52.09	52.09	54.20
Radiology Technlgst	34.65	35.44	36.27	37.07	37.88	38.75	39.60	40.51	41.40	42.34	43.33	43.33	45.03	45.03	45.03	46.80	46.80	46.80	48.68	48.68	50.65	50.65	52.70
Radiology Technlgst Ld	34.65	35.44	36.27	37.07	37.88	38.75	39.60	40.51	41.40	42.34	43.33	43.33	45.03	45.03	45.03	46.80	46.80	46.80	48.68	48.68	50.65	50.65	52.70
RCN Scheduler	23.34	23.89	24.44	24.94	25.53	26.12	26.69	27.29	27.90	28.52	29.19	29.19	30.33	30.33	30.33	31.57	31.57	31.57	32.82	32.82	34.12	34.12	35.51
Receptionist II	20.39	20.83	21.31	21.78	22.28	22.77	23.29	23.81	24.36	24.88	25.44	25.44	26.48	26.48	26.48	27.53	27.53	27.53	28.61	28.61	29.77	29.77	30.97
Receptionist II Ld	20.39	20.83	21.31	21.78	22.28	22.77	23.29	23.81	24.36	24.88	25.44	25.44	26.48	26.48	26.48	27.53	27.53	27.53	28.61	28.61	29.77	29.77	30.97
Recreational Therapist	36.16	36.99	37.82	38.67	39.52	40.45	41.35	42.27	43.21	44.17	45.19	45.19	46.98	46.98	46.98	48.84	48.84	48.84	50.82	50.82	52.86	52.86	54.98
Registry Coord	23.34	23.89	24.44	24.94	25.53	26.12	26.69	27.29	27.90	28.52	29.19	29.19	30.33	30.33	30.33	31.57	31.57	31.57	32.82	32.82	34.12	34.12	35.51
Rehab Svcs Aide	19.18	19.63	20.07	20.52	20.95	21.42	21.89	22.40	22.92	23.42	23.94	23.94	24.90	24.90	24.90	25.93	25.93	25.93	26.93	26.93	28.03	28.03	29.14
Resp Care Practr Coord	35.64	37.42	38.91	40.08	41.09	42.01	42.96	43.92	44.88	45.88	47.02	47.02	48.21	48.21	48.21	49.37	49.37	49.37	50.85	50.85	52.62	52.62	54.20
Resp Therapist	33.54	35.22	36.79	37.72	38.65	39.62	40.50	41.41	42.34	43.30	44.27	44.27	45.60	45.60	45.60	47.08	47.08	47.08	48.47	48.47	49.92	49.92	51.17
Resp Therapist Ld	33.54	35.22	36.79	37.72	38.65	39.62	40.50	41.41	42.34	43.30	44.27	44.27	45.60	45.60	45.60	47.08	47.08	47.08	48.47	48.47	49.92	49.92	51.17
Satellite Lab Asst	21.24	21.68	22.21	22.68	23.21	23.73	24.28	24.82	25.34	25.94	26.52	26.52	27.56	27.56	27.56	28.66	28.66	28.66	29.84	29.84	31.01	31.01	32.25
Scrub/OB Tech	23.34	23.89	24.44	24.94	25.53	26.12	26.69	27.29	27.90	28.52	29.19	29.19	30.33	30.33	30.33	31.57	31.57	31.57	32.82	32.82	34.12	34.12	35.51
Sleep/Polysom Tech Reg	31.98	32.72	33.45	34.20	34.96	35.75	36.56	37.37	38.21	39.06	39.96	39.96	41.56	41.56	41.56	43.21	43.21	43.21	44.94	44.94	46.74	46.74	48.62
Social Work Case Mgr	35.64	36.45	37.26	38.14	38.97	39.85	40.74	41.67	42.60	43.56	44.52	44.52	46.31	46.31	46.31	48.19	48.19	48.19	50.10	50.10	52.09	52.09	54.20
Speech-Language Pathologist	40.84	41.76	42.70	43.67	44.64	45.66	46.68	47.71	48.78	49.91	51.05	51.05	53.07	53.07	53.07	55.21	55.21	55.21	57.38	57.38	59.71	59.71	62.10
Staffing Asst	22.14	22.63	23.12	23.66	24.18	24.73	25.27	25.88	26.43	27.01	27.64	27.64	28.72	28.72	28.72	29.88	29.88	29.88	31.10	31.10	32.32	32.32	33.58
Starbucks Barista	17.33	17.72	18.11	18.55	18.97	19.37	19.79	20.26	20.73	21.21	21.65	21.65	22.51	22.51	22.51	23.42	23.42	23.42	24.38	24.38	25.32	25.32	26.36
Starbucks Barista Ld	17.33	17.72	18.11	18.55	18.97	19.37	19.79	20.26	20.73	21.21	21.65	21.65	22.51	22.51	22.51	23.42	23.42	23.42	24.38	24.38	25.32	25.32	26.36
Sterile Processing Asst	18.21	18.66	19.07	19.48	19.90	20.39	20.84	21.31	21.79	22.28	22.77	22.77	23.70	23.70	23.70	24.65	24.65	24.65	25.62	25.62	26.64	26.64	27.74

**For
Distribution
Effective 7-
1-2022**

Job Title	Lawson Step																						
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	Protech Contract Step																						
Base (99)	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Step 15	Step 16	Step 17	Step 18	Step 19	Step 20	Step 21	Step 22	
Sterile Processing Tech II	21.24	21.68	22.21	22.68	23.21	23.73	24.28	24.82	25.34	25.94	26.52	26.52	27.56	27.56	27.56	28.66	28.66	28.66	29.84	29.84	31.01	31.01	32.25
Sterile Processing Tech III cert	22.14	22.63	23.12	23.66	24.18	24.73	25.27	25.88	26.43	27.01	27.64	27.64	28.72	28.72	28.72	29.88	29.88	29.88	31.10	31.10	32.32	32.32	33.58
Sterile Processing Tech I-NonC	20.39	20.83	21.31	21.78	22.28	22.77	23.29	23.81	24.36	24.88	25.44	25.44	26.48	26.48	26.48	27.53	27.53	27.53	28.61	28.61	29.77	29.77	30.97
Surg Aide	18.21	18.66	19.07	19.48	19.90	20.39	20.84	21.31	21.79	22.28	22.77	22.77	23.70	23.70	23.70	24.65	24.65	24.65	25.62	25.62	26.64	26.64	27.74
Surg Scheduler	23.34	23.89	24.44	24.94	25.53	26.12	26.69	27.29	27.90	28.52	29.19	29.19	30.33	30.33	30.33	31.57	31.57	31.57	32.82	32.82	34.12	34.12	35.51
Surg Tech-Cert	29.56	30.22	30.92	31.60	32.31	33.05	33.79	34.55	35.32	36.11	36.93	36.93	38.40	38.40	38.40	39.93	39.93	39.93	41.55	41.55	43.19	43.19	44.93
Surg Tech-Non-Cert	28.47	29.11	29.72	30.44	31.10	31.78	32.52	33.23	34.01	34.75	35.54	35.54	36.93	36.93	36.93	38.43	38.43	38.43	39.99	39.99	41.58	41.58	43.22
Transcriptionist	22.14	22.63	23.12	23.66	24.18	24.73	25.27	25.88	26.43	27.01	27.64	27.64	28.72	28.72	28.72	29.88	29.88	29.88	31.10	31.10	32.32	32.32	33.58
Tumor Registrar	24.67	25.21	25.78	26.37	26.95	27.56	28.19	28.82	29.48	30.11	30.82	30.82	32.02	32.02	32.02	33.34	33.34	33.34	34.65	34.65	36.05	36.05	37.47
Tumor Registrar Ld	24.67	25.21	25.78	26.37	26.95	27.56	28.19	28.82	29.48	30.11	30.82	30.82	32.02	32.02	32.02	33.34	33.34	33.34	34.65	34.65	36.05	36.05	37.47
Ultrasonographer	43.47	44.43	45.45	46.47	47.52	48.57	49.66	50.80	51.91	53.11	54.30	54.30	56.44	56.44	56.44	58.72	58.72	58.72	61.08	61.08	63.53	63.53	66.05
Ultrasonographer Ld	43.47	44.43	45.45	46.47	47.52	48.57	49.66	50.80	51.91	53.11	54.30	54.30	56.44	56.44	56.44	58.72	58.72	58.72	61.08	61.08	63.53	63.53	66.05
Ultrasound Asst	19.18	19.63	20.07	20.52	20.95	21.42	21.89	22.40	22.92	23.42	23.94	23.94	24.90	24.90	24.90	25.93	25.93	25.93	26.93	26.93	28.03	28.03	29.14
Unit Secy	21.24	21.68	22.21	22.68	23.21	23.73	24.28	24.82	25.34	25.94	26.52	26.52	27.56	27.56	27.56	28.66	28.66	28.66	29.84	29.84	31.01	31.01	32.25
Unit Secy FCC	21.24	21.68	22.21	22.68	23.21	23.73	24.28	24.82	25.34	25.94	26.52	26.52	27.56	27.56	27.56	28.66	28.66	28.66	29.84	29.84	31.01	31.01	32.25
Unit Secy/Monitor Tech	21.24	21.68	22.21	22.68	23.21	23.73	24.28	24.82	25.34	25.94	26.52	26.52	27.56	27.56	27.56	28.66	28.66	28.66	29.84	29.84	31.01	31.01	32.25
Unit Secy/Monitor Tech Ld	21.24	21.68	22.21	22.68	23.21	23.73	24.28	24.82	25.34	25.94	26.52	26.52	27.56	27.56	27.56	28.66	28.66	28.66	29.84	29.84	31.01	31.01	32.25
Wound Care Tech	21.24	21.68	22.21	22.68	23.21	23.73	24.28	24.82	25.34	25.94	26.52	26.52	27.56	27.56	27.56	28.66	28.66	28.66	29.84	29.84	31.01	31.01	32.25

APPENDIX B - 9-HOUR WORK SCHEDULE

1. A “9, hour” work schedule shall refer to any employee who has voluntarily signed a 9 hour innovative schedule agreement and is regularly scheduled to work one (1) or more nine (9) hour shifts per week.
2. 9 hour employees required to work on a holiday shall be paid one and one-half (1½) times the regular rate of pay plus nine (9) hours’ holiday pay from their accrued annual leave account at straight time or, at the employee’s option, a compensatory day off with nine (9) hours’ straight time from the employee’s accrued annual leave account.
3. 9 hour employees shall accumulate annual leave and sick leave based upon hours worked. Sick leave benefits shall accumulate from date of hire. Eligibility for use of sick leave and annual leave shall commence after completion of the probationary period. For purposes of sick leave and annual leave, nine (9) hours constitutes one (1) work day.
4. 9 hour employees working four (4) or more hours between the hours of 15:00 and 23:00 shall be paid evening shift differential for those hours worked on the second shift. Employees assigned to work four (4) or more hours between the hours of 23:00 and 7:00 shall be paid a night shift differential for those hours worked on the third shift.
5. 9 hour employees shall be paid overtime compensation in accordance with Section 9.5 of the Employment Agreement for all time worked beyond nine (9) consecutive hours per day or any hours worked beyond forty (40) hours in the designated seven (7) day period.
7. The Employer retains the right to discontinue this innovative schedule and to revert back to a normal eight (8) hour per day schedule after at least forty-five (45) days’ advance notice to the employee. 9 hour employees who would like to discontinue working an established nine (9) hour work schedule and whose performance has been satisfactory shall be guaranteed the first available eight (8) hour position for which the employee is qualified, provided that a more senior, qualified employee has not requested the position.
8. The 9 hour staffing pattern may be utilized within the Hospital with the consent of the individual employee and unit manager affected.
9. Provisions of the Employment Agreement inconsistent with the foregoing are hereby superseded with respect to employees working the 9 hour work schedule. All other benefits and provisions not inconsistent with the foregoing shall apply to 9 hour employees.

APPENDIX C - 10-HOUR WORK SCHEDULE

1. A “10 hour” work schedule shall refer to any employee who has voluntarily signed a 10 hour innovative schedule agreement and is regularly scheduled to work one (1) or more ten (10) hours shifts per week.
2. 10 hour employees required to work on a holiday shall be paid one and one-half (1½) times the regular rate of pay plus ten (10) hours’ holiday pay from their accrued annual leave account at straight time or, at the employee’s option, a compensatory day off with ten (10) hours’ straight time from the employee’s accrued annual leave account.
3. 10 hour employees shall accumulate annual leave and sick leave based upon hours worked. Sick leave benefits shall accumulate from date of hire. Eligibility for use of sick leave and annual leave shall commence after completion of the probationary period. For purposes of sick leave and annual leave, ten (10) hours constitutes one (1) work day.
4. 10 hour employees working four (4) or more hours between the hours of 15:00 and 23:00 shall be paid evening shift differential for those hours worked on the second shift. Employees assigned to work four (4) or more hours between the hours of 23:00 and 7:00 shall be paid a night shift differential for those hours worked on the third shift.
5. 10 hour employees shall be paid overtime compensation in accordance with Section 9.5 of the Employment Agreement for all time worked beyond ten (10) consecutive hours per day or any hours worked beyond forty (40) hours in the designated seven (7) day period.
7. The Employer retains the right to discontinue this innovative schedule and to revert back to a normal eight (8) hour per day schedule after at least forty-five (45) days’ advance notice to the employee. 10 hour employees who would like to discontinue working an established ten (10) hour work schedule and whose performance has been satisfactory shall be guaranteed the first available eight (8) hour position for which the employee is qualified, provided that a more senior, qualified employee has not requested the position.
8. The 10 hour staffing pattern may be utilized within the Hospital with the consent of the individual employee and unit manager affected.
9. Provisions of the Employment Agreement inconsistent with the foregoing are hereby superseded with respect to employees working the 10 hour work schedule. All other benefits and provisions not inconsistent with the foregoing shall apply to 10 hour employees.

APPENDIX D - 12-HOUR WORK SCHEDULE

1. A “12 hour” work schedule shall refer to any employee who has voluntarily signed a 12 hour innovative schedule agreement and is regularly scheduled to work one (1) or more twelve (12) hour shifts per week.
2. 12 hour shift employees required to work on a holiday shall be paid one and one-half (1½) times the regular rate of pay plus twelve (12) hours’ holiday pay from their accrued annual leave account at straight time or, at the employee’s option, a compensatory day off with twelve (12) hours’ straight time from the employee’s accrued annual leave account.
3. 12 hour employees shall accumulate annual leave and sick leave based upon hours worked. Sick leave benefits shall accumulate from date of hire. Eligibility for use of sick leave and annual leave shall commence after completion of the probationary period. For purposes of sick leave and annual leave, twelve (12) hours constitutes one (1) work day.
4. 12 hour employees working four (4) or more hours between the hours of 15:00 and 23:00 shall be paid evening shift differential for those hours worked on the second shift. Employees assigned to work four (4) or more hours between the hours of 23:00 and 7:00 shall be paid a night shift differential for those hours worked on the third shift.
5. Employees who work in excess of twelve (12) hours in any day, or in excess of forty (40) hours during a seven (7) day work period will be paid for the excess work hours at the rate of one and one-half (1½) times their regular pay rate. If an employee works more than one (1) hour beyond the end of a 12 hour shift, all overtime hours, including the thirteenth (13th) hour, will be paid at the rate of two times (2x) the regular rate of pay.
7. The Employer retains the right to discontinue this innovative schedule and to revert back to a normal eight (8) hour per day schedule after at least forty-five (45) days’ advance notice to the employee. 12 hour employees who would like to discontinue working an established twelve (12) hour work schedule and whose performance has been satisfactory shall be guaranteed the first available eight (8) hour position for which the employee is qualified, provided that a more senior, qualified employee has not requested the position.
8. The 12 hour staffing pattern may be utilized within the Hospital with the consent of the individual employee and unit manager affected.
9. Provisions of the Employment Agreement inconsistent with the foregoing are hereby superseded with respect to employees working the 12 hour work schedule. All other benefits and provisions not inconsistent with the foregoing shall apply to 12 hour employees.

APPENDIX E

The following is a brief summary of coverage levels by the plans. The summary plan description and its attached updates, and DeltaCare USA’s Certificate of Coverage, provide more complete details regarding the terms of coverage.

The DeltaCare USA’s DHMO will be offered in those zip code areas defined by DeltaCare USA based on the availability to their contracted primary care dentists.

Dental Coverage

Coverage	DeltaCare USA DHMO	Delta Dental PPO 1500	Delta Dental PPO 2000
Annual deductible	None	\$50 per person \$150 per family	\$50 per person \$150 per family
Diagnostic and preventive (deductible does not apply)	Subject to DeltaCare USA schedule of benefits with basic preventive as defined by DeltaCare USA	100% for PPO dentist 80% for Premier or non-PPO dentist	100% for PPO dentist 80% for Premier or non-PPO dentist
Restorative	Subject to DeltaCare USA schedule of benefits	80% for PPO dentist after deductible 70% for Premier or non-PPO dentist after deductible	80% for PPO dentist after deductible 70% for Premier or non-PPO dentist after deductible
Major	Subject to DeltaCare USA’s schedule of benefits	50% after deductible	50% after deductible
Annual maximum	None	\$1,500 per person	\$2,000 per person
Orthodontia	Subject to DeltaCare USA’s schedule of benefits	Not covered	50% after \$50 lifetime deductible \$2,000 lifetime maximum

Vision Coverage

Coverage	Proposed VSP Vision Plan
Eye Exam	Exam covered in full once every 12 months after \$15 copay

Prescription lenses	<p>Lenses covered in full – every 12 months</p> <ul style="list-style-type: none"> • Single vision, lined bifocal, and lined trifocal lenses • Progressives, photochromic lenses, blended lenses, tints, ultraviolet coating, scratch-resistant coating and anti-reflective coating • Polycarbonate lenses for dependent children
Frame	Every 24 months. Frame of your choice covered up to \$120 (or up to \$65 at Costco), then 20% off any out-of-pocket costs
Contact lens care	Available benefit of up to \$200 every 12 months in lieu of prescription glasses

For plan year 2020, employees enrolled in the Dental 1500, Dental 2000 or Vision plans will pay the following twice-monthly premium (payroll contributions):

Dental/Vision Premiums

Full-time (0.75-1.0 FTE)			
Coverage	Delta Dental PPO 1500	Delta Dental PPO 2000	VSP Vision
Caregiver only	\$0	\$3.76	\$2.82
Caregiver + child(ren)	\$4.78	\$11.22	\$5.08
Caregiver + spouse / DP	\$7.45	\$14.98	\$5.65
Caregiver + family	\$12.74	\$23.21	\$8.48
Part-time (0.5-0.74 FTE)			

Coverage	Delta Dental PPO 1500	Delta Dental PPO 2000	VSP Vision
Caregiver only	\$4.96	\$8.72	\$4.52
Caregiver + child(ren)	\$11.68	\$18.12	\$8.14
Caregiver + spouse / DP	\$14.89	\$22.42	\$9.04
Caregiver + family	\$22.30	\$32.77	\$13.56

APPENDIX F

SWEDISH WELLNESS PROGRAM CHOOSE WELL

The parties agree to work together to evaluate the 2021 Choose Well program in partnership with Kaiser Permanente that will be designed to be accessible and inclusive of everyone in the workforce. We can promote health and well-being so caregivers are able to provide high quality care, and improve the value of each dollar spent on healthcare benefits for both Employees and the Employer. Accordingly, the parties agree to jointly design a new and innovative “Choose Well” program. The following principles to guide the work will include but are not limited to:

- Identifying wellness activities that are shown to be effective in promoting health and wellness, including: screenings, preventive care, primary care, dental care, and smoking cessation
- Creating a health assessment that is culturally inclusive and not invasive
- Focus on strict confidentiality and data security
- Emphasis on positive reinforcement that encourages participation and removes barriers
- Joint wellness launches and joint-messaging about the wellness program
- The Benefits and Well-being Committee will meet within 6 weeks of ratification to determine the work plan and frequency of meetings.
- Paid release for Benefits and Well-being Committee members to execute the launch
- Connection to other benefits and on site health and well-being services (including the Chronic Disease Management program)

Staff who enroll in benefits will automatically receive the 2020 Choose Well PPO or HMO premium rate, regardless of whether they completed any or all of the 2019 Choose Well activities.

While the parties work together to design the 2021 Choose Well program, activities to be completed in 2020 to earn the incentive will be:

- Health assessment
- Flu vaccination
- Primary care provider or behavioral health provider visit attestation
-

For each plan year covered by the contract, the parties agree to the following program adjustments:

- Swedish management will ensure that employees are encouraged and provided access to complete benefits and well-being activities.
- The Benefits and Well-being Committee will work with the training fund to develop the plan and curriculum needed to support those employees who don't regularly access the computer.

- During the annual benefits open enrollment period and at one other point during the year, the Benefits and Well-being Committee will be released and made available to answer questions at drop-in events with computer access and translation services. The committee will have the authority to develop and implement wellness related attractions of no more than \$1,000.00 per event.
- Joint branding and communication – quarterly well-being newsletters and joint letters/emails as needed.
- Chronic care definition of the Swedish PPO, for all in-network diabetic delivery and testing items otherwise a covered benefit under the plan.

APPENDIX G

By and Between

Swedish/Edmonds

and

SEIU 1199NW

1. The following health benefit design and program provisions were agreed to by Swedish Medical Center and SEIU 1199NW to be included as part of the health benefits program for each plan year covered by the contract, or as otherwise defined. Providence Health Plan administers the Swedish PPO Medical Plan and leases the Premera Blue Cross network for medical services. Providers available through the Optum network will be available at an in-network rate. The parties agree that the Optum network for mental health/chemical dependency services will be subject to a determinative comparison and possible replacement process for plan year 2021. The Plan fiduciary retains the ultimate responsibility for network/administrative decisions.
2. The deductible for the Swedish PPO Medical Plan is shared between Tier I (ACO network) and Tier II (Other In-Network) providers. The deductible in effect in 2019 for in-network services, which is \$350 per person / \$700 max per family, will be unchanged for the life of the contract.
3. The annual out-of-pocket maximum for the Swedish PPO Medical Plan is shared between Tier I (ACO network) and Tier II (Other In-Network) providers at \$3,000 per person / \$6,000 max per family.
4. Swedish PPO Medical Plan primary care provider (PCP) office visits (non-preventive) have a \$20 copay, before deductible (Tier I network providers) and a \$35 copay, before deductible (Tier II network providers).
5. Swedish PPO Medical Plan emergency room (ER) visits are subject to a flat copay, not subject to deductible. 1st visit of the calendar/plan year: \$150 copay / 2nd visit of the calendar/plan year: \$200 copay / 3rd+ visit of the calendar/plan year: \$250 copay. The copay will be waived if the Plan member is admitted within twenty-four (24) hours.
6. The Swedish PPO Medical Plan includes all outpatient lab (facility and/or professional fees) with a Tier II (Other In-Network) provider will be 20% coinsurance, after deductible.
7. The Swedish PPO Medical Plan covers bariatric surgery, as allowed under the medical plan's criteria, as a covered benefit at Swedish and Providence facilities.
8. The Swedish PPO Medical Plan includes coverage for Gender Dysphoria, including prescriptions, behavioral health, and/or gender reassignment surgery.

9. The Swedish PPO Medical Plan prescription drug annual-out-of-pocket maximum is \$1,500 per person / \$3,000 max per family in the calendar/plan year.
10. The Swedish PPO Medical Plan includes a cap for specialist office visit and urgent care visits to include a max coinsurance amount of \$60, after deductible for Tier I (ACO) network providers and \$80, after deductible for Tier II (Other In-Network) providers.
11. The fiduciary will identify a group of Tier I physical therapists and/or clinic(s) in the Puget Sound area within 16 weeks of contract ratification. The Employer will review this with the Labor Management Benefits Committee.
12. The Swedish PPO Medical Plan includes the Benefit Maximum for Alternative Care (Acupuncture, Massage Therapy) with twelve (12) visits per calendar/plan year.
13. The Swedish PPO Medical Plan includes the Benefit Maximum for Chiropractic Care with twelve (12) visits per calendar/plan year.
14. SEIU 1199NW shall be provided an advance preview of any benefits open enrollment home mailers.
15. Waive (decline coverage) credits are not available to members who waive medical insurance coverage. Members who waived medical coverage prior to 2016 and are receiving the credit will be grandfathered, where they will continue to receive the same waive credit should they continue to waive coverage without interruption.
16. Employer-paid basic life insurance coverage is 2x annual pay. Coverage amounts over \$50,000 continue to be subject to IRS imputed income rules.
17. Employer-paid long-term disability insurance is 60% of base pay, after 180-day waiting period, up to a maximum of \$10,000 per month.
18. Swedish PPO Medical Plan in-network behavioral health outpatient visits have a \$0 copay.
19. Swedish PPO Medical Plan in-network virtual tele-health visits have a \$0 copay.
20. Effective January 1, 2021, caregivers working full-time (0.75 to 1.0 FTE) who earn less than \$60,000 per year will receive the Swedish PPO medical plan with \$0 premiums (no payroll contributions) for the caregiver and their covered family members. Additional details:
 - a. This plan option will be for the full-time caregiver (0.75 to 1.0 FTE) and their covered family members, have no Choose Well participation required.
 - b. Income is calculation each year using the caregiver's base hourly rate, plus applicable premium pay multiplied by their regularly schedule FTE status in our payroll system.

LETTER OF UNDERSTANDING

Over the last several negotiations cycles the parties have reached additional letters of understanding. During the negotiations resulting in the 2019 - 2023 Agreements between the parties, certain additional understandings were reached. This letter will serve to memorialize those understandings. The parties further agreed that these understandings will be discussed post-ratification in ABC committee.

1. 2023 Negotiations. At least one (1) year prior to contract expiration, the parties agree to discuss the 2023 bargaining process to assist in planning for future negotiations. This will include exploration of options for a more streamlined and efficient process including continued use of sub-committees, interest-based discussions and FMCS support/mediation.

The parties will explore shared interests and collaborative problem solving by reviewing:

- potential alignment of language across bargaining units
- potential opportunities for continued joint work
- grievance patterns
- The parties will engage in the following work, with oversight from the ABC Committee, for recommendation on whether or not it should be negotiated into the 2023 contract:
 - Credit for past experience
 - Using the parties shared interests as a guide, the parties will determine what the relevant credit for experience will be for jobs where relevant experience is not solely in a healthcare setting
 - For jobs where the credit standard is not year for year experience, the parties will work to cost various implementation strategies to determine how and if there is a viable recommended approach for transitioning to a year for year credit for experience system.
 - Transit
 - The parties will inventory what transportation support is available to workers and develop a plan to recommend for negotiations on expanded transit support prior to the 2023 contract negotiations.
 - Smooth and consistent work practices and contract clean up

The parties will review differences in contract language and practices across the Swedish system. Some inconsistencies may be found to help to support unique work practices that are functional for those areas. The workgroup will develop a list of differences that don't serve a useful purpose and make a suggestion for negotiations for the next contract.

Swedish Medical Center will agree to negotiate its three collective bargaining agreements (RN, Service & Maintenance, Technical units) with the two Swedish Edmonds collective bargaining agreements (RN, Pro, Tech, Skilled Maintenance and Service) together at one table.

SEIU acknowledges the separate legal status of Swedish Medical Center and Swedish Edmonds. The union does not intend to combine the SMC/Edmonds contracts/bargaining units or argue that by bargaining together, that SMC and Edmonds in any way waive their separate legal status. The purpose of meeting at a combined table is to facilitate the most efficient bargaining process. Each employer and the union may continue to maintain separate proposals and reach separate tentative agreements.

2. Mail order pharmacy for Enhanced Preventive medications. The Labor Management Benefits Committee wants to address member concerns with the Plan's network that currently requires the use of Postal Prescription Services for the fulfillment of enhanced preventive maintenance medications. The Committee is charged to review options that would improve the experience and will meet with Providence Health Plan and Postal Prescription Services pharmacy leaders and review ideas that would drive process improvement. The intent is that this would help promote and improve the service for members who can use the mail order pharmacy and fill enhanced preventive medications at no cost. This committee work will begin no later than six (6) weeks following ratification and make recommendations on process improvement no later than twelve (12) weeks following ratification, subject to input by the pharmacy benefits manager.

Recognizing that some members may want an alternative, the Employer agrees that the pharmacy network will be revised as soon as possible following the agreement on a new contract to allow the use of in-network retail pharmacies to fill enhanced preventive medications. Beginning twelve (12) weeks after ratification, Swedish PPO medical plan members who choose to utilize an in-network retail pharmacy will pay a \$3 copay for a 30-day supply (\$9 copay for a 90-day supply if available) for their enhanced preventive maintenance medication for the life of the contract. The first two (2) prescription fills of a new enhanced preventive prescription will have no copay if filled at an in-network retail pharmacy.

The employer will establish a fund of \$5,000 dollars for the reimbursement of retail drug costs paid in acquiring enhanced preventive medications in the period of time following the network change in Nov. 2019. The Joint Management Benefits Committee will design a reimbursement process and joint communication

3. Medical Debt. The parties agree to work collaboratively in assisting employees with medical indebtedness to the Employer, subject to compliance with HIPAA. As part of this effort, caregivers who voluntarily come forward will be assisted with establishing charity care eligibility and/or reasonable payment plans agreed to by the employees and within Swedish parameters. Caregivers referred to a collection agency may also request reconsideration on the grounds that the Employer did not properly follow any applicable billing policy before the referral to collection. For caregivers qualifying for financial assistance under such circumstances, collections may be called back with collection fees waived.

The Employer and the Wellness Committee will work together to make reasonable resources available at employee forums and other events to educate caregivers on the above benefits available to them, including the Medical Plan Assistance Program (MPAP). The MPAP Application Form will be made available on the Swedish benefits website.

Employees covered under Swedish insurance plans who have outstanding balances to Swedish facilities and/or providers will be offered reasonable payment plans upon request. Employees that comply with the payment plans will not be subject to collections or garnishment.

4. Jointly Sponsored Initiative Pilot. Within ninety (90) days of ratification, the Employer and the Union will identify and launch a pilot project/initiative that focuses on workforce development, improving the patient care delivery model and/or promoting Swedish. The project/initiative will involve front line staff, senior level sponsorship and should have the potential for system-wide application, if the pilot is successful and spur new ideas for more joint projects for throughout the life of the contract. Priority will be given to a project/initiative that reaches and develops a diverse workforce and is measurable.

Swedish and the Union acknowledge that joint sponsored initiatives are predicated upon maintaining, and aimed toward fostering, a more collaborative relationship between the parties, and furthering the overall satisfaction of caregivers and patients. Both sides, through senior leadership, reaffirm their commitment to developing a positive, respectful working relationship which, if maintained, may result in further joint projects.

Swedish and Union will not use the other's logos on marketing, publications, communication in presentations promoting/showcasing joint sponsored initiatives without explicit written approval of the other party.

5. Surgical Tech Wage adjustments. To address market considerations the surgical technician wage scales will be adjusted up by 10%.. The 10% scale adjustment will occur after the 3% ATB at ratification

5. Rest Between Shifts LOU: Following contract ratification, the parties will meet to review and discuss the contract language and practice around when a caregiver is “required” to work with less than the contractually specified rest period versus when a caregiver is “asked”, with the goal of ensuring consistent interpretation and application of this contractual provision. To the extent necessary, training or training materials on the rest between shifts language will be jointly provided at the earliest available opportunity.

6. Workforce Development Taskforce. Both Swedish Medical Center and SEIU Healthcare 1199NW agree that there is a shared interest in building our current workforce, increasing qualified applicant pools of available talent and a desire to provide living wage jobs to the greater Seattle community where everyone is treated with respect, dignity and equity. Toward that end, a new labor management task force will be created to focus on building Swedish's current workforce through upskilling current caregivers and building pathways to employment and filling open positions.

7. PSA Job Classifications. This job classification will be at the wage scale equivalent with Transporter.

Swedish Medical Center and Swedish Edmonds are creating a new classification titled Patient Sitters. These positions will be part of a new Multi-Campus Unit. All employees shall be assigned a home campus and UB-MCF positions will be created pursuant to recommendations from the Joint Nurse Staffing Committee and/or the Campus Staffing Committees. These positions will then be monitored and evaluated through campus and joint oversight staffing committees.

In an effort to ensure the new sitter job classification is being effective to meet the needs of the system, within six (6) months of ratification and every six (6) months after, the joint oversight committee will review the orientation, mandatory education and reports of sitters on the units. These conversations will include members from the sitter job classification. The goal of these discussions will be to evaluate the effectiveness of the position, orientation, and ongoing education to determine if any changes are necessary.

Within six (6) months of ratification, the Union, the Employer and the Multi-Employer Training Fund will meet to develop a career pathway for sitters including exploring options to become NACs.

8. Safe Lift Education and Assistance Program. The parties have a mutual interest in increasing patient and employee safety. The programs, a joint process called Safe Lifting Education and Assistance Program (“SLEAP”), will assess injury data from previous years to determine most effective times, days of the week, and units for the SLEAP to focus on. Swedish will commit to having at least one appropriately trained staff person per campus (Issaquah and Ballard, Cherry Hill, and Edmonds), except for First Hill which shall have at least two staff. The SLEAP on each campus will work together to perform lifts, educate and train staff in proper use of lift equipment, assess equipment, keep records, and will be a safe patient handling resource. Following a 60 day SLEAP training and start-up phase, the effectiveness, focus, and potential needs for expansion of the SLEAP, as well as injuries during the year will be assessed at minimum yearly at the same time of year that the annual nursing staffing plan approval process occurs. The parties will develop a methodology to assess whether SLEAP has sufficiently improved patient and employee safety, and will evaluate the financial return on investment of the program. The parties agree that a subcommittee of the ABC committee will meet within the first three (3) months after ratification of the new Agreement to examine data to create a SLEAP at each campus, with the SLEAP in place at all campuses within one year post ratification.

9. Chemo Certification. The parties will meet to develop a training and certification for chemo handlers in the pharmacy department. This certification will be applicable

10. Patient Services Coordinator PSC/MA Wage adjustments. The parties will meet to discuss possible wage changes to address like job duties and recruitment/retention considerations between PSC1s, 2s and MAs as well as the consolidation of grades U, V and W as proposed by the Employer. No employee will have his/her wage reduced as a result.

11 Staffing for Service and Technical Quality Care. Recognizing the importance of adequate staffing to the provision of quality patient care, the Employer agrees that there should be an adequate number of staff in all departments on each shift. Staffing levels shall be determined by management for each department, work area, or unit (to be determined based on

the specific title of the area for which staffing is determined; referred to as “Department” or “Area”). Staffing levels shall be based on the workload of the department and/or area and shall be sufficient in number to allow for a high quality of patient care.

1. Employee(s) who have ongoing concerns about staffing shortages, excessive workloads, or departmental staffing guidelines (hereafter referred to as “staffing concerns”) are encouraged to document their concern and address the issues directly with their supervisor. A “short staffing/feedback form” template will be made available for the staff to document concerns. The ABC committee will draft a form within three (3) months of ratification.
2. Upon request unit-based meetings will be convened between concerned staff and management within two weeks to discuss staffing and seek a resolution to concerns. Staff may request additional meetings, as needed, to resolve the staffing concerns and other units as appropriate may be included.
3. If a resolution cannot be reached with the leader of the department, the next level up will meet with staff to reach a resolution. Unresolved staffing concerns will be brought to the ABC Committee.
4. The Swedish/Edmonds may not retaliate against or engage in any form of intimidation of an employee for performing any duties or responsibilities in connection with the ABC Management Committee; or an employee who notifies the ABC Committee or the hospital administration of his or her concerns about staffing.
5. Issues from Service/Technical employees, regularly working in departments or units covered under ESHB3123, alternatively could be assigned to their respective Nurse Staffing committee included in the RN contract.

12. Paid Negotiation Time

All paid time afforded will be disburseable among any member of the bargaining team as determined by the union regardless of bargaining unit.

12.1 Paid Release Time for Negotiations

For contract renegotiations, Swedish Medical Center will provide one (1) hour paid release time for every member of the bargaining unit for the Union's negotiating committee. These monies are intended to supplement the bargaining unit's vacation donations to negotiating team members. The total number of hours available will be determined on the first day of bargaining, based on the total number of represented employees on that day.

12.2 Vacation Donations for Negotiations

Employees will be able to donate vacation hours to a vacation donation pool for use by the Union’s negotiating team during negotiations as follows:

1. All members of the Union's bargaining unit may donate earned vacation/annual leave hours to a common pool, from which members of the Union's negotiating team will be able to draw at their regular rate of pay to make up for wages lost through participation in bargaining sessions.
2. The Union will collect the donated vacation hours into a pool, and allocate hours for disbursement on the normal paychecks received by negotiating team members. Hours paid from the vacation pool will be paid as vacation time (shown on recipient's pay stub as "UN NG VAC" for Union Negotiations Vacation) and will accrue benefits for the recipients. This process will be separate from the timecard-payroll online system, and will rely on electronic Excel spreadsheets; no cost center will be needed for the purpose. After each payout from the pool, HR will provide the Union with an accounting of the hours remaining in the pool.
3. Donated hours authorized by the employee and collected by the Union will be deducted from donors' vacation banks at the beginning of the bargaining process, and shown on donor's pay stub as "VLA - Vacation Leave Adjustment". These hours will NOT accrue toward benefits. Any vacation hours pledged which were not paid out to cover lost wages will be returned to the donors' vacation bank as designated by the Union.
4. The Union will be responsible for providing management the following:
 - a. A signed authorization from all donors, modeled on the Swedish Medical Center Vacation/Annual Leave Donation form language, with the additional clarification that the donor is entering an agreement with the Union and also authorizing Swedish Medical Center to debit the donated hours from the employee's vacation bank. The authorizing language on the Union's petition reads as follows:

By signing this petition, I agree with our union 1199NW to donate no less than four (4)* vacation hours to help our negotiators with missed shifts as a result of negotiations and I authorize Swedish Medical Center to deduct these hours from my vacation bank.

* Hours not needed by negotiators will not be charged.

Donors' names will be both printed and signed. A copy of the authorizing signatures will be provided to the Swedish Medical Center on numbered signature pages and numbered lines for ease of verification.
 - b. An Excel spreadsheet of all donors, the page and line number of their signatures, employee identification numbers, and the number of hours authorized for donation (minimum of four (4) hours) will be provided to the Employer. Additional columns will be included to show the number of hours approved for debiting for each bi-weekly payout. Data needs to be submitted to the Human

Resources Department by the second Tuesday of the pay period for it to be paid on the next regularly scheduled payday.

- c. For each payout, Swedish Medical Center will need an Excel spreadsheet of all negotiating team members who are to receive payments from the pool, employee identification numbers, the number of hours to be paid and the date of the session. The Swedish Medical Center will provide the Union with advance notification of the appropriate payroll periods for submission of distributions. There will be no individual exceptions for requests for payouts that do not meet this deadline. The biweekly payouts will continue as long as needed to cover all bargaining dates, or until the pool is depleted.

5. Additionally, we have agreed on the following points:

- a. Donated time will take priority over the donor's own time for purposes of vacation requests.
- b. Donated hours will be paid out as hours, and will not be converted to dollars prior to payout.
- c. The Union will work with the Swedish Medical Center HRIS manager to format the Excel spreadsheets.
- d. Donated time will be charged against the negotiating team member's home department.

13. ED Tech. Effective first full pay period following ratification, Emergency Room Tech moved from grade 6 to grade 7 Effective the first full pay period following 1/1/2017, Emergency Room Tech moved from grade 7 to grade 8. All members will move to their current step at the new pay scale grade, and retain hours accrued towards step increases. The Employer will reimburse employees for the cost of MA-P certification for Emergency Department Techs.

14. Floating. The parties will meet upon ratification of the agreement to discuss the creation of UB-MCF in the lab.

15. Health & Safety. Within three (3) months of ratification, Swedish Medical Center will convene a special meeting to discuss safety concerns related to floor-care chemical exposure, Chemo and other drug handling, surgical plume cases and radiology practices. The Union and impacted employees will be invited to attend. At this meeting, the parties will discuss and evaluate how the team can work together to improve education, review work practices to minimize risk of exposure or injury to employees, and evaluate best practices.

16. High Level Containment. Swedish recognizes the contributions of caregivers who have volunteered to participate in the High Level Containment Team (HLC). If, due to exposure as

part of this team, an employee is unable to work, the employee will be placed on paid administrative leave during the quarantine and immediate treatment period. If, during the quarantine period, the employee requires housing, employer will arrange for and cover costs of said housing. Any costs incurred for transport or treatment, beyond those covered by worker's compensation or employer-sponsored health insurance, will be paid by the employer.

17. Ratification Bonus. The bonus amount is \$1,000 for 0.9-1.0 FTE caregivers effective the first full pay period following ratification. For other caregivers, the bonus is prorated by FTE with per diems receiving \$250. The bonus will be subject to required withholdings and deductions.

SWEDISH

SEIU HEALTHCARE 1199NW, HOSPITAL
AND HEALTH CARE EMPLOYEES UNION



Diane Sosne, RN, President

(Date)

(Date)

PROJECT PLAN FOR CONTRACT IMPLEMENTATION

Within forty-five (45) days of ratification, Swedish and SEIU will meet and design a project plan for contract implementation. The project plan will include all time specific contract commitments. This group will also create a template for each contractual committee to complete that must contain measurable, time specific tasks that will be tracked in the master project plan after each meeting. The ABC Committee with Labor Relations Director/HR Director and Lead Organizers will review the project plan every other month as a regular part of their process.

In addition to creating a project plan, the parties will explore the possibility of jointly identifying a project manager who will oversee, facilitate, and track implementation of the project plan and action items agreed to by the parties.

If a project manager is retained, after one year the parties will evaluate the need for continuation of the project manager position and the possible temporary assignment of a member of the bargaining unit as a co-project manager, potentially through the use of the Union Leave available under the agreement.

Committees

Each committee will prepare a robust annual project plan, based on the template, containing the overall goals of the committee, as well as, specific, measurable, date specific tasks that are either detailed in the contract or meet the objectives of the committee.

The co-chairs from each contractual committee (ABC, EVS, JNSC, Benefits and Wellness, OEI, Pathway to Full Staffing, Outpatient Clinic Staffing Committee, and Case Management Committees) will be responsible for updating their project plan after each meeting and adding it to master project plan.

Best Practices

Within 90 days of ratification. SEIU Executive Board Members and Swedish representatives will attend a one day retreat facilitated by FMCS to develop a set of best practices and guidelines for behavior, which will include organizational equity and inclusion framework, that all committees will adopt and as appropriate core leaders and delegates will also be asked to follow. The day will also include drafting agreements on how to re-center in the best practices when needed.

Joint Training on new contract terms:

Within sixty days of ratification the parties will meet and develop a joint training for front line managers and delegates on the new contract provisions as well as most common contract terms. The parties will endeavor to develop a training that utilizes technology and is able to be scaled and stored for future training opportunities.

Letter of Understanding
Between Swedish/Edmonds And
SEIU Healthcare 1199NW

**LETTER OF UNDERSTANDING – OUTPATIENT CARE SERVICES LABOR-
MANAGEMENT COMMITTEE**

The parties are committed to staffing for quality patient care and to retaining and developing staff in the outpatient setting. To these ends, the parties agree to establish an Outpatient Care Services Labor-Management Committee.

Composition: The committee shall be composed of four (4) union members who work in outpatient care settings who are appointed by the Union, four (4) members of management who work in outpatient care settings, plus one (1) union organizer and one Human Resources representative. There shall be a co-chair selected by the Union and a co-chair selected by management. The committee may invite other guests by mutual agreement. The Employer will not retaliate against or engage in any form of intimidation of an employee for performing any duties or responsibilities in connection with the Clinic Labor Management Committee, or an employee who notifies committee or administration of their concern.

Meeting schedule: Within sixty (60) days of ratification, the parties shall agree on a meeting schedule of six (6) one-and-one-half (1 ½) hour long meetings over six (6) months. During this period the parties agree they shall attend training on meeting skills and facilitation that is facilitated by FMCS. After these first six (6) meetings, the committee shall decide by mutual agreement how often to meet but no less than quarterly. The parties may convene emergency meeting for urgent patient or staff safety concerns.

The parties will discuss the following topics:

- Development of committee charter to establish scope and process for reviewing issues of concern raised by employees and managers;
- Review potential staffing models for each outpatient care services job class, including but not limited to MA-Cs, Radiation Therapists, Techs, and RNs, taking into account number of providers, size of patient panels, backfill for staff absences, and other factors as determined by the committee;
- Review Unit-Based Multi-Campus Floats and needs across the system on a quarterly basis;
- Explore options for creating multi-campus float pools to serve needs of multiple clinics.
- For areas where workers see ongoing missed breaks, develop recommendations for best practices to allow for uninterrupted 15-minute breaks for all clinic staff;

- Recruitment of medical assistants and other job classes to vacant positions, including potential for the apprenticeship model;
- Opportunities for training and skill upgrading for outpatient care workers, identified in partnership with the SEIU Healthcare 1199NW Training Fund;
- Ongoing issues as reported on staff feedback form including proposed resolution.

Topics discussed that are not resolved may be escalated to the All Bargaining Contract (ABC) Committee.

LETTER OF UNDERSTANDING REGARDING EXTRA SHIFT INCENTIVE

LPN'S, CNA'S, UNIT SECRETARIES, AND ER TECHS ONLY

In order to respond to staffing needs when the census flexes up or there are insufficient regular staff available to meet patient or departmental needs within their existing FTE's, to improve morale, job satisfaction and retention of employees, to provide incentives to commit to extra shifts beyond their FTE, and to reduce costs of agency and other non-staff employees, Swedish/Edmonds and SEIU Healthcare 1199NW agree to the following program regarding extra shifts.

1. **Department Eligibility:** Departments with unfilled FTE's of the eligible classifications on the open position list of greater than 1 FTE (0.9 for 12 hour shift positions) will participate in this extra shift incentive program. For the purposes of eligibility, the position of an employee on an approved leave of absence of greater than fourteen (14) days shall be counted as an open position. Once an employee is hired into an open position, for the purposes of this program only, the position shall be considered open for three additional months.
2. **Employee Eligibility:** LPN's, CNA's, Unit Secretaries, and ER Techs who have an FTE of at least .6 who have worked their full FTE during the pay period.

Communication and Notice of Periods of Incentive Extra Shift Pay:

1. Per diems, regular staff, and float pool staff will be scheduled before possible "extra shifts" are identified.
2. Schedules (including unfilled shifts) are posted fourteen (14) days before the first effective date of the schedule as per the contracts.
3. After posting the final schedule, all requests for extra shifts will be recorded/requested by the appropriate process. Staff may sign up for extra shifts one week after the posting goes up.

Extra shift premium pay will be granted by two (2) methods:

1. Pre-scheduled extra shift. A shift agreed upon and assigned more than twenty-four (24) hours before the start of the shift.
2. Call-in extra shifts.

Extra shift Rate of Pay:

Eligible employees who work pre-scheduled extra shifts (above their FTE) to fill staff shortages will be paid for hours worked as follows:

- a) Time and a half (1.5X) for part-time employees (.6 and above).
- b) Double time (2X) for full-time employee *or* part-time employees who have worked full-time hours in the pay period (other than extra shifts under this program). (full-time is .9 and above).

Pre-Scheduled Extra Shifts

Where multiple employees seek the same pre-scheduled extra shifts, the shifts shall be assigned on an equitable basis.

Call-in extra shifts

Employees who are not scheduled to work (a shift agreed upon and assigned less than twenty-four (24) hours before the start of the shift) and who are not on standby, but work an extra shift will also receive the extra shift rate of pay.

Cancellation of Extra Shifts:

In periods of low census reduction of staff, the extra shifts will be cancelled before any employees not working extra shifts. If the employee qualifies for report pay under Section 7.7 of the Agreement, the minimum four (4) hours pay shall be at the extra shift rate of pay.

Edmonds Incentive Shift LOU: The parties recognize that the Edmonds Incentive Shift LOU lacks sufficient clarity and does not meet the stated goals of (1) helping the hospital to respond to staffing needs when the census flexes up or when there are needs on particular units occurring, and (2) sufficient transparency in the process for eligible caregivers. To better meet those interests, the parties commit to engaging in mediation within one hundred twenty (120) days of ratification to rework the incentive shift language in its entirety

LETTER OF UNDERSTANDING REGARDING EMPLOYMENT TRANSITIONS

Employment Transitions between Swedish Edmonds (SE) and Swedish Medical Center (SMC) are possible, subject to the following provisions:

- Current employees seeking employment between SE and SMC may inform the hiring manager at the facility for which they have applied for employment that they have applied and are currently employed at a SE/SMC facility. Hiring managers informed on a timely basis will make a good faith effort to give the current SE/SMC employee preference over external applicants, but not over internal applicants.
- The employee must complete an employment application at the new entity and must satisfactorily complete all applicable forms and assessments (licensure verification, background checks, review of possible Healthcare Sanctions, etc.) typical to any new hire.
- The employee must be in good standing with no corrective action within the previous year. Corrective action occurring more than one year prior may be considered in making employment decisions, if considered relevant by management. Examples of corrective action include documentation of the following: verbal warning, written warning, final written warning, suspension, last chance agreement.
- References between SMC and SE will be shared between entities. The type of information that will be shared will be information related to an employee's skills, ability, experience, past performance and/or quality of work; corrective action received while employed; and any illegal or wrongful act an employee committed that may be relevant to employment. All information obtained will be used to make hiring decisions.
- Employment with the prior entity must be completely terminated before employment can begin at the new entity.
- Employees are subject to a new probationary period at the hiring entity.
- Employees transitioning between SE and SMC will maintain their original hire date with the prior entity.
- Union employees will retain their full seniority, recalculated (if necessary) according to the seniority definition in the collective bargaining agreement of the bargaining unit into which they are being hired, subject to any of its terms and conditions under which seniority would not be fully credited based on moving from one job classification to another (such as NAC to RN).
- Employees will need to re-enroll for all applicable benefits (e.g., medical and dental coverage) and will be covered according to that organization's plan provisions.
- Sick leave balances will be carried over from one organization to the next. Annual leave/vacation accruals must be cashed out at the time of transfer per entity (SMC or SE)

restrictions and guidelines. However, future accruals will be at the rate corresponding with the original hire date.

- All other usual new hire benefits, policies, practices not covered in this LOU apply as they would for any other new hire.

LETTER OF UNDERSTANDING REGARDING REST BREAKS

The parties are committed to ensuring that all employees have the opportunity to get their rest breaks. Within six (6) months of the ratification of the Agreement, the Employer will continue to maintain an electronic means for tracking missed rest breaks at the end of an employee's shift.

Within three months of ratification of this Agreement, each department will develop a rest break plan that will be used in the department to ensure employees get their rest breaks. Each non-nursing department's rest break plan will be reviewed and approved by the ABC Committee. Thereafter, the ABC Committee will evaluate whether the existing plans in each department are working, and if not, recommend changes to the plan. The ABC Committee may also recommend alternatives that may or may not cross departments. The ABC Committee shall have access to relevant information generated by Kronos for this purpose.

MOU - INCLEMENT WEATHER AND NATURAL DISASTERS

The parties recognize that natural disasters and inclement weather are likely events which require planning and shared understandings.

All scheduled caregivers are considered essential to show up for work. All employees are encouraged to keep a disaster preparedness kit (e.g., change of clothes, appropriate work attire, snow boots, window scraper, toiletries, medications, contact lens solution, blanket, flashlight and batteries, water, snacks etc.) This is a good year round preparedness tactic.

1. During a Code Triage, a command center will be established for each campus. The command center will be staffed by personnel who are trained in emergency preparedness. The command center will:
 - a. Distribute all available information on all relevant events as well as the points below directly to all staff through all available means,
 - b. Evaluate if elective procedures should continue as scheduled
2. Employee safety is a top consideration.
 - a. Should the need arise for a multi-campus float to travel between campuses during an inclement weather or natural disaster event, the employer will make a reasonable effort to provide safe transportation at no cost to the employee.
 - b. If an employee is unable to report to work because of inclement weather or a natural disaster, the employee will not be paid and the employee will not be disciplined. If an employee makes a good faith effort to arrive on premises on time but arrives within two (2) hours of their scheduled start time, they will be compensated for the entire length of their shift.
3. For all employees who remain at Swedish Medical Center throughout a period of inclement weather or a natural disaster, the facility will make a good faith effort to provide the following:
 - a. A safe room, clean beds/raised cots, clean linens, bathroom and shower access for rest times. Patient rooms, where available, will be coordinated centrally and distributed equitably through the HICS command center. Religious and cultural needs will be considered.
 - b. The department manager or the Administrative Supervisor on duty may issue food vouchers to an employee if 1) The employee stays to work an extra shift (didn't come to work prepared to buy an extra meal) or 2) The employee stays overnight to support staffing needs the following day.
 - c. If management requires the employee to remain at the facility during an inclement weather event, they will be placed on standby per Article 11 and work hours will be paid accordingly until the employee is released.

4. If the Employer decides that a work location is non-operational due to severe inclement weather or natural disaster, employees must check-in with the department manager for their assignment.

MEMORANDUM OF UNDERSTANDING REGARDING
AFFILIATION WITH PROVIDENCE HEALTH SERVICES

On October 5, 2011, Swedish announced plans to form an innovative affiliation with Providence Health & Services that will include all of Swedish's operations in King, Snohomish and Kittitas counties and all of Providence's operations in King, Snohomish, Thurston and Lewis counties (the "Affiliation"). Swedish and Providence signed a memorandum of understanding, are working on the details of the proposed Affiliation as well as seeking regulatory approval for the Affiliation.

1. In the event the Affiliation is approved and finalized, Swedish/Edmonds agrees as follows:
 - A. Following the effective date of the Affiliation (the "Effective Date") Swedish/Edmonds bargaining unit employees will still be employed by Swedish/Edmonds.
 - B. The collective bargaining agreements between Swedish/Edmonds and the Union (collectively the "CBA's") will remain in full force and effect after the Affiliation;
 - C. Implementation of the Affiliation on the Effective Date will not impact the position, FTE, unit, shift and schedule of all bargaining unit employees;
 - D. Implementation of the Affiliation on the Effective Date will not impact the seniority, accrued benefits, accrued benefit levels or accrued benefit plan credits (such as for co-payments, coinsurance, deductibles, out of pocket maximums, waiting periods, etc) of all bargaining unit employees;
 - E. Implementation of the Affiliation on the Effective Date will not impact employee eligibility and vesting under applicable benefit plans, including but not limited to medical and retirement plans;
2. The parties agree that for purposes of the CBA's, Providence and Swedish/Edmonds are separate employers.
3. Swedish/Edmonds is not contemplating altering or changing the existing bargaining units as a result of the implementation of the Affiliation.
4. The parties agree that after the Effective Date of the Affiliation and implementation of Section 1 above, all of the matters referred to in Section 1 will be governed by the CBA's and applicable labor laws.

5. Swedish/Edmonds will not seek to convert its retirement plan(s) to church plans. In the event that the plan is ever considered to be a church plan, it will also be required to make the one-time election under IRC Section 410(d) (26 U.S.C. Sec. 410(d)) to be covered under the provisions of Titles I and IV of ERISA and the relevant provisions of the Internal Revenue Code.

MEMORANDUM OF AGREEMENT

Swedish Medical Center and Swedish Edmonds and SEIU Healthcare 1199NW Union Partnership Agreement

Swedish Medical Center and Swedish Edmonds (“Swedish”) and SEIU Healthcare 1199NW believe that the unique challenges of the current climate in healthcare bring a unique and timely opportunity to work together in partnership in order to most effectively deliver high quality, affordable healthcare and meet the needs of our communities and patients across Washington state over the next three years.

It is the parties’ common goal to make Swedish an even more pre-eminent provider of healthcare across the communities we serve, and the parties’ shared belief that labor-management partnership can produce superior health outcomes, market-leading competitive performance, and a superior workplace for Swedish employees. In this spirit and with this intent, Swedish and SEIU Healthcare 1199NW agree to establish a Partnership in pursuit of our common goals to:

- Improve the quality of healthcare for Swedish patients and the communities we serve
- Provide health benefits that are affordable over the short and long term for Swedish staff, with a focus on improving the value of each dollar spent on healthcare benefits, containing healthcare cost increase and increasing transparency with regard to quality and cost
- Establish a Joint Labor/Management Innovation Team and a “Best Jobs, Best Care” Innovation Fund
- Solve workforce recruitment challenges through innovative means including apprenticeships, healthcare career pipelines, and mentorship and other retention programs
- Make Swedish an outstanding place to work with a culture of belonging
- Collaborate to best address challenges in the external environment, including working jointly on policy issues of common concern including, but not limited to, behavioral health and homelessness

Senior Partnership Committee

In order to launch this Partnership, the parties shall establish a Senior Partnership Committee within sixty (60) days. The Senior Partnership Committee shall consist of:

For Swedish: Chief Executive Officer, Chief Operating Officer, Chief Nursing Officer,

Chief Financial Officer, Chief Human Resources Officer, Labor Relations Director, and Organizational Equity and Inclusion Leader, and such other persons invited by Swedish Leadership.

For SEIU Healthcare 1199NW: President, Vice President, Secretary-Treasurer, Deputy Member Program Director, Executive Board Members, and Lead Organizers.

The Senior Partnership Committee shall meet at least four (4) times per year over the term of this agreement. The responsibilities of the Senior Partnership Committee will be to establish concrete goals, targets, and processes using a racial equity lens to work in Partnership to address the following four areas: (1) health benefit affordability and wellness, (2) workforce development and career advancement, (3) workplace satisfaction, and (4) external/policy joint work.

The Senior Partnership Committee shall create a joint work plan and prioritize these four areas, and oversee the parties' joint work. Part of the work plan will be to decide on how best to accomplish the work such as through work groups.

It is the full intent of the parties, consistent with the goal of Partnership, to share information, consistent with applicable law and as each party deems appropriate for its information, necessary to address the purposes of the Partnership.

Partnership throughout the Organization

It is the vision and intent of the parties that the Labor/Management Partnership will provide the blueprint to increase the engagement of the Swedish workforce. The parties believe the involvement of union employees from all levels of the organization in appropriate and relevant issues results in high quality decisions beneficial to Swedish's long term success.

This Agreement will be effective upon ratification.

MEMORANDUM OF AGREEMENT

Swedish Medical Center and Swedish Edmonds and SEIU Healthcare 1199NW

In an effort to assist the parties in achieving success on the pathway to a more productive and positive relationship, the Federal Mediation and Conciliation Service (FMCS) will provide a platform for transparency and accountability as the parties carry out the numerous contract provisions and joint commitments codified in this agreement.

An agreement of this nature requires commitment to professional behavior and communication, privately and publicly, at every level of both organizations. At the onset of convening the parties, FMCS will facilitate discussion to elicit the behavioral norms and values each expects of the other. These will be memorialized and serve as the foundation for improving the relationship. To imbed these successfully, it is paramount that the highest level of leadership at Swedish and SEIU work diligently to model these values and behaviors day to day.

Contract Implementation Action Plan and Launch of Joint Programs

In recognition of the nation's current health crisis, a meeting date will be established jointly by the parties to meet within a reasonable period following ratification. FMCS will convene a small joint labor/management group of leaders to review the newly negotiated contract in order to identify and inventory all actions management and/or union representatives need to take to implement and comply with the terms of the new agreement along with the contractual labor/management committees, projects, ad hoc discussions and joint labor management processes that need to be launched.

- Actions required of Swedish management and/or SEIU 1199NW and joint labor management projects will be itemized and prioritized by this group according to the stated contractual timelines.
- The group will identify the What, Who, When and Where for each joint initiative.
- This information will be logged to an online calendar accessible to group leaders and to FMCS.
- The parties will identify co-chairs or leads for each joint initiative. These individuals will work together to launch the initiative and ensure the appropriate people are identified to participate.
- FMCS will work with all co-chairs to provide guidance in establishing consistency across all groups and meeting agendas which are specific and action oriented.

Accountability Oversight with Executive Leadership

During the first year of the contract, FMCS will convene a monthly meeting with Executive level leaders at Swedish and SEIU. The purposes of these meetings are to:

- Have a high-level check-in to ensure all compliance actions, committees, projects, etc. are taking place timely and on target with stated objectives.
- Discuss what is working well, what's not, and why.

- Determine necessary actions required to resolve issues and create action steps and timelines to address them.
- If necessary, and as a last resort, FMCS may make recommendations to Executive Swedish and SEIU 1199NW leaders as to what actions should be taken to resolve certain issues and keep a positive labor management relationship intact or move it forward. Both parties agree to follow the mediator recommendations when possible.
- A continuous agenda and meeting notes will be kept for this group in order to track work progress. The parties agree to provide administrative support for this work.

FMCS Western Regional Director Beth Schindler and Commissioner Taurean Johnson will lead and facilitate these discussions.

FMCS will communicate and work with both parties to develop ground rules for discussion and engagement. Outside the monthly meetings they will take the lead on creating appropriate agendas with both parties input on items to be addressed. The agenda will be shared prior to the meeting in order to give each party a preview of the upcoming discussion.

This process is an informal but structured arrangement. It will in no way circumvent either parties' legal responsibility, rights, obligations or authority as it relates to the collective bargaining agreement.

MEMORANDUM OF AGREEMENT

Swedish Medical Center, Swedish Edmonds and SEIU Healthcare 1199NW “Best Jobs, Best Care” Joint Labor/Management Innovation Fund

Purpose

Create a joint Labor/Management Innovation Team that will develop and support a “Best Jobs and Best Care” Labor/Management Innovation Fund. The Innovation Team and the Fund will:

1. Develop worksite innovation leaders
2. Improve recruitment and retention of a multi-racial care team.
3. Improve the quality of patient care/patient outcomes.
4. Study how new developments in technology and other innovations such as new care delivery models, new roles, etc. can contribute to (2) and (3).

Structure

- The Fund and its projects will be overseen by a committee of twelve (12) members and twelve (12) managers. Union members’ participation in committee and project work will be on paid time.
- The committee will be co-chaired by a senior union and senior management leader.
- Jointly select a facilitator with experience working with labor/management teams who will assist in the development of goals, a work plan, and evaluation metrics.
- The budget of the Innovation Team and Fund will be \$250,000/year for each year of the contract, provided entirely by Swedish.

Implementation Date

- The Committee will convene within ninety (90) days of contract ratification.

Training

- Develop joint labor/management innovation leadership training and a train-the-trainer model.

Innovation Team Work

- Explore initiatives that enhance patient care, recruits and retains employees and ensures employee satisfaction, with the assistance of a consultant.
- Conduct surveys, organize forums to seek input/innovative ideas from bargaining unit members and management.
- Research and learn about best practices elsewhere, including engaging a researcher to compile data. Possibly organize site visits, attendance at conferences, etc.
- Fund pilot projects and assess outcomes.

- Make recommendations to the Partnership Committee regarding implementation of new practices/innovations.

Evaluation

- Once a year hold a conference/forum to report out findings.
- Annually produce and distribute a labor/management “Best Jobs, Best Care” report.

MEMORANDUM OF UNDERSTANDING: STAFFING

Telesitters

Swedish acknowledges the importance and value of the telesitter program to assure the safety of our patients. The employer is committed to the development of a staffing matrix for telesitters to ensure an appropriate staffing plan. The employer will make every reasonable effort to fully hire telesitters to meet the needs of the staffing plan. Initial estimate of FTE additions will be 4.2 FTE, subject to adjustment based on need or volume.

Patient Safety Attendants

Swedish values the skills of the nurses and NACs and strives for the employees to work at the top of their license and training whenever possible. As a result, the employer will create a new job classification in the Service Contract, specifically for the Patient Safety Attendant (PSA) role. Positions for this role will be posted within ninety (90) days of ratification. Based on the current PSA usage, the initial allocation will be 50 FTEs. The parties understand that the initial FTE allocation is subject to adjustment based on need or volume.

Predictive Staffing and Float Pools

Swedish Edmonds will begin utilizing elements of predictive staffing to augment the current FTE of the multi-campus float pools. Based on current data the initial allocation will be 100 FTEs. The parties understand that the initial FTE allocation is subject to adjustment based on need or volume. In addition, pursuant to Article 7.3, the parties will review the size of the campus-based float pools on a quarterly basis through the JNSC.